

SECRET

27 December 1944

TO: Chief, Special Funds Branch
SUBJECT: Compensation of Koreans
Recruited by PH-SI.

Attached hereto is a copy of
the Board's recommendation of 22 December
1944, with reference to the compensation
of Koreans recruited by PH-SI.

The Director has approved this
recommendation with the comment that the
agreements involved are to be prepared
by the General Counsel.

For the Board of Review:



C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

cc: The Director

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15.694
Bonich/Rom

26 December 1944

X 4010912

**Board of Review
Attention: Lt. Col. C. M. Sears, Jr.
Executive Office**

**Compensation of Koreans Recruited
by FM-SI**

There is returned herewith the original of your memorandum of 22 December to the Director together with your file on the above subject.

You will note the approval of the Director appears on the face of the memorandum and that the General Counsel in his opinion has requested that his office prepare the agreements involved.

**Robert Thrum
Assistant to the
Executive Officer**

Attachments

cc: **Secretariat
General Counsel**

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

22 December 1944

To: The Director

SUBJECT: Compensation of Koreans Recruited
by FE-SK.

1. Attached hereto is your file on the above subject, together with copies of Mr. Knollenberg's memorandum received by us on 21 December and his memorandum of 9 December.

2. The Board discussed its recommendation of 15 December with Mr. Knollenberg and Major Lee on 19 December.

3. Both assured us that they consider it practically impossible to secure passports for these Koreans and that they consider a military status essential to enable them to keep these employees under control.

4. In view of these statements, we recommend that you authorize an exception in this particular case, to the provisions of General Order 78-10; and that this exception specify that the maximum base pay of these employees, including military pay, shall not exceed \$3600 per annum.

For the Board of Review:



C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachments

jln

cc: Mr. Knollenberg

12/22/44

No legal objection, but
request that this Office
prepare the appropriate
warrant.

JED

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PUTTING AND RECORD SHEET

Date Rec'd. SA.....

To	Room No.	Date		Officer's Initials	Comments
		Rec'd.	Fwd'd.		
1. <i>Lawson</i>					
2.	<i>C</i>				
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8.	<i>See 2</i>				
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Each comment should be numbered to correspond with number in 7c column.
A line should be drawn across sheet under each comment.
Officer Designations should be used in 7c column.
Each Officer should initial (check mark insufficient) before further routing.
Action desired or action taken should be indicated in Comments column.
Routing sheet should always be returned to Registry.
Officer Designations see separate sheet.

SECRET

SECRETOFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

December 16, 1944

To : Major General William J. Donovan
Director, OSS

From : Far East Division, SI

Subject: Compensation of Koreans Recruited for FESI

1. The Secretariat has referred to this Division for comment the memorandum of the Board of Review dated 3 December 1944, making certain recommendations with respect to this Division's memorandum to you dated 7 December 1944.

2. Since the Board of Review did not consult this Division on any of the points raised by either memorandum, it is not surprising that their conclusions are based upon a number of basic mistakes in fact.

3. Paragraph 4 of the Board's memo is the only one which attempts to answer any of reasons which we set forth in support of our request for an exception to General Order No. 75-10. Two points are made by the Board of Review:

a. As to the necessity of military status for "travel purposes", the Board observes that "these men can travel equally as well as civilians or as TROOP MEMBERS". This is true only insofar as obtaining transportation is concerned. What we had in mind, and what we thought it unwise to spell out in too great elaboration, is that it will prove to be extremely difficult, if not impossible without extended delays and complete breakdown of cover, to obtain for these alien Koreans the passports and visas they will need in order to travel as civilians. These documents are required for TROOP MEMBERS no less than for other civilians. We still believe, on the basis of the best information available to us, that these difficulties present well-nigh insurmountable obstacles to sending these men out as civilians.

b. Secondly, the Board expresses the belief that control of these men can be insured by "adequate supervision". Our recruiting agents have heard that many Koreans in this country are eager to obtain transportation to China with the intention to desert there and engage in promoting Korean factional interests. Despite the most careful screening, it is possible that a number will get on our payroll with this purpose in mind. We have no assurance that we could expect the return of Korean civilians

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- 1 -

from the Chinese authorities. We do know that we have the right to demand and could presumably secure the return of Army deserters. It is our considered opinion that this measure of control is essential.

4. We would, of course, have clarified these points for the Board had they consulted us before reaching their conclusions.

5. For the reasons which we have stated, both Col. Heppner and Col. Coughlin have indicated that they wish all Koreans sent to China in military status.

6. As stated previously, we regard as a considerable assurance of the loyalty and reliability of these men the fact that they wish to become U. S. citizens and are prepared to undertake this work and to be inducted into the Army in order to make themselves eligible for this privilege.

7. We respectfully repeat our request that an exception be made in this case to the provisions of General Order 75-10.

B. K. Knollenberg
 Bernhard Knollenberg
 Divisional Deputy
 Far East Division, SI

cc: Board of Review

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OFFICE OF STRATEGIC SERVICES
Washington, D. C.

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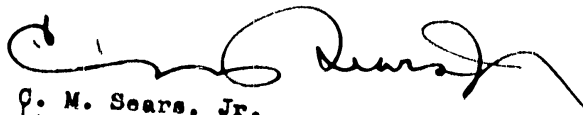
13 December 1944

TO: The Director

SUBJECT: Compensation of Koreans Recruited by FE-SI.

1. We return herewith Mr. Knollenburg's memorandum of 7 December 1944, together with Col. Buxton's comments.
2. In our opinion every effort should be made to avoid exceptions to General Order 75-10.
3. We believe that, as suggested by Col. Buxton, these men should be employed as civilians. If so employed, they can properly be paid a salary commensurate with their duties and no special dispensation need be made.
4. Mr. Knollenburg's memorandum states "It is necessary to give them military status for travel purposes and to insure our control over them in China". We are informed by our travel office that these men can travel equally as well as civilians or as TECH REPS. As to control, we believe that this can be accomplished by adequate supervision.
4. As TECH REPS, they can wear non-combatant cover clothing and acquire assimilated officer rank.

For the Board of Review:


G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachments

12/15/44
No legal objection
HSD

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

SECRET

13 December 1944

TO: The Director

SUBJECT: Compensation of Koreans Recruited by FE-SI.

1. We return herewith Mr. Knollenburg's memorandum of 7 December 1944 together with Col. Buxton's comments.
2. In our opinion every effort should be made to avoid exceptions to General Order 75-10.
3. We believe that, as suggested by Col. Buxton, these men should be employed as civilians. If so employed, they can properly be paid a salary commensurate with their duties and no special dispensation need be made.
4. Mr. Knollenburg's memorandum states "It is necessary to give them military status for travel purposes and to insure our control over them in China". We are informed by our travel office that these men can travel equally as well as civilians or as TROCH REPS. As to control, we believe that this can be accomplished by adequate supervision.
4. As TROCH REPS, they can wear non-combatant cover clothing and acquire assimilated officer rank.

For the Board of Review:

G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachments

12/15/44
No legal objection
JHD

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

SECRET

15 December 1944

TO: The Director

SUBJECT: Compensation of Koreans Recruited by PH-AI.

1. We return herewith Mr. Knollenburg's memorandum of 7 December 1944 together with Col. Burton's comments.

2. In our opinion every effort should be made to avoid exceptions to General Order 78-10.

3. We believe that, as suggested by Col. Burton, these men should be employed as civilians. If so employed, they can properly be paid a salary commensurate with their duties and no special dispensation need be made.

4. Mr. Knollenburg's memorandum states "It is necessary to give them military status for travel purposes and to insure our control over them in China". We are informed by our travel office that these men can travel equally as well as civilians or as THOM NEPS. As to control, we believe that this can be accomplished by adequate supervision.

5. As THOM NEPS, they can wear non-combatant cover clothing and acquire assimilated officer rank.

For the Board of Review:

G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachments

12/13/44

"no legal objection"
Y.S.**SECRET**

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(7) Board of Review

For your
recommendation
Please consider
attached note of
Col. Buxton
S.

To: Colonel Buxton

To Gen. D, December 11 1944
I would like your advice.

If these men are made Technical
Representatives of the War Department
with assimilated rank of a junior ^{WJD}
officer I should assume that we
could pay the amounts recommended
- which seem reasonable for the
12 ^{Director's Office} per year expected -

CSS Form 30-1

133089

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H.B.

2202

S E C R E T

FROM:

ROUTING AND RECORD SHEET

Accession No.

Date Rec'd. SA.....

15494
R.D. Bureau
H. G. ...
X. ... X. ...
X. Compensation

To	Room No.	Date		Officer's Initials	Comments
		Rec'd.	Fwd'd.		
1. <i>Per Director</i>					
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Each comment should be numbered to correspond with number in To column.

A line should be drawn across sheet under each comment.

Officer Designations should be used in To column.

Each Officer should initial (check mark insufficient) before further routing.

Action desired or action taken should be indicated in Comments column.

Routing sheet should always be returned to Registry.

For Officer Designations see separate sheet.

(30000)

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CAB

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OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

Compensation

MEMORANDUM

7 December 1944

TO : General Donovan

SUBJECT: Compensation for Koreans Recruited by FROB

1. This Division has been surveying Koreans in the U. S. with a view to recruiting a group of 12 or 15 to be sent to China to recruit, train, and operate Koreans now located in Free China. Some of them may go behind the enemy lines, but this is not specifically contemplated at this time. We have found a group of Koreans whom we consider suitable material for our purpose, and would like to select from this number the personnel we will require. As you know, most Koreans are so bitterly partisan as to make them unsuitable for OSS work. These men that we have found have therefore been selected from a large number who have been surveyed. We do not believe that we can find any number of others who will answer our purpose.

2. The Koreans whom we wish to employ are civilians and are exempt from the draft under present regulations by reason of their age or for other reasons. Many of them have dependents for whose support they are responsible. We believe, however, that we can hire them at a maximum base salary of \$3600, even though a number will be taking a severe financial loss. For a number of reasons we wish to induct them into the army. It is necessary to give them military status for travel purposes and to insure our control over them in China. From the point of view of the men themselves this is desirable because it offers them the chance of U. S. citizenship, which most of them desire. For prestige purposes, they cannot operate as enlisted men, and it will probably be necessary to dress them as TECH 10PS or officers.

3. Our problem is that under General Order No. 75.10 extra compensation can only be paid to individual soldiers who are definitely intended for operations behind the enemy lines. The General Counsel's Office confirms this view. As stated above these men will probably not be used in enemy territory, and under the present order are ineligible for extra compensation. Colonel Eislner's problem is different since his Koreans are recruited for personal service in Korea and are, therefore, eligible for extra compensation under General Order No. 75.10.

cc 670147

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- 2 -

4. In the circumstances we hereby request an exception from the provisions of General Order No. 75.10, to permit the payment of extra compensation to such Korean recruits of this Division as will bring their total compensation from all sources up to a base salary of \$3600, plus such overtime and living allowances as a Civil Service employee with that base salary would be entitled to in China. We hope to hire many of these men for lesser amounts and will treat each case individually. We believe this request is justified since these men are not subject to the draft and are to be inducted principally for our convenience. As to their bargaining position, they are free agents now earning as much as or more than we propose to pay, and we are satisfied that they will not enter our employ on the condition of being inducted unless they receive extra compensation up to this maximum.

Bernhard Knollenberg
Bernhard Knollenberg
Divisional Deputy, FISEI

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OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER
 NUMBER: 75-10
 ISSUED: 23 August 1944
 EFFECTIVE: 23 August 1944

TO: List S

SUBJECT: Additional compensation of Military or Naval personnel attached to OSS

The following recommendation of the Board of Review is hereby approved:

1. (a) Military or Naval personnel in the Continental U.S. shall receive extra compensation only when assigned as agents to missions, activated in the Continental U. S., and intended for operations behind enemy lines. Such personnel may be paid extra compensation from the date of their Military or Naval overseas orders to the termination date of the mission.

(b) Military or Naval personnel in foreign Theaters may be paid extra compensation only when assigned as agents to missions intended for operations behind enemy lines. Such additional payments will be effective from the date of such assignment to the termination date of the mission.

2. (a) Additional compensation may be paid to Military or Naval personnel, acting as agents, in order to raise their total pay (exclusive of allowances) up to the salaries of OSS civilians doing similar work, provided that such total pay does not exceed the rate of \$6,000 per year.

(b) All Office or Branch Chiefs, both in Washington and abroad, will revise any existing arrangements affected by this order. Contracts will be adjusted or rewritten as soon as possible.

3. Extra compensation may be paid to Army or Navy personnel, acting as agents, only by Special Funds Officers in accordance with regular Special Funds payroll procedures and engagement sheets.

(49908)

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4. Commencing 30 September 1944, the Chief, Special Funds Branch, shall submit to the Director a record, at the end of each quarter, indicating the name and rank of all Army or Navy personnel who receive extra compensation from Special Funds, together with the amounts received and the Office or Branch to which such personnel is assigned. The Chief, Special Funds Branch, may requisition from any source all information necessary, in his judgment, to the proper preparation of such quarterly reports.

J. Edward Burton
Acting Director

(49998)

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15743
 Board of Review
 4 January 1946
 [Signature]

Board of Review
 Attention: Lt. Colonel C.M. Sears Jr., Chairman
 Executive Office

Revision and Consolidation of General Orders No. 14 and 24
 and Revision of Paragraph XI of General Order No. 37.

Returned herewith is the original of your memorandum of 11 December to the Director on the above subject. You will note that the opinion of the General Counsel appears on the face of your memorandum.

The proposed revised General Orders have been approved by the Acting Director and forwarded for reproduction.

E. J. Putzell Jr.
 Lt. (j.g.), USNR
 Asst. Executive Officer

CC: Secretariat
 General Counsel

Wm. O'Donnell [Signature]

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

11 December 1944

SECRET

TO: The Director

SUBJECT: Revision and Consolidation of General Orders
No. 14 and 24 and Revision of Paragraph XI
of General Order No. 37.

1. In the opinion of the Board, concurred in by the Chief, Special Funds Branch, General Orders No. 14 and 24 are obsolete in some respects and not in accord with present thinking as to the duties of Special Funds Officers.
2. We believe that the attached revision and consolidation of these orders will be advantageous.
3. The principal changes are:
 - (a) The inclusion of Chiefs of Mission with Strategic Services Officers in Paragraph 5.
 - (b) The addition of Assistant Special Funds Officers in Paragraph 6.
 - (c) Provision for appointment by the Chief, Special Funds Branch of Special Funds Officers overseas, with proper concurrences in Paragraph 7.
 - (d) Provision for delegation of power by Strategic Services Officers or Chiefs of Mission in Paragraph 10. This change is suggested due to the expansion of our overseas activities. We now have numerous detachments within a theater and it is impracticable to require that only one man in a large area may authorize disbursements over \$1500.00.
4. We also attached hereto a recommended revision of Paragraph XI, General Order No. 37. This is designed to clarify the duties of the Special Funds Officer (overseas). In particular, it corrects a statement in the original order (Paragraph XI (5)) whereby the Special Funds Officer's responsibility for budgetary control appeared to extend to vouchered funds.
5. We recommend that the attached revised General Orders be approved and issued.

For the Board of Review:

Recommended
4/11/44
Attachments

O. M. Sears, Jr.
Lt. Colonel, AUC
Chairman

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OFFICE OF STRATEGIC SERVICES

Washington, D. C.

SECRETGENERAL ORDER
NUMBER:
ISSUED:
EFFECTIVE:

TO: LIST B

General Order No. 14 and Supplements Nos. 1 and 2 thereto and General Order No. 24 are hereby cancelled.

Pursuant to General Order No. 9, Paragraph 27, the following regulations will govern Special Funds Branch:

1. No payments of salaries, expenses, allowances or other compensation shall be made from Special Funds to an employee or agent (civilian or military) in the continental United States, or engaged in the United States for service outside of the continental limits of the United States, unless and until all such financial arrangements have been authorized or approved by the Chief, Special Funds Branch, or his duly authorized representatives.

2. The Chief, Special Funds Branch, shall make disbursements in the continental United States to vendors and contractors, or reimbursements to individuals or subordinate cashiers, under the following conditions only:

(a) When procurement of supplies, materials, equipment, utilities, or services (other than personal services) has been initiated by proper requisition through Procurement and Supply Branch; or

(b) When special arrangements have been made by Procurement and Supply Branch and transmitted in writing to Special Funds Branch; or

(c) Upon written direction of the Director or Assistant Director.

3. A copy of all written contracts (including leases) payable from Special Funds shall be filed in the Special Funds Branch after submission to and approval by the Legal Division pursuant to General Order No. 6, before any payment thereunder is requested.

4. The Chief, Special Funds Branch, shall disburse funds for objects of a confidential nature (not included in "1" or "2" above) upon authorized requisitions which shall state,

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- 2 -

generally, and in such detail as the Chief, Special Funds Branch, may reasonably require, the purposes for which the funds are required and the facts establishing the official and confidential nature of the transaction.

5. In the Continental United States and in locations other than those in which Strategic Services Officers or Chiefs of Mission have been appointed, the Special Funds Branch shall honor requisitions for funds, within the limits of available appropriations and subject to policies and regulations respecting the use of special funds, as follows:

- (a) By the Director or Assistant Director, in any amount.
- (b) By a Deputy Director or an Office or Branch Chief, not to exceed \$5,000 for any one project or purpose.
- (c) By administrative officers, desk or area operations officers, or others, designated in writing by Office or Branch Chiefs, not to exceed \$500 for any one project or purpose.

The Chief, Special Funds Branch, shall require an accounting for funds so requisitioned, supported by reasonably detailed vouchers or memoranda, but shall have no responsibility for ascertaining that funds were in fact expended for objects of a confidential nature. This responsibility rests solely with requisitioning officers.

6. In theaters of operation where OSS Strategic Services Officers have been appointed and in other areas under the direction of Chiefs of Mission, there shall be a Special Funds Officer and there may be such Assistant Special Funds Officers as are required in the opinion of the Chief, Special Funds Branch.

7. Special Funds Officers and Assistant Special Funds Officers shall be appointed by the Chief, Special Funds Branch with the approval of the Director and with the concurrence of the Strategic Services Officer or Chief of Mission concerned.

8. Special Funds Officers or Assistants need not be full time positions if in the opinion of the Chief, Special Funds Branch, the activities of the area do not require a full time assignment.

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- 3 -

9. The following categories of persons if designated in writing by the Strategic Services Officer or Chief of Mission shall be authorized to requisition special funds or approve vouchers in the amounts specified:

(a) Heads of Offices or Branches, so designated, for any one project or purpose up to \$1500 or its equivalent in other currencies.

(b) Desk Heads, Area Operations Officers or other Division Heads, so designated, for any one project or purpose up to \$100 or its equivalent in other currencies.

Any disbursement over \$1500 must be authorized by the Strategic Services Officer or Chief of Mission except as provided in Paragraph 10 below.

10. When the number of OSS installations in a theater or other area makes it impracticable for Strategic Services Officers or Chiefs of Missions personally to make the designations or give the approvals referred to in 9 above, such Officers or Chiefs may delegate all or any part of the authority granted to them in paragraph 9 above to the principal OSS Officer in each location.

G. Edward Buxton
Acting Director

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER
NUMBER: 37, Suppl.
ISSUED:
EFFECTIVE:

TO: LIST 3

Paragraph XI, General Order No. 37 is hereby
rescinded and the following substituted therefor:

"It shall be the duty of the Special Funds Officer
to:

(1) Receive, hold, distribute and account for
all special funds within his theater

(2) Make such purchases and transfers of local
currencies as may be requested by the Chief, Special
Funds Branch or Special Funds Officers in the field
through the Strategic Services Officer

(3) Insure that expenditures of special funds
for any project or operation shall be within any
budget therefor established or approved by the
Director, the Strategic Services Officer or the Chief
of Mission.

Responsibility for the use and expenditure of special
funds shall be in the Strategic Services Officer who shall
account therefor at such times and in such details as the
Chief, Special Funds Branch, may reasonably require."

G. Edward Buxton
Acting Director

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Attention:

The Board of Review
Lt. G. A. Bane
Executive Office

15, 227
General of Review
5 May 1945

Additional Students for Japanese Language
Course.

There is returned herewith the original
of your memorandum of 2 May 1945 to the Director,
together with your file on the above subject.

You will note that the opinion of the
General Counsel and the approval of the Director
appear on the face of your memorandum.

E. J. Putnell, Jr.
Lieut. (JG), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

SECRET

2 May 1945.

To: Director

Subject: Additional Students for Japanese Language Course

1. The Board of Review has considered the attached request, agreed upon by representatives of the Planning Staff, Schools & Training and PPA, for the increase by 30 students of the training program in languages presently being carried out by OSS at the University of Pennsylvania.
2. The Board has ascertained that the program has so far achieved considerable success in teaching students, within the six month period, a working facility in Japanese and there is every expectation that similar results can be had in the case of Korean and Chinese language instruction. The joint memorandum attached hereto indicates the individual Branch needs for the additional 30 students.
3. The Board of Review has been informed by Col. Robinson that an additional \$30,000 will be required in order to effect the proposed increase, the equivalent of \$1000 per man for the six months course. The Board believes this to be justifiable and recommends that you approve the proposal to increase by thirty the number of students being given language instruction at Pennsylvania and the allocation of the required amount of vouchered funds therefor.

For the Board

C. A. Bana

U.A. Bure
Lt., USNT
Member

Attachment

5/3/43-

"No legal objection
5/15/10

SECRET

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES

Washington, D. C.

18 December 1944

TO: Mr. L. M. Ream
Lt. K. E. Woodring, USNR

SUBJECT: Plan for Japanese Language Course.

Attached hereto is a copy of the
recommendation of the Board of Review,
dated 18 December 1944, on the above sub-
ject.

This recommendation has been
approved by the Director.

For the Board of Review:


O. M. Bears, Jr.
Lt. Colonel, AUS
Chairman

Attachment
cc: The Director ✓
jln

CONFIDENTIAL

CONFIDENTIAL

Handwritten: 15 Dec 44
Handwritten: J. L. G. L. L. L.
 Board of Review
 Attention: Lt. Colonel C.M. Sears, Jr., Chairman
 Executive Office

Plan for Japanese Language Course

There is returned herewith the original of your memorandum of 12 December 1944 to the Director on the above subject.

You will note that the approval of the Director for the use of vouchered funds and the opinion of the General Counsel appear on the face of your memorandum.

We are sending a copy of this memorandum to Schools and Training so that they will be advised of the Director's approval.

Robert Thrun
 Assistant to the
 Executive Officer

CC: Schools and Training
 Secretariat
 General Counsel

Handwritten: Mr. O. J. Davis

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Board of Review
Attention: Lt. Colonel C.M. Sears, Jr., Chairman
Executive Office
Plan for Japanese Language Course

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Board of Review
15 December 1944
Page 2

There is returned herewith the original of your memorandum of 12 December 1944 to the Director on the above subject.

You will note that the approval of the Director for the use of vouchered funds and the opinion of the General Counsel appear on the face of your memorandum.

We are sending a copy of this memorandum to Schools and Training so that they will be advised of the Director's approval.

Robert Thrun
Assistant to the
Executive Officer

CC: Schools and Training
Secretariat
General Counsel

Mrs. O'Donnell

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

CONFIDENTIAL

12 December 1944

TO : The Director

SUBJECT: Plan for Japanese Language Course

Attached is a memorandum and estimate of cost from Colonel H. L. Robinson on the above subject which has been submitted to the Board of Review by Mr. Sulloway with a request for its recommendation thereon.

Colonel Robinson requests that the Director decide on the policy of making provision for a number of personnel trained in the Japanese language against possible use for them in the future.

While at the moment the Board knows of no definite need for such personnel, it is of the opinion that, particularly in view of the considerable length of time required to train such a group, it is good insurance to make provision for a group of 30, and therefore recommends to the Director that this policy be approved and the activity authorized.

Colonel Robinson advises the Board that in response to a questionnaire from Schools and Training on the subject, the Branches indicated general approval of and interest in the plan, provided personnel were assigned to them after being trained, but not drawn from their present allotments.

The Board believes that Army or Navy personnel should be used if possible as OSS would have a better hold on such men than over civilians. However, if suitable civilians can be found, their employment should be authorized. The Board believes that all trainees should be assigned to the pool that Colonel Robinson suggests, even though they may be recruited in one of the Branches.

If it develops that suitable civilians are found, it is recommended that Schools and Training Branch submit for approval a budget covering salaries and traveling expenses.

Colonel Robinson points out that it is not practical to carry on such a course in Washington as the available teaching staff are presently in permanent residence at the University of Pennsylvania, and could not be moved to Washington.

The Board recommends that \$30,000.00 be authorized from vouchered funds for the period ending 30 June 1945 to cover the contracts with the University of Pennsylvania and that the contract with the University be prepared under the direction of the General Counsel.

12/11/44
W. E. C. (Sullivan)

For the Board of Review

Colonel Robinson
General Counsel

12/14
OK
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CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
 Schools and Training Branch
 2324 F Street, N.W.
 Washington, D.C.

4 December 1944

SUBJECT: Plan for Japanese Language Course for specially
 selected Students at University of Pennsylvania.
TO: The Director

Some weeks ago, while I was absent overseas, several meetings were held to discuss the problem of developing and training a specially selected group of students in the Japanese language to provide personnel for future use. Dr. Norman Brown of the Planning Staff, did considerable work on this proposition and submitted a report entitled "Special Operational Plan for obtaining Personnel qualified in Japanese", a copy of which is attached hereto. I am told that this plan was also presented at a meeting in the Administration Building which was held shortly after Dr. McConaughy returned from the Far East, and at which were present the Director and most of the Branch Chiefs. I am informed that following a discussion at this meeting, the Director indicated that he approved the plan and PPP was instructed to endeavor to recruit specially qualified Army officers for the SI, X-2, MO, and R&A Branches, to make up the group of 30 students for this course.

Our ability to install the Japanese Language Course at the University of Pennsylvania was predicated upon the closing of the ASTP program at that university, and thereby upon the availability of the instructors and informants who had been engaged in the former program. Unfortunately, recruiting for this course has been so slow that we do not have any personnel as yet available for the course. If some action is not taken immediately, Dr. Brown is of the opinion that the present instructors at the University will become scattered and that it will be extremely difficult to gather them together again if not entirely impossible.

We are also enclosing herewith a copy of the estimate which was obtained by Dr. Brown from the University of Pennsylvania, covering costs to OSS on a basis of 30 men per month. I am told that this estimate was presented by Dr. McConaughy and Dr. Brown to Mr. Cheston and was tentatively approved by him.

CONFIDENTIAL

-2-

On 14 October, 1944, a letter was written by Major Philip K. Allen, Executive, Schools and Training Branch, to all the Branches, explaining briefly the proposed Japanese Language Course and requesting that the Schools and Training Branch be notified whether or not each Branch was interested in the course and if so, how many persons they would like to have trained. The results obtained by this letter would seem to indicate that many of the Branches are interested in having Japanese language personnel but are not in any position to spare personnel from those currently assigned or in process of procurement, due to the six months' time required for this particular training.

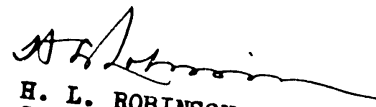
It would appear from the above that the Schools and Training Branch will require two decisions by the Director in this matter if we are to proceed: (1) In order to provide a sufficient number of students to justify the course, that the Personnel Procurement Branch be instructed to recruit 20 persons with the special language ability necessary to successfully complete this course in the six months provided therefor. These students should preferably be officers of the Army or Navy but could be enlisted personnel if any are found to be particularly well qualified. Civilians could also be recruited if any can be found who have the necessary language qualifications and who are young enough and vigorous enough physically to meet the rather rigid physical requirements of the Far East. This pool of 20 students should not be assigned to any specific Branch but should be held in a student pool until such time as they have completed the course. At that time, they would become available for assignment to individual Branches depending upon the needs of each Branch.

In addition to the 20 pool students, an additional 10 students could be trained in this course from personnel made available by the various Branches. It should be understood that any such personnel made available must complete the course, unless removed on account of sickness or failure, and must not be withdrawn at the whim of the individual Branch. (2) The University of Pennsylvania should be notified at once through Dr. Brown, if the plan mentioned in the preceding paragraph is approved, that the project is to go ahead and that a definite starting date should be decided upon. This will give the University of Pennsylvania something definite to go upon and will permit them to tell us whether or not the necessary instructional staff can be made available at the time when we wish to start the course.

CONFIDENTIAL

-3-

It is requested that the subject of the expenses involved in this training be submitted to the General Counsel, OSS, for their advice, and that the Schools and Training Branch be notified in writing whether or not the project shall proceed.



H. L. ROBINSON
Colonel, F.A.
Chief, Schools
& Training Branch

cc: Dr. Brown
Lt. Col. Roberts
Dr. McConaughy

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

11 December 1944

TO: Chief, Special Funds Branch
Deputy Director, Administrative Services
Chief, MO Branch
Deputy Director, Personnel

SUBJECT: MO Proposed Activities in GHI and SHAG.

1. The Director approved, under date of 9 December 1944, a recommended budget for MO activities in GHI and SHAG through 30 June 1945 as follows:

Travel	\$ 22,700.00
Salaries, U. S. civilians	180,000.00
Salaries, Natives and Agents	95,000.00
Living allowances and per diem	170,000.00
Technical equipment and papers	<u>250,000.00</u>
TOTAL	<u>697,700.00</u>

2. Of this amount, an allocation of \$250,000.00 was approved from Special Funds and the balance from Vouchered Funds.

For the Board of Review:



C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

cc: Lt. Woodring
Mr. Hish
The Director

SECRET

SECRET

Board of Review
 Attention: Lt. Col. C.M. Sears Jr., Chairman
 Executive Office

11/11/44
 Board of Review
 X MB
 X CBI
 X SFAC
 9 December 1944

MO Proposed Activities in CBI and SFAC.

There is returned herewith the original of your memorandum of 24 November to the Director together with your file on the subject.

You will note that the approval of the Director and the opinion of the General Counsel appear on your memorandum.

E. J. Putzell Jr.
 Lieutenant (j.g.), USNR
 Assistant Executive Officer

Attachments

CC: Secretariat
 General Counsel

M. O'Donnell

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

OK
15/D 13/ 15.81

Bel - 1/15/44

TO: The Director

24 November 1944

SUBJECT: MO Proposed Activities in CBI and SEAC.

On 7 September 1944, the Board of Review returned to MO Branch three individual allotment requests with the comment that information in support thereof was insufficient and that the Board would make appropriate recommendations immediately upon receipt of detailed plans and adequate supporting data.

Under date of 11 November 1944, the Chief, MO Branch, forwarded to the Board of Review estimates for the calendar year 1945 covering MO proposed operations in CBI and SEAC. At Colonel Mann's request a meeting was arranged for 18 November to consider these estimates, together with additional activities requested by Colonel Coughlin and Colonel Heppner and set forth in Colonel Mann's memorandum of 17 November. This memorandum, together with the original one of 11 November, is attached herewith.

In support of these requests, Colonel Mann has advised the Board that (a) no further approval is necessary either by the Joint Chiefs of Staff or the Theater Commanders, (b) not only have Colonels Coughlin and Heppner endorsed MO's original plans for CBI and SEAC, but they have specifically requested, in addition, one Beta Press for Chungking and one for "Z" Base in North China, (c) Mr. Cheston has assured MO of sufficient slots and personnel, both for their own operations, and for the contributing activities of the Communications and Reproduction Branches, (d) MO Far East advisors, (such as ex-Ambassador Grew, OWI, OWI, etc..) state that "the Japanese individual is highly vulnerable as an MO target".

The total amount requested on a calendar year basis is \$1,707,944.20 plus \$30,000.00 - or \$1,877,944.20. This figure includes machinery and equipment already purchased and totalling \$300,000.00 which should be deducted to avoid duplication. Travel expense is stated at \$275,232.00 for transportation to and from the Theaters, and \$109,000.00 is included for travel within the Theaters - or a total of \$384,232.00. This figure can be reduced by \$271,232.00 and restated at \$92,700.00 which will conform generally with the Finance Branch estimate of \$300.00 per person for the Far East and \$500.00 for China.

SECRET

RESTRICTED

Board of Review
Attention: Lt. Col. C.M. Sours, Jr., Chairman
Executive Office
14 December 1944
Motion picture on Alaska

There is returned herewith the original of your memorandum of 11 December 1944 to the Director together with Lt. Kellogg's memorandum of 8 December 1944 to the Board of Review.

You will note that the approval of the Director for the use of vouchered funds and the opinion of the General Counsel appear on the face of your memorandum.

Please take appropriate steps to inform Field Photographic Branch of the above.

Robert Thrun
Assistant to the Executive
Officer

Attachments

CC: Secretariat
General Counsel
W. C. [Signature]

RESTRICTED

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

14 December 1944

TO: Lt. E. R. Kellogg, USNR
Lt. K. E. Woodring, USNR
SUBJECT: Motion Picture on Alaska

Attached hereto is a recommendation of the Board of Review, dated 11 December 1944, on the above subject.

This recommendation was approved by the Director on 14 December 1944.

For the Board of Review:



C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachment

12h

cc: The Director

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

11 December 1944

TO: The Director

SUBJECT: Motion picture on Alaska.

1. It is recommended that the proposed expenditure of \$8,000 by Field Photographic Branch for assistance in producing a motion picture on Alaska be approved.

2. Lt. Kellogg's memorandum of 9 December 1944 is attached.

3. This expenditure is to be made from vouchered funds.

For the Board of Review:

G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachment
cc: Lt. Kellogg

12/14
OK
B/D

12/14/44
No lead action
740

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

MEMORANDUM

TO: Board of Review, 100 North Building 8 December 1944
FROM: E. R. Kellogg, Acting Chief, Field Photographic Branch
SUBJECT: Production of Motion Picture on Alaska

On 29 November 1944 Governor Ernest Gruening of Alaska, at the request of the Director, accompanied by Major Marvin R. Marston, AUS, interviewed me as to the possibility of assisting them in the preparation of a film to be edited from material shot by Major Marston in Alaska.

Major Marston is the Commandant, under the Governor, of the Eskimo Guerrillas of Western Alaska and as such has been charged with the arming of over 3,000 Eskimos in the territory.

In the course of Major Marston's work, in the last four years he shot over 3,000 feet of 16mm Kodachrome on the territories covering Eskimo activities. From this material, with information submitted by the Major, an excellent analytical study could be made showing the probable military strength of the Eskimos and the manner in which they could harass and delay invasion in the Alaskan Territory if they were properly organized and armed.

I have discussed the material with General Donovan and he has instructed me to give every assistance to the Governor in editing Major Marston's film for a picture. The picture will make an excellent intelligence report in line with OSS past projects and will also be of great assistance to the Agency in obtaining cooperation in our Northern Territory.

It is estimated that this picture will cost approximately \$5,000.00. This sum will pay for the complete processing of the film in color by Technicolor.

The approval of the Board is requested for a budget of \$5,000.00 to be assigned to this project.

/s/ E. R. Kellogg

E. R. KELLOGG
Lieut., USNR
Acting Chief
Field Photographic Branch

1 2/24

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

105873

14 December 1944

To: Colonel W. L. Mohr
Colonel C. S. Pitts
Captain Ward Davis, USN
Mr. Louis Rasm

SUBJECT: For Diem or Allowances to OSS
Personnel who have returned from
overseas for reassignment.

The attached recommendation of
the Board of Review, dated 9 December
1944, was approved by the Director on
12 December 1944.

For the Board of Review:



O. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachment
jlm

cc: The Director

Board of Review
Attention: Lt.Col. C.M. Sears, Jr., Chairman
Executive Officer

13 December 1944

Per Diem or Allowances to OSS Personnel who have returned
from overseas for re-assignment.

There is returned herewith the original of your
memorandum of 9 December 1944 to the Director together with
your file on the above subject.

You will note that the approval of the Director and
the opinion of the General Counsel appear on the face of
your memorandum.

Robert Thrun
Assistant to the
Executive Officer

Attachments

CC: Secretariat
General Counsel

Max. O'Donnell

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

9 December 1944

The Director

SUBJECT: Per Diem or Allowance to GSA Personnel who Have Returned from Overseas for Re-assignment.

A. CIVILIANS - EXCEPT THOSE FROM VOUCHERED OR SPECIAL FUNDS.

1. Colonel Ritz's memorandum of 11 November 1944 (copy attached) raises the problem of equitable treatment of civilian employees who have returned to the United States from overseas and who may have to maintain themselves here for an indefinite period, pending termination of employment, assignment to a permanent continental position or re-assignment overseas or to another agency.

2. Generally (see Memo of 23 November 1944 from Lt. [redacted]) other agencies do not make provision for per diem or allowance to civilians in the categories described in 1. above.

3. It is recommended that no special provision be made whereby GSA civilian personnel, returned from overseas for re-assignment, receive per diem or allowances not ordinarily available under usual Governmental practices.

B. ARMY OR NAVY PERSONNEL.

1. The Board has discussed the problem with Colonel Ritz and Lt. Cmdr. Liggett. There appears to be no serious inequity as regards Army or Navy personnel.

2. Under existing practices, men awaiting re-assignment are usually granted extended leave. Provision has been made to furnish quarters and subsistence at Area P.

3. It is recommended that no special provision be made whereby GSA Army or Navy personnel, returned from overseas for re-assignment, receive per diem or allowances not ordinarily available under usual Army or Navy practices.

For the Board of Review:

G. H. Sears, Jr.
Lt. Colonel, AM
Chairman

12/14/44
"The legal opinion
attached"

12/12
OK
WJD

OFFICE OF STRATEGIC SERVICES
Washington, D.C.

11 November 1944

MEMORANDUM

TO: Board of Review
FROM: Special Funds Branch
SUBJECT: Per Diem in Washington

1. General Order No. 75-9 disallowed the payment of per diem in Washington to civilians, during the period between the time they entered on duty and the time they departed for a foreign assignment. This is in accordance with Government Regulations, which state that per diem will be paid only when an employee is away from his official station.

2. Government regulations permit the payment of a per diem in the States not to exceed \$6.00 per day, to civilians whose official station is abroad and who are called back to the States for consultations. Such time does not ordinarily exceed two months. A per diem would also be allowed in the States if an employee whose official station is London is transferred from London to Cairo and returns to the States for consultation after leaving London but before reporting to Cairo.

3. The following situation is now coming up frequently and will come up more and more often in the coming year. An employee whose official station is, for instance, London is sent back to the States because he is no longer needed in London. He arrives here and since he has been transferred back here this is his official station and he is not entitled to per diem. His case is reviewed by the GSS Personnel Board and in some cases his employment with this office is terminated. In other cases he is assigned for duty at another post, say Kandy, and after clearing his travel he departs for his new assignment. In this case, while the employee is in the States, he cannot, under Government regulations, be paid a per diem since, as I stated above, this is his official station. However, as I stated in paragraph 2, if his transfer of official station had been from London to Kandy and he had stopped here en route for consultation, he would have been allowed a per diem.

4. Since this is a policy matter I am presenting it to the Board and would appreciate your opinion on the above subject.

/s/ W. L. Rehm
W. L. Rehm
Chief, Special Funds Branch

[illegible]

Employees returning from overseas without definite news of their official headquarters is, of course, changed to that point. No pay is paid in Washington.

[illegible]

Employees returning from
leave during the two weeks
have Washington

and are paid
for travel expenses from which they have been relieved.
If the duration
of leave exceeds two weeks or more they are retained in a

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED
DATE 08-28-2001 BY 60322 UCBAW

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

November 28, 1967

1964-1965

SECRET

Board of Review
 Attention: Captain J.E. Morgan, Member
 Executive Office

Matters suggested by General Counsel for Board of
 Review Agenda in memorandum, dated 27 September 1944.

14-104
Report of Board
1. Defense Training
2. Japanese
3. General
9 December 1944
Administrative Changes
Release

There is returned the original of your memorandum
 of 15 November to the Director together with your file on
 the above subject.

The Director instructed me to approve your
 memorandum, which approval appears on your memorandum as
 well as the opinion of the General Counsel.

E. J. Putzell Jr.
 Lieutenant (J.G.), USMC
 Assistant Executive Officer

Attachments

CC: Secretariat
 General Counsel

Mrs. O'Donnell

SECRET

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OFFICE OF STRATEGIC SERVICES
Washington, D. C.

15/840
13 November 1944

TO:

The Director

SUBJECT:

Matters suggested by General Counsel for Board of Review Agents in memorandum, dated 27 September 1944.

In a memorandum dated 27 September 1944 (copy attached), the General Counsel suggested that the Board of Review study the following three subjects and submit appropriate recommendations thereon:

1. **PAID LEAVE WHICH TRAINING COURSES OF SCHOOLS AND BRANCHES**
FROM LEAVE IN PAY.

The Board of Review has discussed this matter with Colonel Kluge of Schools and Training Branch who has put his recommendations in memorandum form. The Board concurs in his recommendations as to the various areas under his command and attaches a copy of his memorandum as a matter of information. Referring to the question raised in the General Counsel's memorandum, the matter of leave taken from Special Funds covered in General Order 100, which is under that General Order, be determined by the Chief of the Branch concerned in agreement with the Chief of Special Funds Branch.

2. **PAID LEAVE OF SPECIAL FUNDS IN ANNUAL AND SICK LEAVE**

The question of maintaining records to cover annual and sick leave of Special Funds employees has been discussed in detail with the Chief of Special Funds Branch. Colonel Rahn now the Board is prepared to suggest further action on this subject at the present time.

SECRET

SECRET

- 2 -

The Director

15 November 1944

5. Release of Financial claims by GSA.

The Board has discussed this matter with the General Counsel who has advised the members regarding the statutes governing release of such claims. For several reasons (chiefly security) the Board is of the opinion that these claims should be given consideration individually to determine whether they should be presented at once or held in a claims file in Special Funds Branch until such time as GSA or a successor organization might find it possible to prosecute them.

For the Board of Review

J. S. Morgan
Captain, USNR
Member

11/30/44
No legal objection
JSD

022

Attachment

24
NOV 19 1944

11/17/44

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

SECRET*Handwritten signature*

12 December 1944

TO: Colonel W. L. Reim, Colonel
 Carl Riffel, Lt. Colonel E. L. Sigler
 SUBJECT: For Dis. for FWS Personnel.

The attached recommendation of
 the Board of Review, dated 29 November 1944,
 was approved by the Director on 11 December
 1944.

This recommendation was based on
 a memorandum from Major France of FWS, dated
 24 October 1944 (copy attached).

For the Board of Review:



G. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

Attachments

cc: The Director ✓

SECRET

SECRET

Board of Review
 Attention: Lt. Col. G.M. Burns, Jr.
 Executive Office
 Per Diem

15,123A
 Board of Review
 X personal waiting
 X personal
 X personal
 11 December 1944
 X personal

There is returned herewith the original of your memorandum of 29 November 1944 to the Director together with Major Frase's memorandum of 26 October 1944 to the Board of Review on the above subject.

You will note that the approval of the Director for the use of Special Funds and the opinion of the General Council appear on the face of your memorandum.

F. J. Putnell Jr.
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

Attachments

CC: Secretariat
 General Council

11 Dec 1944

SECRET

8 December 1944

DIRECTOR

107, 113/7

Re Rev Memo 11/20/44
to Dir re Per Dia
re Memo Maj. France
of FNU dtd 10/26/44

Upon our understanding that the difficulty described is due to OSS confidential duties, we see no legal objection to your approving the attached if it is administratively determined to be necessary and in the interests of the Government. The recommendation of the Board would appear to warrant such a determination.

James B. Donovan
James B. Donovan

12/11
OK
1/9

SECRETARIAT
4 4/23
FBI DEC 9 PM 12 38
OSS

SECRET
OFFICE OF PERSONNEL SERVICES
Washington, D. C.

15,123A

Hd. S. Review

29 November 1944

TO: The Director

SUBJECT: Per Diem

1. The attached memorandum from the Executive Officer PMU, and approved by the Deputy Director, ASO, sets forth and requests correction of a situation involving OAS military personnel who are on temporary duty in excess of the period for which the Army and Navy permit per diem allowances.

2. In making its recommendations about matters affecting the compensation of Military and Naval personnel, the Board has in each case endeavored to follow existing practices in the respective service. However, it would seem that in the case under discussion a special situation exists in which standard Military or Naval procedure could not apply, and the Board therefore recommends approval of this request on the following basis:

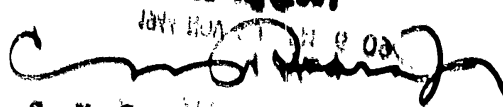
a. Any per diem payments which are made in extension of Army and Navy provisions will bear the approval of Colonel Rifler or his Executive Officer.

b. All such payments will be made from Special Funds and charged against the \$100,000. budget set up by the Director for this project.

c. This order will apply to all PMU personnel ordered from Washington, D. C. on temporary duty on or after 27 July 1944.

GEP

For the Board of Review:



G. M. Beards, Jr.
Lt. Colonel, AUS
Chairman

Attachment

SECRET

SECRET

James H. Donovan

of the Board's proposed order.
After "approved" in the fifth line
which "no necessary" be inserted
into matter but has asked that the
revision dated 9 April 1948 on the
Donovan has approved your report.
Special Forces attached to OSS.
Director of the Military and
For Plans and Attachments to
HEAD OF KEYING

18 April 1948

SECRET

157823

Review (8) Review
BD RCV MEMO 4/8/48, same
subj. attaching draft
OO 78-15, Supp. 1

X Sullivan
X Sullivan
X Sullivan

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

151123
Board of Review
6 April 1945

TO: The Director

SUBJECT: Per Diem and Allowances to Members of the
Military and Naval Forces attached to OSS

1. The Board of Review in Washington has been asked by the Board of Review, OSS-ETO, to reconsider its recommendation that enlisted men authorized to wear civilian clothing in that Theater shall not receive any allowance or per diem over and above that which conforms to standard Army practice in the Theater. Specifically, the ETO Board of Review has asked for authority to pay their enlisted men an additional \$2.00 per day over and above the amount of \$3.50 allowed to all Army personnel in the Theater while serving in civilian clothes.
2. In view of the expressed request of the ETO Board of Review for this authorization and because of the reversal of that Board's previous determination that such an allowance was not justifiable, this Board recommends that this type of allowance be made permissible within the discretion of the Strategic Services Officer. It should definitely be limited, we believe, to those cases in which Government quarters and rations are not available. The Board also believes that the rule should not be made solely for the benefit of ETO but should be applicable to all theaters and neutral countries under similar circumstances.
3. The Board of Review therefore recommends that General Order 75-15 be amended by adding a paragraph giving to the Strategic Services Officers and Chiefs of Mission discretion to authorize additional allowances for enlisted men while serving in civilian clothing under the circumstances described above. A suggested order is attached for your consideration.

For the Board of Review

J. S. Morgan
Chairman

4/11/45
"If administrative determination to be
necessary, no legal objection"
JMS:19"

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER

FOUR:

ISSUED:

EFFECTIVE:

75-13, Supp. 1

TO: List 3

**SUBJECT: Per Diem and Allowances to Members of the
Military and Naval Forces attached to GSA**

There is hereby approved the recommendation of the Board of Review that there be added to General Order 75-15, the following paragraph 2.

2. In the case of enlisted personnel in civilian clothes who are not receiving Government rations and quarters, additional living allowances or per diems may be paid in such amounts as shall be approved by the Strategic Services Officer, upon recommendation of the Theater Board of Review, or by the Chief of Mission in neutral countries.

William J. Donovan
Director

625

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SECRET

SECRET

6 December 1944

VIA AIR FORCE GRL-20

TO: Genr. Lester Armour
 c/o Commanding General
 European Theater #1
 APO 415

SUBJECT: Par Diez is Enlisted Man in Civilian Clothes

With reference to your memorandum of 16 November 1944, we attached hereto a copy of the recommendation of the Board of Review on the above subject together with a copy of the General Order giving effect to this policy. The order has been approved by the Director and is being processed for issuance.

For the Board of Review:



G. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

Attachments
 cc: Director

SECRET

SECRET

Board of Review
 Attention: Lt. Col. G.M. Sears, Jr.
 Executive Office Chairman

15,823
 Board of Review
 6 December 1944
 x [Signature]

Per diem to enlisted men in civilian clothes.

There is returned herewith the original of your memorandum of 30 November to the Director together with Commander Armour's memorandum to you of 16 November on the above subject.

You will note that the approval of the Director and the opinion of the General Counsel appear on the face of your memorandum. Your draft of order giving effect to this policy has been signed by the Director, and is being reproduced.

Please take appropriate steps to insure Commander Armour being informed of the Director's approval of your recommendation.

F. J. Putzell Jr.
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

Attachments

CO: Secretariat
 General Counsel

SECRET

OFFICE OF SPECIALS SERVICES
Washington, D. C.

SECRET *15.6.4*

20 November 1944

TO: The Director

SUBJECT: Per Diem to Enlisted Men in Civilian Clothing

The Board forwards to you herewith a letter received from Commander Lester Ames regarding the above subject. In connection with Paragraph 8, the Board is unable to establish that other Theaters deal with this matter in the same way as is done in ETO. However, the Board is of the opinion that in matters involving Army and Navy personnel, this agency generally should adhere to what is standard practice of the two services in the various Theaters of Operation.

A draft of an order giving effect to this policy is attached hereto.

For the Board of Review:



G. M. Moore, Jr.
Lt. Colonel, AUS
Chairman

Attachments

12/6
OK
15/D

12/4/44
Recommended
140

SECRET

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

SECRET

GENERAL ORDER
NUMBER: 70-
ISSUED:
EFFECTIVE:

TO: LENT 8

SUBJECT: Pay Plans and Allowances to Members of
the Military and Naval Forces attached
to OSS.

The following recommendation of the Board
of Review is hereby approved:

1. Army and Navy personnel (officers
or enlisted), whether in uniform or in
civilian clothes, attached to OSS in
theaters of operation or in neutral
countries, shall be allowed pay plans
or quarters and subsistence in conformity
with standard Army or Navy practice under
similar circumstances.

William J. Donovan
Director

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SECRET DOCUMENT 58

1-338

SECRET

- 3 -

The Director

24 November 1944

The Board has no direct information in support of the statements submitted by Colonel Mann and Lt. Colonel Little. Consequently, any recommendation is based upon information obtained from MO Branch itself. Furthermore, approval by the Director should be contingent upon the allocation of sufficient personnel to MO, Communications and Reproduction Branches.

Within the limits of the above reservations, the Board of Review recommends the approval of \$217,700.00 to cover, (a) MO's equipment requirements for 18 months in the GEI and BRAC Theaters and (b) to provide for their personnel requirements up to 30 June 1945. Of this amount it is recommended that \$200,000.00 be allocated from Special Funds for payment of salaries, living expenses and per diems of civilians.

For the Board of Review

U. M. Sears, Jr.
Lt. Colonel, US
Chairman

4 December 1944

P.S. The MO requests for allocation of funds were referred to the Planning Staff and have been returned to the Board of Review with the following comment:

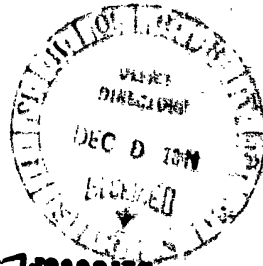
"As requested in your memorandum of 25 November 1944, the Planning Staff has looked over the enclosed papers regarding a supplementary separate MO budget for the Far East, and compared them with the approved over-all and special programs.

We find specifically that the new theater set-up has been taken into consideration in the Schedules A, B and C attached to the budget papers.

The scope of activities governed by the budget recommendation is in line with the over-all and special programs approved for the Far Eastern theaters. The Planning Group concurs in this view."

1244
No. 1244
744

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SECRET

cc: Mr. Maloney Shephardson, Chief, SI
Attention: Mr. Frank T. Ryan
Director

O. M. Bears, Jr.
Lt. Colonel, AUS
Chairman

For the Board of Review

Please note that in the Director's decision
expended under this allocation are to be held
generally within the limits shown on Mr. Ryan's
detailed budgetary request and that the employees
used on these projects are limited by paragraph
five of the recommendation.

The Director approved this recommendation under
date of 8 December 1944.

Attached hereto is a copy of recommendation of
the Board of Review to the Director, dated
8 December 1944, in connection with activities
in the Iberian Peninsula.

TO: Colonel W. L. Rahn
SUBJECT: Funds for Iberian Peninsula

8 December 1944

Washington, D. C.

OFFICE OF STRATEGIC SERVICES

SECRET

15-811

SECRET

Board of Review
Attention: Lt. Colonel C.M. Sears, Jr.
Executive Office
Funds for Iberian Peninsula

15, 811
Hedid Shurin
X I have been informed
5 December 1944

There is returned herewith the original of your memorandum of 2 December to the Director together with your file on the above subject.

You will note that the approval of the Director for the use of special funds and the opinion of the General Counsel appear on the face of your memorandum.

E. J. Putzell Jr.
Lieutenant (j.g.), USNR
Assistant Executive Officer

Attachments

CC: Secretariat
General Counsel

Miss O'Donnell

SECRET

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OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

TO:

The Director

2 December 1944

SUBJECT:

Funds for Iberian Peninsula

1. The Board recommends that a maximum of \$250,000.00 be allotted from Special Funds to cover estimated costs of the SI program in the Iberian Peninsula for the six months ending 30 June 1945.

2. Attached hereto is a tabulation, submitted by Mr. Frank Ryan of SI.

3. The Board recommends that the \$250,000.00 allocation be divided generally as follows: -

Spain

Portugal

\$115,000.00

\$134,000.00\$250,000.00

and that the expenditures be held roughly within the categories listed in the tabulation.

4. We are informed that the operations in the Iberian Peninsula are approved under RS 94/1.

5. It is understood that ten to twelve employees will be paid from the item "Field Salaries" in Spain and eight to ten will be paid from the similar item under Portugal.

For the Board of Review

C. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

12/5/44
 No legal objection
 TMS

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 10 DEC 5 5M 4 38
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SECRET

cc: Director's Files
Secretary
General Counsel

W. J. Putnell, Jr.
Lieut. (jg), USN
Acting Executive
Officer

There is returned to you herewith the
original of your memorandum of March 15,
1945, to the Director, together with your
file on the above subject.
The opinion of the General Counsel
and the approval of the Director appear
on the face of your memorandum.

The Board of Review
Mr. J. B. Morgan, Chairman
Executive Office
Amendment of General Order 75-2

Attention:

19 March 1945

SECRET

Handwritten:
J. B. Morgan
March 1945

SECRET

OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

TO:

The Director

15 March 1946

SUBJECT:

Amendment of General Order 75-2

1. The Board of Review has considered the attached memorandum from Mr. O'Gara requesting a revision of General Order 75-2 in order to permit the payment of return transportation for employees hired in the field and subsequently disqualified in Washington by failing to pass the medical examination, the Government School or the security check.
2. The Board believes that under the circumstances outlined in Mr. O'Gara's memorandum, the payment of such return transportation from .004 or Special Pay (depending upon whether or not the work on which the employee was to be engaged is confidential) is proper.
3. The Board submits for your consideration the attached amendment to General Order 75-2 to effect the Board's recommendation.

For the Board of Review

J. S. Morgan
 J. S. Morgan
 Chairman

approved
 2/19/45 H WCD

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2/17/46
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Lt. Colonel C.M. Sears, Jr., Chairman
Board of Review

Executive Office

Amendment of General Order 75-2 (7 July 1944)

157, 210
Board of Review
General Order 75-2
Transportation
5 December 1944
Lt. Colonel C.M. Sears, Jr.

There is returned herewith the original of your memorandum of 25 November to the Director on the above subject.

The accompanying suggested supplement to General Order 75-2, implementing your recommendation contained in subject memorandum, was signed by the Director and is being reproduced.

F. J. Putzell Jr.
Lieutenant (j.g.), USNR
Assistant Executive Officer

CC: Secretariat
General Counsel

Mrs. O'Donnell

SECRET

15, 810
SECRET

December 1, 1944

To: General William J. Donovan
 From: G. Edward Buxton
 Subject: Attached memo-Amendment of General Order 75-2

I have talked with Colonel Sears and Capt. Junius Morgan concerning the attached memorandum.

They tell me the difficulty arises only in connection with the attendance at the West Coast Assessment School. So far as the attendance at the S School is concerned, there is no existing problem since transportation to and from that point is furnished by this Organization.

It seems fair, lacking similar facilities on the West Coast, the person ordered there for Agency purposes should be reimbursed for his local transportation. The Board tells me that they estimate the amount of money involved is relatively small but that the injury to morale is more important. Therefore, I recommend this arrangement which has been passed by the Office of the General Counsel.

*James the rule ~~that~~ he must ^{GEB} reimburse?
 We should in future make good
 for those who have already made
 his investment. D*

SECRET

To
New Boston

Have
this check

SECRET**OFFICE OF PERSONNEL SERVICES**

Washington, D. C.

15789
Rec 57 Review

25 November 1964

TO: The Director**SUBJECT: Amendment of General Order 75-2 (7 July 1963)**

The Board's original recommendation was designed to enable this agency to pay reasonable costs of transportation of prospective civilian employees who are required to attend assessment school.

It now appears that certain minor costs were not covered in that order. Therefore, the Board recommends that General Order 75-2 be amended by adding a new subparagraph "d" thereto, reading as follows:

- (d) Other transportation expenses such as trolley, bus, and taxi fares, necessarily incurred by the prospective employee in connection with travel required by attendance at any Assessment School.

There is attached hereto a suggested supplement to General Order 75-2 to implement this recommendation, if approved.

For the Board of Review


 G. M. Sears, Jr.
 Lt. Colonel, ASM
 Chairman

11/25/64
 No legal objection
 JED

SECRET

C O P Y

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

GENERAL ORDER
NUMBER: 75-8, Supplement 1
ISSUED:
EFFECTIVE: 7 July 1944

TO: LIST 3

SUBJECT: Payment of Transportation Cost and Per Diem to
Prospective Civilian Employees.

Paragraph "1" of General Order 75-8, effective 7 July 1944, is hereby amended by adding a new sub-paragraph "d" thereto, reading as follows: -

- "(d) Other transportation expenses such as trolley, bus, and taxi fares, necessarily incurred by the prospective employee in connection with travel required by attendance at any Assessment School."

William J. Donovan
Director

SECRET

CONFIDENTIAL

Board of Review
Lt. Colonel C. M. Sears, Chairman
Executive Office

15767
(as-d.) Review
Friday, 29 November 1944

Allocation for Expenses of Enemy Oil Committee

Returned herewith is the original of your memorandum of 25 November to the Director together with your file on the above subject.

You will note that the approval of the Director for the use of vouchered funds and the recommendation of the General Counsel appear on the face of your memorandum.

E. J. Putnell Jr.
Lieutenant (J.G.), USNR
Assistant Executive Officer

Attachments

CC: Secretariat
General Counsel

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

CONFIDENTIAL

11/29/44
OK
/s/ D.

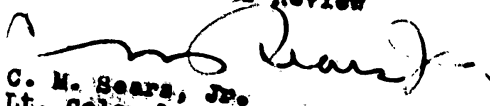
25 November 1944

TO: The Director
SUBJECT: Allocation for Expenses of Enemy Oil Committee.

We attach hereto letter dated 16 November 1944, from the Executive Secretary, Enemy Oil Committee, together with letter from Mr. Hicks dated 24 November 1944, indicating that Dr. Langer has approved the project, - and memo dated 24 November 1944 from Mr. Walter Levy of R & A.

In view of Dr. Langer's indicated approval and the statements made by Mr. Walter Levy in justification of this project, the Board recommends that \$5000.00 be allocated from Vouchered Funds to cover the cost of OSS participation in the financing of the Enemy Oil Committee program.

For the Board of Review


C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

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No. 11/29/44
244

CONFIDENTIAL

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

20 December 1944

TO: Chief, Contract Division
 SUBJECT: Conversion of GH-45-b Generators
 (Requisition 22222)

We return herewith Captain Lewis' memorandum of 11 December 1944 with reference to Requisition 22222, together with two copies of the requisition and attached documents.

The Board's attached recommendation of 15 December 1944 has been approved by the Director.

For the Board of Review:



C. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

Attachments
 CMM/SLH

cc: Colonel Lewman
 Attention: Capt. Lewis
 Lt. Woodring
 The Director

CONFIDENTIAL

CONFIDENTIAL

Board of Review
 Attention: Lt. Col. C.M. Sears, Jr. Chairman
 Executive Office
 Conversion of M-45-n Generators (Req. No. 38525)

19 December 1944

There is returned herewith the original of your memorandum of 15 December 1944 to the Director on the above subject together with Captain Lewis' memorandum to the Board of Review dated 11 December 1944 with attachments.

You will note that the approval of the Director for the use of vouchered funds and the opinion of the General Counsel appears on the face of the memorandum.

Please take appropriate steps to inform Communications Branch and Contract Division of Procurement and Supply Branch of the above.

Robert Thurn
 Assistant to the
 Executive Officer

OO: Lt. Dan
 Lt. Donovan
 Secretariat
 Mrs. O'Donnell

CONFIDENTIAL

CONFIDENTIALOFFICE OF STRATEGIC SERVICES
Washington, D. C.11,7243
Ad 27/12/44

15 December 1944

TO: The Director
SUBJECT: Conversion of CW-45-S Generators (Req. No. 30825)

1. Under date of 17 November 1944 you approved a recommendation of the Board, allocating \$5,100.00 of vouchered funds for the conversion of 516 CW-45-S generators.
2. We attach hereto memo of 11 December 1944 from Captain Lewis of Communications Branch, together with requisition No. 30825 and attached papers.
3. In view of Captain Lewis' memo, we recommend that the sum of \$9,600.00, ~~instead of \$5,100.00~~, be allocated from vouchered funds for the conversion of 500 CW-45-S generators.

For the Board of Review


 O. M. Sears, Jr.
 Lt. Colonel, ASG
 Chairman
cc: Captain Lewis
Ensign Kelly

attachments

022

Lead 12/15/44
 "No legal objection
 from"

RECEIVED 12/15/44
 4 11/15/44
 11/15/44

CONFIDENTIAL

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

22 November 1954

TO: Chief, Contract Division
SUBJECT: Proposed Expenditure,
 Requisition #29641.

Returned herewith is Contract
 Jacket GSS-781, together with a copy of
 the recommendation of the Board of Review
 on the above subject.

This recommendation has been
 approved by the Director.

For the Board of Review:


 C. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

Attachments
 cc: Communications
 Lt. Vending
 Director

CONFIDENTIAL

CONFIDENTIAL

15, 123
Frank J. [unclear]
x [unclear]

Board of Review
 Attention: Commander J. S. Morgan, Member
 Executive Office

18 November 1944

x [unclear]

Proposed Expenditure, Requisition #29841

There is returned herewith the original of your memorandum of 14 November to the Director with your file on the above subject.

You will note that the approval of the Director for the use of vouchered funds and the opinion of the General Counsel appear on the face of your memorandum.

E. J. Putsell, Jr.
 Lt. (j.g.) USNR
 Assistant Executive
 Officer

Attachments

CC: Secretariat
 General Counsel

Wm. O'Donnell ✓

CONFIDENTIAL

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

14 November 1944

TO: The Director
SUBJECT: Proposed Expenditure, Requisition #00041

In accordance with the correspondence attached, Communications Branch requests the expenditure of \$5,160.00 for the conversion of 316 generators (Model GN45-B) from non-filtered to filtered. Paragraph 5 of Captain Lewis' memorandum dated 7 November states: "By effecting a minor change in the standard Signal Corps hand generator GN-45-B this condition is greatly improved, as it is then possible to provide a portable power source which can be operated manually under all conditions."

The Board of Review recommends the expenditure of \$5,160.00 for the conversion of the generators in question.

For the Board of Review:

[Signature] 022

J. S. Morgan
 Commander, 1st Signal Group
 Headquarters, 1st Signal Group

d c/7d

RECEIVED

11/15/44
 No legal objection to
 such amendment, on
 vouchers furnished.

Attachments 300.

OK 11/17/44

[Signature] Donovan

CONFIDENTIAL

CONFIDENTIAL
 OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

15772
Board of Review
Casual Program
 22 November 1944
W. L. Lawrence Jr.

TO: Schools & Training Branch
 Attention: 1st Lt. John C. Venetos

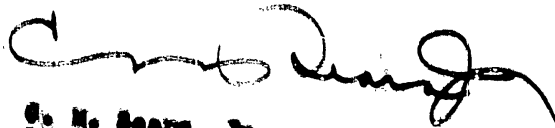
SUBJECT: Casual Program, Detachment F.

Attached hereto is a copy of the recommendation of the Board of Review, dated 10 November 1944, on the above subject. This recommendation has been returned to us with the following notation of the General Counsel:

"No legal objection to such approval. We recommend, however, that prior approval of the lesser be obtained on the erection of any structures - in accordance with terms of the lease. The Secretariat has done this in the past."

The Director has approved both of these recommendations.

For the Board of Review:



G. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

Attachment
 cc: Lt. Woodring
 Director

CONFIDENTIAL

CONFIDENTIAL

Board of Review
 Attention: Commander J. S. Morgan, Member
 Executive Office

Casual Program, Detachment 7

15, 922
Board of Review
x Casual Program
 18 November 1944
x Detachment 7

Returned herewith is the original of your memorandum of 10 November to the Director together with 1st Lt. Vonetes' memorandum of 28 October to the Board of Review on the above subject.

You will note that the Director has indicated his approval of both your recommendation and that of the General Counsel on the face of your memorandum.

E. J. Putsell, Jr.
 Lt. (j.g.) USNR
 Assistant Executive
 Officer

Attachments
 CC: Secretariat
 General Counsel
 Mrs. O'Donnell- ✓

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

CONFIDENTIAL

10 November 1944

TO: The Director

SUBJECT: Casual Program, Detachment F.

In the attached memorandum, Schools & Training Branch is requesting \$2000 for the improvement and partial rehabilitation of certain facilities at Detachment F.

An overall program for the handling of the casual problem has been discussed between the Director and Dr. McDermaghy, and it is understood that the proposed expenditure of \$2000 is a part thereof.

The lease stipulates that upon returning the property to the lessor, we will have made various repairs and renovations. Therefore, any funds currently expended on the golf course, as proposed, will be merely in anticipation of such future responsibility.

The Board of Review recommends approval of \$2000; and, since rental payments under the lease are made from vouchered funds, all repairs and improvements covered by this recommendation should be chargeable also to vouchered funds.

For the Board of Review:

11/15/44
No legal objection to such approval. We recommend, however, that fair opinion of the lessor be obtained as the result of any structure in accordance with terms of the lease. The Secretariat has done this in the past.

J. S. Morgan
Commander, USMC
Member

1000 NOV 10 PM 3 52

11/17/44

SECRETARY

11/17/44

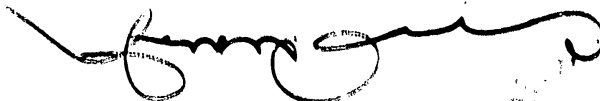
OK

1/1/45

CONFIDENTIAL

ATTENTION
TO: DIRECTOR

O. H. ROOSE, JR.
10. 001001, AKA



FOR THE BOARD OF REVIEW

APPROVED BY THE DIRECTOR

THIS RECOMMENDATION HAS BEEN

1000

MADE ON NOVEMBER 1944, ON THE ABOVE CASE

RECOMMENDATION OF THE BOARD OF REVIEW

ATTACHED HEREIN IS A COPY OF THE

RECOMMENDATION OF THE BOARD OF REVIEW - CITY OF WASHINGTON

STATE PHOTOGRAPHIC SERVICE
10. H. ROOSE, JR.

10 NOVEMBER 1944

WASHINGTON, D. C.

OFFICE OF THE DIRECTOR

Bat e/ Bureau

15, 6, 97

Board of Review
Attention: Captain J.E. Morgan, Member
Executive Office
Motion Picture - City of Washington

Frank J.
x City of W
20 November
x Field Ph

Returned herewith is the original of your memorandum of 15 November to the Director together with your file on the above subject.

You will note that the approval of the Director for the use of vouchered funds and the opinion of the General Counsel appear on the face of your memorandum.

E. J. Putzell Jr.
Lieutenant (J.g.), USNR
Assistant Executive Officer

Attachments

CC: Secretariat
General Counsel

Mr. O'Donnell

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

15 November 1944

TO: The Director
SUBJECT: Motion Picture - City of Washington.

The attached request from Field Photographic Branch is forwarded with the Board of Review's recommendation for approval.

This recommendation is based upon the facts that (a) this Agency was committed to some such action on 9 July 1943, (b) the taking of the film in question was for training purposes, and in its present unedited condition it is not usable, (c) the expenditure of \$5,000 provides the State Department with a properly edited film and will fulfill our commitment to them. It will also create a useful product out of material which, in its present form, is of no value.

If approved, this expenditure will be made from vouchered funds.

For the Board of Review:

JOHN HONOR
J. M. Morgan
Captain, USA
Member

Attachments

11/16/44
No objection
JMD

15,699
Branch of Review
City of Washington
Field Photo Br.
11/19/44
OK
12/Donovan

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
Washington, D. C.

15.677
Bel G. Arner

22 November 1944

TO: Chief, M.O. Branch
SUBJECT: Dr. Walter G. Langer's
"Life of Hitler".

Attached hereto is a copy of
the memorandum of the Board of Review,
dated 5 November 1944, on the above sub-
ject.

This memorandum has been
approved by the Director.

For the Board of Review:



G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachment
cc: Special Funds
Director

CONFIDENTIAL

CONFIDENTIAL

Board of Review
Attention: Captain J.E. Morgan, Member
Executive Office

Dr. Walter Langer's "Life of Hitler"

Board of Review
x Langer's
11/20/44
x Life of Hitler

There is returned herewith the original of your memorandum of 3 November to the Director together with your file on the above subject.

You will note that the approval of the Director appears on the recommendation of the General Counsel.

E. J. Putzell, Jr.
Lieutenant (J.G.), USNR
Assistant Executive Officer

Attachments

CC: Secretariat
General Counsel

Mrs. O'Donnell

CONFIDENTIAL

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES

WASHINGTON, D. C.

15 November 1944

MEMORANDUM

TO: Director

FROM: General Counsel

SUBJECT: Dr. Walter Langer's "Life of Hitler"

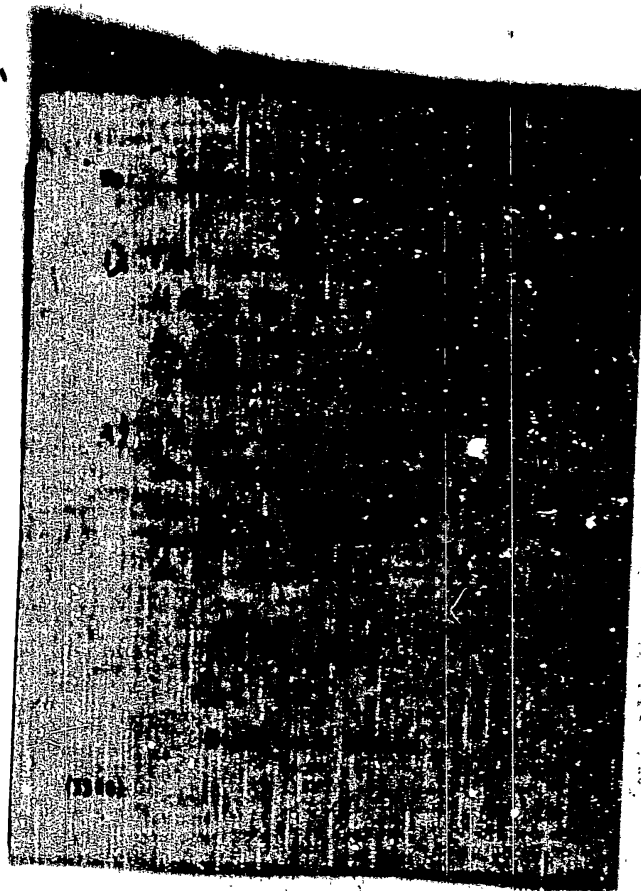
1. I attach a memorandum from Col. Mann, Chief, MO Branch, stating that (a) the revised version of Hitler's life was ordered by Mr. Oeschner, then Chief of MO, and (b) since the work was ordered by and delivered to MO, London, by authority of Mr. Oeschner, the value of the work is known there and not here.

2. The term "spiced-up" version is a colloquial expression which has been employed by all the Branches involved as a convenient reference to the revised version of Hitler's life, which gives a most detailed psychological analysis of his neuroses. These aspects apparently were of importance to Mr. Oeschner in his MO work.

3. In view of the foregoing and the Board's memorandum, the sum of \$2500.00 would appear to be due Dr. Langer.

James B. Donovan
James B. Donovan

CONFIDENTIAL



CONFIDENTIALOFFICE OF STRATEGIC SERVICES
Washington, D. C.

5 November 1944

TO: The Director

SUBJECT: Dr. Walter Langer's "Life of Hitler".

1. In accordance with basic correspondence attached, Dr. Walter Langer prepared a study of Hitler's life for OSS, at the direction of Mr. Cechner, one time head of NS Branch.
2. Payments from Special Funds were made to Dr. Langer as follows:

5 March 1945	\$400.00
16 April 1945	800.00
28 April 1945	2600.00
22 December 1945	1240.00

\$4000.00

The first three payments were approved by the Director, and the fourth by the Secretariat, on the strength of Mr. Cechner's memo dated 25 April 1945.

3. On 2 May 1944 supplemental payment from Special Funds was made to Dr. Langer for "out of pocket expense", in the amount of \$2500.00, and with the approval of the Acting Deputy Chief, NS, and the Executive Officer NSO.

4. Subsequently, Dr. Langer produced and delivered to NS a "spiced up" version of his original work for which he has billed this Agency \$2500.00. The Chief, NS, states that unfortunately the matter is not clear as to the authority for requesting Dr. Langer to proceed with the "spiced up" version.

5. Special Funds Branch has submitted the matter to the Board of Review on the premise that the total amount paid and due Dr. Langer is in excess of \$5000.00 - specifically, \$5040.00.

6. Since all contractual arrangements between OSS and Dr. Langer were made prior to the existence of the Board of Review, the Board submits the project to the Director without recommendation and with the following observations:

(a) Since Dr. Langer proceeded in good faith to produce a "spiced up" version upon the suggestion of one or more persons who, he believed, were authorized to make such a commitment for OSS, this Agency is obliged to pay him for his services.

CONFIDENTIAL

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES
Washington, D. C.****The Director****- 2 -****8 November 1944**

(b) It is presumed that such payment will terminate all contractual relationships between OSS and Dr. Langer regarding further material on Hitler's life.

7. A copy of the complete work, together with the "spiced up" version and supporting material, has been submitted to the General Counsel, in order to obtain his opinion as to whether or not the gathering and issuance of such material is of use to the war effort, or a credit to the author and to this Agency.

For the Board of Review:

J. S. Morgan
Commander, USNR
Member

attachments

022

NOV 15 1944

CONFIDENTIAL

SECRET*15, 5-9*
*Board of Review**x O.S. Operations Cdr.**x Special Funds*

15 November 1944

Board of Review
 Attention: Commander J.S. Morgan, Member
 Executive Office

Special Funds for CBI

Returned herewith is the original of your memorandum of 10 November to the Director together with your file on the above subject.

You will note that the approval of the Director and the opinion of the General Counsel appear on the face of your memorandum.

Please take appropriate steps to notify the field.

E. J. Putzell Jr.
 Lieutenant (j.g.), USNR
 Assistant Executive Officer

Attachments

CC: Secretariat
 General Counsel

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

SECRET 11/14/44
13/0

10 November 1944

TO: The Director

SUBJECT: Special Funds for CBI.

Attached hereto is cable #11077 from Colonel Coughlin requesting that an additional \$100,000 be transferred to CBI over and above the \$500,000 already approved by you for November.

The Board has discussed the matter with the Chief of Special Funds Branch and recommends that you approve the remittance of the \$100,000 as requested by Col. Coughlin.

There is also attached a memorandum from Special Funds Branch which raises a question of policy for your consideration. After going into the matter with the Chief of Special Funds Branch, the Board recommends that the policy regarding CBI be made to conform with that adopted in the case of other Strategic Services Officers as suggested in the memorandum. It appears that the present policy was settled in the early days of Detachments 101 and 502 and at a time when there may have been some doubt as to the successful development of operations in their areas. However, based on recent observations of the Chief, Special Funds Branch, the organization in the CBI Theater is on a firm basis, the operations are well organized, and it would seem to be possible to handle requests for funds by the Strategic Services Officer in the area in the same manner as is done in the case of other Strategic Services Officers.

The Board understands that Col. Coughlin is now on his way to Washington so that discussion of the question with him may be possible in the near future.

For the Board of Review:



J. S. Morgan
Commander, Board
Member

11/14/44
No legal objection
to either recommendation
JSM

Attachments

SECRET

CONFIDENTIAL

Board of Review
 Attention: Commander J.B. Morgan, Member
 Executive Office

Biographical Records - San Francisco

107-608
 Board of Review
 J. B. Morgan
 13 November 1944

There is returned herewith the original of your memorandum to the Director of 3 November together with your file on the above subject.

You will note that the approval of the Director and the opinion of the General Counsel appear on the face of your memorandum.

K. J. Putnell Jr.
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

CO: Secretariat
 General Counsel

W. O. D. 22

Attachments

CONFIDENTIAL

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

15652

3 November 1944

TO: The Director
SUBJECT: Biographical Records - San Francisco

The Board of Review recommends approval of the San Francisco budget, as submitted for the current fiscal year, in the amount of \$76,400.00, of which \$27,500.00 is chargeable to vouchers, and \$47,400.00 to unvouchered funds.

For the Board of Review:

[Signature]
 J. S. Morgan
 Commander, USMC
 Member

11/13/44

1/5 D.

Attachment

11/10/44
 No legal objection to approval
 of this budget.

022

1944 NOV 18 3 42 PM '44

4 2/4

RECEIVED

CONFIDENTIAL

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

10 November 1944

TO: Special Funds Branch
 Attention: Lt. Col. John W. Williams

SUBJECT: 1st Lt. Adam F. Lovengood

Attached hereto is a copy of the recommendation of the Board of Review on the above subject, together with a copy of the recommendation of the General Counsel on the same subject.

The Director has approved the Board's memorandum, subject to the Recommendation of the General Counsel.

For the Board of Review:



J. S. Morgan
 Commander, USMR
 Member

Attachments
 cc: Director's Office

SECRET

SECRET

10,616
Board of Review
Levensgood, Adam

Board of Review
Attention: H. H. I. Goddard, Member
Executive Office

11/10/44

1st Lt. Adam F. Levensgood

There is returned herewith the original of your memorandum of 27 October to the Director together with your file on the above subject.

You will notice that the Director has approved your memorandum subject to the recommendation of the General Counsel.

K. J. Putzell Jr.
Lieutenant (J.G.), USMC
Assistant Executive Officer

Attachments

OO: Secretariat
General Counsel

SECRET

61 October 1944

DIR HUTCH

10/10/44
 Ed. Rev. Memo 10/10/44 HX
 to Dir. re "1st. Lt. Adam
 Lovengood" & missing pieces of
 gold

1. Recommended.
2. Any steps toward collecting any amount from such an individual should be taken by this Office and only with the approval of the Security Officer.

1945
 James B. Donovan

cc: Lt. Putzell ✓

11/4/44

OK

/s/D

SECRETOFFICE OF STRATEGIC SERVICES
Washington, D. C.15/610
Board of Review
x Leverage, Adam
27 October 1964TO: The Director
SUBJECT: 1st Lieut. Adam F. Leverage

This refers to Colonel John W. Williams' memo of 15 October 1964, together with supporting correspondence.

It is the understanding of the Board of Review that Lieut. Leverage was given fifty pieces of gold to be used by himself and other members of his mission in the event of capture, and that forty-one of them were returned to the Finance Office. The statement has been made that eight of these gold pieces were distributed by the Lieutenant, among members of his crew in anticipation of jumping from a certain area. Due to weather conditions they missed the ground signals and returned to their base. The ninth gold piece was evidently given to a chauffeur who drove them to the airport. For reasons not pertinent to this problem, Leverage was detached almost immediately thereafter and returned to this country; and it can be presumed that the haste of such action prevented his requesting the return of those gold pieces given to members of his crew. There is nothing in the record to indicate that Leverage acted in bad faith as far as the eight pieces of gold are concerned. Giving the ninth piece to the chauffeur, however, as a tip or gratuity, does not seem appropriate.

The Board of Review recommends that: -

- a. A written statement be obtained from Leverage covering disposition of eight of the gold pieces in question, together with his reasons for not reclaiming them.
- b. Such statement, if adequately drawn, will constitute proper accounting for the funds in question.
- c. A formal demand be made upon Lieut. Leverage for the return to this agency of funds equal to the value of the gold piece which he gave to the chauffeur.

SECRET

SECRET**OFFICE OF STRATEGIC SERVICES**
Washington, D. C.

• • •

The Director**27 October 1944**

4. Colonel Gault is requested to make every reasonable effort to get the right man (or men) to get the job done. The mission numbers are received from the following:

For the Record of Review*R. H. I. Gault***R. H. I. Gault**
Member

022

1944 OCT 28 AM 10 41
1944
SECURITY**SECRET**

SECRETOFFICE OF STRATEGIC SERVICES
Washington, D. C.157-771
Board of Review

x (Pictorial)

8 November 1944

TO: Lt. (J.G.) James G. May
SUBJECT: Additional Funds for Pictorial
Records SectionAttached hereto is a copy of the
recommendation of the Board of Review, dated
19 October 1944, on the above subject.This recommendation has been
approved by the Director.

For the Board of Review:

J. E. Hagen
Commander, WASH
HeadquartersAttachment
JLHcc: Lt. Woodring
The Director ✓**SECRET**

SECRET

15,571

Board of Review
 Attention: Commander J. S. Morgan, Member
 Executive Office

1 November 1944

Additional Funds for Pictorial Records Section

Returned herewith are the originals of your memorandum dated 19 October to the Director and of Lt. May's memorandum dated 10 October to the Board of Review on the above subject.

Please note that the approval of the Director and the opinion of the General Counsel appear on the face of your memorandum.

M. J. Putnell Jr.
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

Enclosures

CC: Secretariat
 General Counsel

SECRET

OSS Form 4151

SECRETDate 31 Oct 44To: General Donovan

Ned and I have looked at this and asked some questions about it.

The European priority pictures relate to central Europe. The price of 12¢ per picture is for 8 x 10 pictures, seems reasonable, and compares with 25¢ from the nearest other bidder among the limited group whose security has been approved. The quantity of pictures is large, but JANIS and other studies contain a good many pictures.

Office of the Executive Officer

SECRET

RT

(30449)

BEDNET

201

The Director

10 October 1944

SUBJECT:

Additional Funds for Pictorial Records Section

1. Attached herewith is a request for \$20,000.00 signed by the Acting Administrative Officer, R. A. Anderson, to the Branch Chief, and dated 10 October 1944.
2. It is proposed to employ the services of a civilian firm, Loe S. Pavelle Laboratories of New York, to furnish approximately 250,000 prints from 25,000 ONS negatives.
3. This represents an accumulated back log of work; and it is presumed that, if it can be cleaned up, present facilities within ONS will be able to take care of the current work load.
4. Information available within Pictorial Records Section indicates that the War and Navy Departments are making use of this service. For example, during the period January - September 1944, the Navy has requested and obtained the use of over 20,000 ONS negatives on the Far East.
5. The present request for \$20,000.00 includes providing the Army and Navy with approximately 125,000.00 worth of prints, at no cost to either of them. This can be justified by the fact that, were we to supply them with the negatives, the time lag would be too great and our own activities would be hampered correspondingly.
6. The Board of Review recommends the approval of \$20,000.00. This proposed expenditure is not of a repetitive nature, and it will bring our pictorial files and records up to date.

000

20 Nov 68

J. S. [unclear]
Commander, [unclear]
Member, [unclear]

No legal objection to
afforded to such a budget
that are considered
fund.

Answer

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

15549
Board
X copy down
X copy up
8 November 1966

TO: Chief, Contract Division
SUBJECT: Requisition #07000 - Map Division Equipment

We are returning herewith Requisition #07000 -
Map Division Equipment, - dated 8 October 1966.
This recommendation has been approved by the
Director.

For the Board of Review

J. S. Hagen
J. S. Hagen
Commander, USAR
Hague

Attachment

cc: Lt. (jg) James G. May
Lt. E. Beckwith
Map Division
The Director

SECRET

SECRET

Board of Review
Attention: Commander J. S. Morgan, Member
Executive Office

31 October 1944

Requisition #37135 - Map Division Equipment

Returned herewith is the original of your memorandum of 26 October to the Director together with your file on the above subject.

You will note that the approval of the Director and the opinion of the General Counsel appear on the face of your memorandum.

E. J. Futsell Jr.
Lieutenant (j.g.)
Assistant Executive Officer

Attachments

CC: Secretariat
General Counsel

Wm. O. Davis

SECRET

SECRET15,549
Bdg Review

26 October 1944

TO: The Director

SUBJECT: Requisition #37135 - Map Division Equipment

The Board of Review recommends the expenditure from Vouchered Funds, of \$2,255.80 for 3 Microfilm Cameras, Model O-2, for the purpose of micro-filming maps.

Basic correspondence bearing the endorsement of the Branch Chief is submitted herewith.

For the Board of Review

J. S. Morgan
J. S. Morgan
Commander, USNR
Member

10/30/44
/s/ OK
D

022

10/29/44
No legal objection
approval of budget
10/30/44

SECRET

SECRET

15,784
Board of Review

25 October 1944

TO: Special Funds Officer
SUBJECT: Release of Possible Financial
Claim by OAS

Attached hereto is a copy of the
recommendation of the Board and your file
on the above subject.

This recommendation has been
approved by the Director.

For the Board of Review:

J. S. Morgan

J. S. Morgan
Commander, USNR
Member

Attachments:
cc: Director, Office

SECRET

SECRET

Board of Review
 Attention: Commander J.S. Morgan, Member
 Executive Office

Board of Review
15.509
X Putsell, Andrew
 24 October 1944
X Putsell, John
Bank
John

Release of Possible Financial Claim by OSS

There is returned herewith the original of your memorandum of 17 October to the Director together with your file and the opinion of the General Counsel on the above subject.

You will note that the approval of the Director is indicated on the face of your memorandum.

E. J. Putsell Jr.
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

CC: Secretariat
 General Counsel
W. J. Putsell Jr.

Attachments

SECRET

19 October 1944

Morgan to Dir. 10/17/44 "Release
of Possible Financial Claims by
OSS"

DIRECTOR

This is a fiscal question, or what constitutes a sufficient accounting. I see no legal objection to your approving the sufficiency of the accounting, under all the circumstances, upon the recommendation of the Board of Review.

James B. Donovan

cc: Lt. Putzell

SECRETARIAT

4 6/24

1944 OCT 19 PM 6 17

84

OSS

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

Board of Review

17 October 1944

6/24
OK
H.D.

TO: The Director

SUBJECT: Release of Possible Financial Claim by GSC.

1. Submitted herewith is basic correspondence regarding the transfer of \$2500 worth of genuine Italian lire from Major Keller to Major Pasotto.

2. Lt. (J.G.) Burke acted as intermediary and gave his receipt for the funds to Major Keller.

3. Burke, however, failed to obtain proper evidence of the fact that he delivered the funds to Major Pasotto.

4. The Board of Review has investigated the situation and obtained from the following officers, their high opinion of Burke's reliability and integrity:

Major Keller
Capt. Shaboon
Captain Lucas

5. In the judgment of these men Burke's word is good and it is assumed, therefore, that the money was delivered as stated in Burke's written statement of 15 May 1944, attached.

6. Based upon the endorsement of the above officers, and in consideration of the exact conditions under which the delivery was effected, the Board recommends that Burke's statement be accepted as satisfactory accounting for the funds in question.

For the Board of Review:

GSC

8. A. S. Morgan
Chairman, Board
of Review

Attachment:
JLH

SECRET

SECRET

Board of Review
 Attention: Lt. Col. C.M. Sears, Jr.

Executive Office

Request for Records

15,000
 29 November 1944

See also Bd of Review

There is returned herewith the original of your memorandum to the Director dated 22 November together with your file on the above subject.

You will note that the approval of the Director for the use of vouchered funds and the recommendation of the General Counsel appear on the face of your memorandum.

E. J. Putzell Jr.
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

CC: Secretariat
 General Counsel

Attachments

SECRET

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

20 November 1944

TO: The Director

SUBJECT: Request for Recorders

1. Under dates of 11 and 12 October 1944, respectively, the Board of Review recommended approval of \$50,000 requests for \$50,000 for the Guam Project and \$10,000 for the Alaska Project. MO stated that these funds would place each project on an immediately operating basis. It seems, however, that certain equipment had been overlooked and it will be necessary to provide each project with 2 Preco X2 and 1 Model X4 recorder.

2. In addition to the above, MO and Communications Branches are requesting 14 Recorders as follows:

Model X4 - 1 each for (a) V² HW installation, North China, (b) 50 HW set being purchased from Coordinator of Inter-American Affairs, (c) inventory.

Model X2 - 5 for GRI, 3 for SHAG, 1 for U.S. and 5 for inventory.

3. The Board of Review recommends the purchase of 22 Recorders, Model X2 and 5 Recorders, Model X4, as specified above, at a total cost of \$5,425.00 chargeable to vouchered funds.

For the Board of Review

[Signature]
O. M. Sears, Jr.
Lt. Colonel, AMM
Chairman

4/24/44
No Legal Action
[initials]

1000 1000 1000 1000

10/24

SECRET

SECRET

Board of Review 17 Oct 44
17 Oct 44

17 October 1944

TO: Chief, MO Branch (via Deputy Director, SSO)
SUBJECT: Approved Recommendations of the
Board of Review

Attached hereto are copies of the
following recommendations of the Board of
Review:

Costs of Operation for the MO Alaska Project,
dated 11 October 1944.

Costs of Operation for MO Guam Project, dated
12 October 1944.

These recommendations have been approved
by the Director.

For the Board of Review:

J. S. Morgan
J. S. Morgan
Commander, USNR
Member

Attachments

12a

cc: Special Funds
Director's Office ✓

SECRET

SECRET

Trans. of Review 16, 40-9
v. M. CO
Alaska Project
 16 October 1944

Board of Review
 Attention: Commander J. S. Morgan, Member
 Executive Office

Costs of Operation for MO Alaskan Project

There are returned herewith the originals of your memorandum to the Director dated 11 October and of MO's memorandum to you dated 9 October together with a photostat copy of letter to Mr. Hilscher dated 26 July on the above subject.

You will note that the approval of the Director appears on the face of your memorandum as well as the opinion of the General Counsel.

E. J. Putzell Jr.
 Lieutenant (j.g.), USNR
 Assistant Executive Officer

Attachments

CC: Secretariat
 General Counsel

Trans. of Review 16

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

11 October 1944

Board of Review 10,459

M. O.

10/16/44

M. O. for Proj. OK

H. D.

TO: The Director

SUBJECT: Costs of Operation for M.O. Alaskan Project.

In accordance with Major Heller's memorandum of 9 October 1944 (attached), purchases or contracts for equipment already total \$71,873.00.

Annual salary commitments, exclusive of military personnel, amount to \$43,000.00. Pending approval of this project, most of these people are temporarily assigned to other work within GSA.

In addition to the above sums, totalling \$114,873.00, M.O. Branch states that \$18,500.00 will be required to activate the project immediately upon receipt of Theater Commander Approval.

Following such approval, M.O. estimates that it will cost \$149,052.00 to operate the station for one year.

The Board of Review assumes that previous and full approval has been obtained to cover the expenditure of \$71,873.00 for material and the commitment of \$43,000.00 for salaries.

The Board recommends the expenditure of an additional \$18,500.00 to place the project on a working basis.

Present consideration of any operating budget should be deferred for two reasons: (1) Funds cannot be obligated beyond the end of any one fiscal year, (2) Any final budget must be based upon the specific requirements of the Theater Commander.

Unless otherwise directed, the Board will hold the recommendation of M.O. for operating funds of \$149,052.00, pending Theater Commander Approval. Appropriate action will be taken upon receipt thereof.

Your attention is called to the memorandum (attached) from Office of the Signal Officer, Headquarters, Alaskan Department, dated 28 July 1944, proposing an appropriate division of responsibility in the installation of the station.

For the Board of Review:

J. S. Morgan

10/12/44

No legal objection to approval of this budget, upon receipt record.

Attachments 730

J. S. Morgan
Commander, USAR
Hawaii

SECRET

SECRET157,458
Board of Review
*J. M. O.*Board of Review
Attention: Commander J. S. Morgan, Member
Executive Office

16 October 1944

x Guam Project

Costs of Operation for MO Guam Project

Returned herewith are the originals of your memorandum to the Director of 12 October and of MO's memorandum to you of 29 September on the above subject.

Please note that the approval of the Director and the opinion of the General Counsel appear on the face of your memorandum.

E. J. Putzell Jr.
Lieutenant (j.g.), USNR
Assistant Executive Officer

Attachments

CC: Secretariat
General Counsel

*M. O. Morgan***SECRET**

SECRET
OFFICE OF CHIEF OF SERVICES

Washington, D. C.

12 October 1944

TO: The Director

SUBJECT: Costs of Operation for M.O. Guam Project.

In accordance with the attached memorandum from M.O. Branch, dated 29 September 1944 and received by the Board of Review on 10 October 1944, the Guam Project requires an additional \$25,000.00 in order that it may function immediately upon receipt of Theater Commander Approval.

Funds totalling \$225,222.00 already have been spent or committed as follows:

Electrical Equipment	\$225,222.00
Printing Equipment	14,000.00
Salaries (exclusive of military)	45,000.00

M.O. Branch estimates that it will cost \$127,000.00 per year to operate the station. Transportation of 40 persons is stated at \$32,000.00

The above figures do not include any cost of installation, and it is understood that meter transportation and housing will be provided by CINCPAC.

The Board has not the information to justify passing on the merits of the Guam Project. This will be finally determined by CINCPAC. However, it is recommended that an additional and final \$30,000.00 be spent in order to complete a project in which CAS has already invested over \$225,222.00 and which otherwise would be inoperative. No recommendation is made at this time regarding the request for operating funds of \$127,000.00. Unless otherwise ordered, the Board of Review will hold this request, pending Theater Commander Approval and final plans based thereon.

For the Board of Review:

25

13 OCT 12 11 08

J. E. Morgan
Commander, M.O.
Member

10/14/44
No legal objection to
approval of such a budget.

Attachment 240.

SECRET

CONFIDENTIAL

Attention:

The Board of Review
Lt. C. A. Bane
Executive Office
Japanese Typewriters

15,451
L. H. H. / H. H. H.
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Attached herewith is the original of your memorandum of 17 July 1945 to the Director on the above subject.

Please note that the Director's approval appears on the face of your memorandum and the opinion of the General Counsel is indicated on the second page.

H. J. Putzell, Jr.
Lieut. (jg), USNR
Executive Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

17 July 1945

To: Director

Subject: Japanese Typewriters

approved 7/20
15,451
CONFIDENTIAL
OK

1. On 13 October 1944 the Board of Review recommended, and Col. Buxton, the Acting Director approved, the purchase of 25 special Japanese typewriters at a cost of \$27,500, to be paid for from Special Funds. These typewriters were contemplated for the primary use of MO Branch and the request of that Branch was approved by the Deputy Director, Strategic Services Operations.
2. Since that date, the development of the Japanese typewriters has come under the general jurisdiction of Reproduction Branch which found during the course of production process that additional expenditures were necessary. These additional expenditures consist of the following:
 - (a) The original cost of the typewriters proved to be \$31,977.50 rather than the approved original proposal of \$27,500;
 - (b) Changes in the inking arm mechanism were required, at a total cost of \$80 per typewriter or \$1800 for the entire 25 typewriters;
 - (c) Special carrying cases, to protect the typewriters during shipment and from climate, at a cost of \$60 per typewriter or a total of \$1500; and
 - (d) Certain materials required for the operation of the typewriter, such as litho plates costing \$7700 and ink and other chemicals in the approximate amount of \$2500.

The total amount of these additional requirements is approximately \$17,457.50.
3. It is unfortunate that these additional amounts of expenditure were not made known to the Board at the time of its original approval. However, as Major Buxton points out in his memorandum of 18 June 1945 to the Board of Review, the additional items are either essential for the use of the machine, such as the litho plates, or has been proved by experience to be necessary after tests were made on the machine, as in the case of

CONFIDENTIAL

CONFIDENTIAL

the inking arms and the special carrying cases.

4. The Board of Review has ascertained from the Contract Division, Procurement and Supply Branch, that each of these items has already been ~~co-own~~ ~~appropriately~~ obligated for payment from OSS funds for the past (1944-1945) fiscal year. On condition that these items may be so paid for, thereby imposing no burden on the OSS appropriation for 1945-46, the Board of Review recommends that you approve the additional expenditures detailed above for the Japanese typewriters. The Board further recommends that all items including the original cost of the typewriters be paid for from vouchered funds since it has developed that the use of Special Funds for these items is not necessary, in spite of the original approval for the procurement of the machines from Special Funds.

For the Board of Review,

G. A. Bano
Lt., USNR

CONFIDENTIAL

7/19
no legal objection
JRH/haemer

OFFICE OF STRATEGIC SERVICES

SECRET

Washington, D. C.

119
15-451
David H. Gossard
14 October 1944

TO: Chief, MO Branch

SUBJECT: Japanese Typewriters for OSI/MO

Attached hereto is a copy of the recommendation of the Board of Review dated 14 October 1944, with reference to the purchase of 25 Japanese typewriters to be paid for out of Special Funds.

This recommendation has been approved by Colonel Burton.

For the Board of Review:

*R. H. I. Gossard*R. H. I. Gossard
Member

Attachment

cc: Special Funds
Contract Division
Director's Office ✓**SECRET**

SECRET

Board of Review
Attention: Commander J.S. Morgan, Member
Executive Office
Japanese Typewriters for CBI/MO

10451
Frank J. Morgan
10 October 1944
C.B.I.

Returned herewith is the original of your memorandum of 19 October to the Director on the above subject.

You will note that the approval of the Acting Director and the opinion of the General Counsel appear on the face of your memorandum.

E. J. Putnell Jr.
Lieutenant (J.G.), USNR
Assistant Executive Officer

Attachment

CC: Secretariat
General Counsel

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

15, 407

13 October 1944

TO: The Director
 SUBJECT: Japanese Typewriters for CBI/MO.

The Board of Review has discussed this matter with the Deputy Director, SSO, who endorses the project.

The Board accordingly recommends the expenditure of \$27,500 for 25 special Japanese typewriters.

A memorandum from M.O. Branch, dated 11 October 1944, is attached.

Per the Board of Review:



J. S. Morgan
 Commander, USAR
 Member

Attachment
 HAN/SIA

10/13/44

Approved

15/ G. E. Burton

022

10/13/44
 No legal objection to approval
 of such a budget, out of
 Special Funds.

2001 12 25 1
2001 12 25 1**SECRET**

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

157457
SECRET

11 October 1944

TO:

Director, OSS

THROUGH:

Board of Review, OSS

Lt. Col. E. L. Sigelow
Deputy Director SSO

Col. K. D. Mann
Chief MO

Lt. T. J. McFadden, USNR
Acting Chief, MO, Pac/PB

SUBJECT:

Japanese typewriter for CBI-MO

1. Requested authority to order 25 each Japanese typewriters chargeable to CBI-MO.

2. It is necessary to place an order for this equipment without delay to the Multi-Kleen Corporation, 123 West 64 Street, New York City, designing engineers for the OSS Japanese typewriter, is unwilling to continue the payment of salaries to workmen retained by them for the purpose of manufacturing the OSS Japanese typewriter. In the event that these men should be released, the delivery date for this urgently required equipment, would be so extended as to preclude the use of it by this organization.

3. The estimated cost of the Japanese typewriter is \$1100.00 each. The total cost of the order for 25 each Japanese typewriters is estimated to be \$27,500.00.

Charles E. Shrewsbury
Charles E. Shrewsbury
Captain, GMO

OSS:RLJ

Approved:

Thomas J. McFadden
Lt. Thomas J. McFadden USNR

Kenneth D. Mann
Col. Kenneth D. Mann

Edward L. Sigelow
Lt. Col. Edward L. Sigelow

For the Board of Review

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

15, 1107
Approved by [Signature]
X [Signature]
X [Signature]

1 November 1944

TO: Communications Branch

**SUBJECT: Purchase of Special Message Center Equip-
ment from Special Funds.**

Attached herewith is copy of the recommendation
of the Board of Review regarding above subject,
dated 27 October 1944,

This recommendation has been approved by the
Director.

For the Board of Review

[Signature]
J. S. Morgan
Commander, USNR
Member

Attachment

**cc: The Director ✓
Special Funds
Message Center**

SECRET

SECRET

Board of Review
Attention: Commander J.B. Morgan, Member
Executive Office

15, 407
Board of Review
X Message Center
X Equipment
31 October 1944

Purchase of Special Message Center Equipment
from Special Funds.

There is returned herewith your memorandum of
27 October to the Director together with your file on the
above subject.

The approval of the Director as well as the opinion
of the General Counsel appear on the face of your memorandum.

E. J. Putzell Jr.,
Lieutenant (j.g.), USNR
Assistant Executive Officer

Attachments

CC: Secretariat
General Counsel.

E. J. Putzell Jr. ✓

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

27 October 1944

TO:

The Director

SUBJECT: Purchase of Special Message
Center Equipment from Special Funds.

The Board of Review recommends approval of the Message Center's requisition for \$25,000 worth of special equipment to be used in the Far East.

Special procedure has been established to cover purchases of this type of equipment for reasons of security. Copy of Colonel Dwyer's memorandum, dated 29 April 1944, together with General Order No. 14, Suppl. 1 are also attached.

For the Board of Review:

J. B. Morgan
Commander, USMC
Member

Attachments

10/30/44

OK

D

10/29/44

No legal objection

JBD ORC

EX-104 10 2 41

SECRET

SECRET

15,407
Board Review
 X Message Center
 X Equipment

7 October 1944

TO: Major J. W. Delafield
 SUBJECT: Message Center Equipment

Attached hereto is a copy of
 the recommendation of the Board of Review,
 dated 3 October 1944, on the above subject.

This recommendation has been
 approved by the Director.

For the Board of Review:

R. H. I. Goddard

R. H. I. Goddard
 Member

Attachment
 cc:
 Special Funds
 Director's Office ✓
 jlh

SECRET

SECRET

15,407

Board of Review
 Attention: Commander J.B. Morgan, Member
 Executive Office

6 October 1944

Message Center Equipment

Returned herewith is the original of your memorandum of 3 October to the Director together with Major Delafield's memorandum of 30 September to the Board of Review, Colonel Sears' memorandum of 29 April to Chief, Special Funds Branch and your copy of General Order No. 14, Suppl. 1 on the above subject.

You will note that the approval of the Director appears on the face of your memorandum as well as the opinion of the General Counsel.

I. J. Putzell Jr.
 Lieutenant (j.g.), USNR
 Assistant Executive Officer

Attachments

CC: Secretariat
 General Counsel

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

157487
5 October 1944

TO: The Director

SUBJECT: Message Center Equipment.

1. The Board of Review recommends approval of Major Delafield's request for \$22,651.50 contained in his memo of 30 September 1944 (attached).

2. Special procedure has been established to cover purchases of this type of equipment for reasons of security. Copy of Colonel Sears Memorandum, dated 29 April 1944, together with General Order No. 14, Suppl. 1 are also attached.

For the Board of Review:

J. E. Morgan
Commander, USMR
Member

Attachments
J.E.H.

10/5
OK
1/ D.

10/5/44

No legal objection to such a budget.

10/5/44 CCL V. B. Mass

4 c/7d

201011V61V1

SECRET

15, 312
 Board of Review
 Attention: Commander J.E. Morgan, Member
 Executive Office

4 October 1944

Proposed General Order - Responsibility for
 Government Property within OBB.

There is returned herewith the original of your
 memorandum to the Director dated 26 September on the above
 subject.

Your proposed General Order, a copy of which you
 will receive in due course, has been signed by the Director
 and is being processed for distribution.

You will note that the approval of the Director
 appears on the face of the opinion of the General Counsel.

M. J. Putzell Jr.
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

Attachments

CC: Secretariat
 General Counsel
 M. J. Putzell Jr.

25 September 1961

TO: The Director

SUBJECT: Proposed General Order - Responsibility
for Government Property within GSA.

The attached order is recommended for issuance to clarify the duties and responsibilities of GSA personnel with respect to property in the custody and control of this Agency.

As a matter of information, the following officials of GSA have been consulted and agreed in this recommendation: (a) The Deputy Director, Administrative Services, (b) the Acting Chief, Personnel Procurement Branch, (c) the Chief, Military Supply Division of Procurement and Supply Branch, (d) the General Counsel, (e) a member of the Secretariat, (f) the Acting Chief, Procurement and Supply Branch, (g) the Acting Chief, Special Funds Branch, and (h) the Security Officer.

For the Board of Review:

J. S. Morgan
J. S. Morgan
Commander, USAR
Hacker

Attachment

9/26

Recommended.

1/s/ J. B. Donovan

1/s/ A. W. Sullaway

10/2
1/s/ D. O. F.

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

15, 20
Bd 57 NW

ORIGINAL COPIES:
NUMBER:
ISSUED:
EFFECTIVE:

TO: List A
SUBJECT: Responsibility for U. S. Government Property within OSS.

1. Subject to the provisions of this order, Procurement and Supply Branch shall be responsible for maintaining property records of all items purchased out of both vouchered and un-vouchered funds. All such items shall be issued, delivered, consigned or otherwise transferred by Procurement and Supply Branch only against properly executed receipts.

2. The Chief of each Office, Branch, or Area, including Training Areas, in the Continental U. S. and each Strategic Services Officer or Chief of Mission overseas shall be responsible for the maintenance of property records for all items issued, delivered, consigned, or otherwise transferred to the organization under his command, and for securing properly executed receipts in the event that the items are subsequently issued, delivered, consigned, or otherwise transferred.

3. Each individual receiving Government property shall be responsible for its care and safekeeping and, except in cases where such property has been subsequently issued or released against properly executed receipts, he shall also be responsible either for returning it or giving satisfactory accounting

- 2 -

therefor to the appropriate Issuing Officer of the Office, Branch or other organization to which he is assigned.

4. No individual (military, naval, or civilian) shall be transferred from one place of duty to another, or, in Washington, from one Office or Branch to another, or be transferred, released, or separated from OSS until (a) the appropriate Issuing Officer or Officers have certified in writing that the individual has returned all Government property which they have issued to him or has given satisfactory accounting therefor, and (b) the individual has certified in writing to his Issuing Officer that all U. S. Government property issued to him has either been returned or satisfactorily accounted for.

5. Within a reasonable time after the effective date of this order, all Offices and Branches in the Continental U. S. shall transfer their property records for items purchased out of unvouchered funds to the Procurement and Supply Branch.

6. Property and other records necessary to the implementation of this order shall be maintained in accordance with standards and procedures established by the Deputy Director, Administrative Services, in conjunction with the Security Office.

ORG

1944 DEC 14 AM 10 20 DIRECTOR

1944 DEC 14

CONFIDENTIAL15,277
Board of Review

X Catalina Island

X Report

20 September 1944

X Cilla W/T

TO: Chief, Contract Division

SUBJECT: Lease - Santa Catalina Island Company,
Wharf Facilities for Area WA.

Attached hereto is a copy of the
recommendation of the Board of Review, dated
10 September 1944, on the above subject.

This recommendation has been approved
by the Director.

For the Board of Review:

J. S. Morgan
J. S. Morgan
Commander, USNR
Member

Attachment
Jlmcc: Special Funds
Schools & Training
Director's Office ✓**CONFIDENTIAL**

CONFIDENTIAL

15,299
Board of Review
x Area WA
x Catalina Island
 20 September 1944
x Repair

Board of Review
 Attention: Commander J.S. Morgan, Member
 Executive Office

Lease - Santa Catalina Island Company,
 Wharf Facilities for Area WA.

The original of your memorandum of 14 September to the Director and the original of memorandum of 13 September to the Board of Review from the Chief of the Contract Division on the above subject are returned herewith for your files.

The approval of the Director appears on the face of the opinion of General Counsel.

There is also attached file on subject to be returned to Chief, Contract Division which you sent to us with the above material.

E. J. Putzell Jr.
 Lieutenant (j.g.), USNR
 Assistant Executive Officer

Attachments

CC: Major Lee
 Ensign Donovan

Mrs. O'Donnell ✓

CONFIDENTIAL

10 September 1944

DIRECTOR

Re Roy Memo 8/14/44 Mergan to
Director re Lease, Santa
Catalina Island Company,
Wharf Facilities for Area 2A

1. No legal objection to approval
of such payments from Special Funds.
2. We will follow through on the
contract provisions to assure their
propriety.

James E. Donovan

cc: Lt. Futhell

9/19/44

OK

1/2 Donovan

CONFIDENTIAL
OFFICE OF THE DIRECTOR, ARMY

Washington, D. C.

14 September 1944

TO: The Director

SUBJECT: Lease - Santa Catalina Island Company,
Wharf Facilities for Area WA.

1. Under date of 13 September the Contract Division requested consideration, by the Board of Review, of a recommendation made by Schools & Training Branch and involving the repair and improvement of the Wharf at Area WA on Catalina Island.
2. Two bids have been submitted for the replacement of the bad piling and for extending the wharf an additional 20 feet. The Pugh Construction Company, Ltd., under date of 6 September, has submitted a bid in the amount of \$8,000. Warren Southwest Inc., under date of 6 September, has submitted their bid in the amount of \$14,000. While both companies are reported to be competent, neither Schools & Training Branch nor Procurement & Supply have indicated which bid they prefer.
3. The Board of Review recommends the expenditure of \$8,000. in accordance with the bid submitted by Pugh Construction Company, Ltd., this being the lower of the two.
4. In view of the fact that rentals under the original and supplementary leases for this property, are drawn from Special Funds it seems advisable to pay for any improvements to the property out of Special Funds also.
5. The Board censure in the suggestion of Samuel Robinson that "if there is any question as to the liability of the lessors in regard to part of the expense of this project, this detail be worked out with the lessor while the work is going on and that it not be allowed to delay the start of the construction".

For the Board of Review:

022

[Signature]
J. S. [unclear]
A. [unclear]
SECRETARY

CONFIDENTIAL

CONFIDENTIAL

Board of Review
x Special Funds
x Payroll

20 September 1944

TO: Acting Chief, Special Funds
SUBJECT: Special Funds Branch Payroll for
Fiscal Year 1944 - 1945.

Attached hereto is a copy of the
recommendation of the Board of Review,
dated 4 September 1944, on the above sub-
ject.

This recommendation has been
approved by the Director.

For the Board of Review:

J. S. Morgan
J. S. Morgan
Commander, USNR
Member

Attachment

jlh
cc: Director's Office ✓

CONFIDENTIAL

CONFIDENTIAL

Board of Review
 Attention: Commander J.B. Morgan, Member
 Executive Office

Special Funds Branch Payroll for Fiscal
 Year 1944 - 1945.

Received by Mr. 15, 26 9.
X Special Funds Branch
X Payroll
 20 September 1944
X Budget (1944-45)

There is returned herewith original of your memorandum of 4 September to the Director together with opinion of the General Counsel on the above subject.

The Director has indicated his approval on the face of the memorandum.

E. J. Puttall Jr.
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

Attachment

CC: Major Lee
 Ensign Donovan

W. O. Donovan

CONFIDENTIAL

15 September 1944

1. MAJOR LEE
2. ACTING DIRECTOR

15,217
Dd Rev Memo Morgan to
Director 9/4/44 re
Special Funds Branch
Payroll for Fiscal
Year 1944-1945

1. No legal objection to the
attached budget.
2. The unvouchered personnel are
all those whom security will
not permit to be identified with
this agency.

[Signature]
James B. Donovan

cc: Lt. Thrun

CONFIDENTIAL

OFFICE OF PERSONNEL SERVICES

Washington, D. C.

4 September 1944

MEMORANDUM

TO : Director

FROM : Board of Review

SUBJECT : Special Funds Branch Payroll for Fiscal Year 1944 - 1945.

There are at present ten persons on the unvouchered payroll in Washington whose total salaries including overtime are \$87,518.80.

There are at present eight persons on the unvouchered payroll in the Field whose total salaries including overtime are \$54,781.80.

Total \$142,300.60

It is requested that a Budget of \$110,000, be authorized for this Branch for the fiscal year 1944-45 from unvouchered funds.

This will allow for additional positions if needed and for justifiable promotions. It is possible that we may lose some military or Naval personnel who might have to be replaced with civilians. It is also possible that additional personnel may be required for neutral countries.

The Board has discussed this matter with the Acting Chief, Special Funds Branch and recommends that you approve a payroll budget for Special Funds Branch in the amount of \$110,000, to be paid from Special Funds.

For the Board of Review:

[Signature]

[Signature]

RECEIVED

7/19/44

OK

[Signature]

JEM/vw

CONFIDENTIAL

SECRET

Attention:

The Board of Review
Mr. J. N. Morgan, Chairman
Executive Office

France Project No. 12

15467
Board of Review
7 July 1946

There is returned herewith the original of your memorandum of 27 June 1946 to the Acting Director, together with your file on the above subject.

You will note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

H. J. Pittsall, Jr.
Lieut. (jg), USNR
Executive Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

SECRET**OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.**TO: The Acting Director
SUBJECT: France Project No. 12

27 June 1945

1. There is attached hereto a request by S.I. Branch for the allocation of \$2,500 from unvouchered funds for France Project No. 12. This amount is designed to carry the project for the next six months at which time reconsideration will be given by the Branch to its continuation. This project, the name of which is deliberately misleading, involves payment to an ostensible official of the Department of Commerce for reports concerning business enterprises and trade relations in certain Western European countries. The request has been endorsed by the Chief of S.I. Branch with the statement that the funds for the project, if approved, are to be charged against funds available to S.I. Branch for the fiscal year 1945-1946.
2. It seems to the Board of Review that its recommendation must give the greatest weight to the determination of the Branch Chief as to how he will spend the monies made available to his Branch from the new limited appropriation of \$20,000,000. If it is his determination that such monies will be used for a given project, then his recommendation ought to be approved unless the Branch would thereby exceed the amount made available to it, or unless there is a strong over-all policy in the Agency against the use of funds for such a purpose.
3. The Board of Review does not believe that there should be any policy against the use of funds in the manner proposed for France Project No. 12 and accordingly, in view of Mr. Shepardson's willingness to finance the project from his Branch's funds for next year, the Board of Review recommends that you approve it and that \$2,500 of unvouchered funds be allocated therefor at such time as the 1945-1946 appropriation for OSS is available.
4. This recommendation, if approved, should be called to the attention of any controller who may be designated in order that he may have the information for his purposes.

approved
Charles J. Clinton
Acting Director
7/5

For the Board of Review

No legal objection
7/3 Attachment
J. S. Morgan

J. S. Morgan
Chairman**SECRET**

SECRET

15,268

Board of Review
*x France Project #12*INTEROFFICE MEMORANDUM

29 January 1948

TO: Board of Review
 FROM: Attn.: Lt. Col. G. M. Sears, Jr.
 Assistant Chief, Secretariat
 SUBJECT: France Project #12

There is returned herewith the original of your memorandum of 29 January 1948, together with the file on the above subject.

Please note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

Alvah W. Sulloway

Attachment
 CC: Secretariat
 General Counsel
 Dir. Files ✓

SECRET

SECRET151268
HAE/RW**OFFICE OF STRATEGIC SERVICES**
Washington, D. C.

22 January 1945

TO: The Director
SUBJECT: France Project #12

The Board of Review has received a memorandum from the Chief, SI Branch, requesting that \$2,500. be allotted from Special Funds to continue the subject activity. The memorandum is attached hereto.

In view of the statement by Chief, SI Branch, that the activity continues to be of great service the Board recommends that you approve the allocation of a further \$2,500. from Special Funds, to carry it on for a further period.

For the Board of Review


C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

 1/29
15/ CJC
Attachment
15
JAN 22 1945H. P. A.
JAN 22 1945
 15/145
No legal objection
RAD.
SECRET

SECRET

N. 260
Board of Review
France Project #12

20 September 1944

TO: Chief, S. I.
 SUBJECT: Chief, Special French
 France Project #12

Attached hereto is a copy of the
 recommendation of the Board of Review,
 dated 8 September 1944, on the above sub-
 ject.

This recommendation has been
 approved by the Director.

For the Board of Review:

J. S. Morgan
 J. S. Morgan
 Commander, USA
 Member

Attachment
 jlh

cc: Director's Office ✓

SECRET

SECRET

Board of Review
 Attention: Commander J.S. Morgan, Member
 Executive Office
 France Project #12

15768
 Board of Review
 Failure report #12
 20 September 1944

Returned herewith is original of your memorandum of 8 September to the Director and the original of memorandum of 2 September to the Board of Review from Mr. Dupont on the above subject.

You will note that the approval of the Director appears on the opinion of General Counsel.

R. J. Pittell Jr., USNR
 Lieutenant (J.G.), USNR
 Assistant Executive Officer

Attachments

cc: Major Lee
 Ensign Donovan

SECRET

18 September 1944

DIRECTOR

No legal objection to such
payments from Special Funds.

HSD
James B. Donovan

15,268
Bd Rev. Memo 9/8/44 Morgan
to Director re France
Project #12

✓ cc: Lt. Putzell

9/19/44

OK

/s/ Donovan

SECRET
OFFICE OF SPECIAL SERVICES
 Washington, D. C.

15,669
 8 September 1944

FROM: Board of Review
TO: Director
SUBJECT: France Project #18.

Attached hereto is a copy of a memorandum on the above subject. It will be seen that an extension of the present arrangement under which the project proceeds is requested by S.I. Branch. The extension involves the provision of a further allotment of \$2500. over a period of six months which will bring the total amount of the project up to \$5000., though the original amount provided was within the limit authorized for the Chief of a Branch to requisition. However, S.I. has requested that the Board of Review make a recommendation to the Director in view of the increased amount which should have the Director's approval.

The Board has discussed the project with Mr. Dupont of S.I. Branch. The objectives are to have prepared by the Department of Commerce certain reports concerning business and trade enterprises which existed in Western Europe before the war and to submit such reports to S.I. for use in connection with its post-invasion work. The amount of funds requested should be allocated from Special Funds to reimburse the Department of Commerce for expenses in connection with the project.

The Board recommends that the Director approve the additional \$2500. as requested by S.I. and that the Chief of S.I. Branch and the Special Funds Officer be so informed.

For the Board of Review:

000

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1944 SEP 8 10 33 AM

4

J. S. MORGAN,
 Commander, USNR
 Member.

Attachment
 JMM/bw

RECEIVED

SECRET

Handy them 15th
x Evelyn
Fire Protection

20 September 1944

TO: Mr. L. M. Ream
SUBJECT: Fire Protection - Nasslyn Warehouse

Attached hereto is a copy of the
recommendation of the Board of Review, dated
11 September 1944, on the above subject.

This recommendation has been approved
by the Director.

For the Board of Review:

J. H. Morgan
J. H. Morgan
Commander, LHM
Member

Attachment
JH
cc: Contract Div.
Security Office
Lt. Woodring
Director's Office

15,267

Board of Review

X Rosslyn Warehouse

X Fire Protection

20 September 1946

Board of Review
 Attention: R.H.I. Goddard, Member
 Executive Office

Fire Protection - Rosslyn Warehouse - \$5,770.60

The original of your memorandum of 11 September to the Acting Director with the opinion of the General Counsel and the original of memorandum of 11 September to the Board of Review from Mr. Ream on the above subject are returned herewith.

The approval of the Director is indicated on the face of your memorandum.

E. J. Putzell Jr.
 Lieutenant (j.g.), USNR
 Assistant Executive Officer

Attachments

CC: Major Lee
 Ensign Donovan

W. O'Donnell ✓

15 September 1944

1. MAJOR LEE
2. ACTING DIRECTOR

Re Rev Memo 9/11/44 Goddard
to Act. Dir re Fire Protec-
tion, Rosslyn Warehouse

1. No legal objection to approval of the attached proposal.
2. I have pointed out to the Board that while we have the power to make contracts without asking for bids, it is a question of policy whether the agency should do so in such cases. They believe it to be unnecessary here.

(Signature)
James B. Donovan

cc: Lt. Thrun

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

11 September 1944

TO: Acting Director

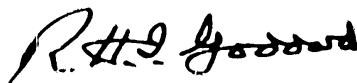
SUBJECT: Fire Protection - Rosslyn Warehouse -
\$5,770.00.

The Deputy Director, Administrative Services requests the sum of \$5,770.00 to cover the installation of an adequate sprinkling system at the Rosslyn Warehouse. His memorandum of 11 September is attached herewith.

The Board of Review suggested the advisability of getting more than one estimate but the Procurement & Supply Branch states that, under General Order 0241 we are permitted to negotiate a contract rather than obtaining competitive bids. The contractor, J. Calvin Owens, whose estimate forms the basis for subject request, constructed the Rosslyn Warehouse and therefore can work from his own original drawings. Procurement & Supply state that they are entirely willing to proceed on this single quotation, since their previous experience with Mr. Owens has been satisfactory.

The Board of Review recommends approval of this request, payment to be made from Vouchered Funds.

For the Board of Review:



R. H. I. Goddard
Member.

022

Attachment

15
N 215 15 LN 3 42

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SECRETARY

7/19/44

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Dannan

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
Washington, D. C.

15,241
Board of Review

x Actual Under Trip

15 September 1944

TO: Security Office
Chief, Contract Division
FROM: Board of Review

This is to advise you that the Acting Director has approved the recommendation of the Board of Review that an allotment of \$100,000. be set aside for further investigations by the Retail Credit Corporation during the Fiscal Year ending 30 June 1945.

For the Board of Review:

J. S. Morgan
Commander, USNR
Member

cc: Director's Office
Finance Branch

bw

CONFIDENTIAL

CONFIDENTIAL15, 241
Board of Review
x Putnell's CopyBoard of Review
Attention: Lt. Col. (J. M. Sears, Jr., Chairman
Lt. Putnell 12 September 1944

Returned herewith is original of your memorandum dated 11 September 1944 to the Director entitled "Extension of contract with Retail Credit Corporation in the amount of \$100,000 for the Fiscal Year ending June 30, 1945" together with opinion of General Counsel.

You will note that the Acting Director has, this date, approved the Board's recommendation.

In order to expedite the matter the Acting Director has forwarded the signed letter agreement, dated 20 August 1944 to Ens. Kelly directing a copy of same be retained in the Director's files.

E. J. Putnell, Jr.
Lt. (J.G.) USNR
Assistant Executive
Officer

CC: Major Lee
Ens. Donovan
Files ✓

CONFIDENTIAL

Date 11 Sep. 1944

(1) Acting Director
(2) Ena. Donovan

Based upon the attached record, I see no legal objection to the Board of Review's recommendation.

The contract is attached and is in proper form for your signature.

/s/ J.R.D.

J.R.D.

Office of the Executive Officer

(11444)

CONFIDENTIAL
 OFFICE OF SPECIAL SERVICES
 Washington, D. C.

21 September 1964

FROM: Board of Review
 TO: Director

SUBJECT: Extension of contract with Retail Credit Corporation in the amount of \$100,000 for the Fiscal Year ending June 30, 1965.

According to a statement submitted to the Board by the Security Office, payments under the contract for the current calendar year through June 30 are as follows:

January & February	500 cases @ \$20.04
March	50 cases @ \$1.54
March	500 cases @ \$2.50
April	447 cases @ \$4.50
May	421 cases @ \$5.51
June	572 cases @ \$4.07
TOTAL 1964	\$25,704.21

Average cost per case . . . \$25.77

The Security Office has advised the Board that it is of the opinion that investigation provided for under the contract will tend to increase rather than decrease and that it may be necessary to request additional funds later in the fiscal year. However, the amount requested is believed to be sufficient for the present.

The Security Office states that the investigations conducted by Retail Credit Corporation on its behalf include Civil Service personnel and also military or naval personnel when retention matters with emphasis on enlisted and service personnel rather than commissioned. Other investigations agencies are used also so that Retail Credit Corporation cannot be considered as the only agency doing this work for OSS.

CONFIDENTIAL

CONFIDENTIAL

- 2 -

In view of expenditures already made since the beginning of the contract in January as shown above, it seems to the Board of Review that the allotment of \$400,000 to provide for further investigations on the part of Retail Credit Corporation during the Fiscal Year ending June 30, 1945 is warranted by the evidence as presented to it and it recommends the Director's approval of the letter dated 20 August 1944 extending the contract.

The Board would appreciate it if the Director will advise it of the action taken.

For the Board of Review:

R. H. I. Goodard

R. H. I. Goodard
Member

CONFIDENTIAL

15,241
20 August 1944

Retail Credit Company, Inc.
Bond Building
Washington, D. C.

Attention: Mr. F. W. Bouice

Gentlemen:

Reference: Contract OMS-684

Pursuant to the provisions of paragraph (b), Article III of the subject contract, you are hereby informed that in addition to the sum obligated under this agreement in the performance of the subject work during the period ending June 30, 1944, the Government will provide the sum of \$100,000.00 for payment of performance by the Contractor during the term beginning July 1, 1944 and ending June 30, 1945.

It is requested that you acknowledge receipt hereof in duplicate and return same to this office.

Very truly yours,

THE UNITED STATES OF AMERICA

BY CHARLES E. CHAMBERLAIN
Acting Director

BY L. W. NEAN
Deputy Director - Administrative Services

Accepted:

Date _____

By _____

Title _____

SECRET

15,201
Board of Review
x Shepherd Project

20 September 1944

x Garrison, Bernard

TO: Acting Chief, Special Funds
SUBJECT: "Shepherd" Project

This will confirm the fact that the Acting Director has approved the recommendation of the Board of Review, 2 September 1944, subject: "Shepherd" Project, totalling \$6,250.

For the Board of Review:

J. S. Morgan
J. S. Morgan
Commander, USNR
Member

cc: Director's Office -

SECRET

15201

~~CONFIDENTIAL~~

9 September 1944

Returned herewith are the originals of your memorandum of 2 September to the Acting Director and the memorandum of 31 August from the Chief, SI to the Director, OAS, on the above subject.

We are informed that a copy of memorandum from the Acting Chief, AI Branch, to Chief, Special Funds Branch dated 4 September and entitled "Shepherd" Project is in your possession. It is suggested that this memorandum be made a part of your file on this subject.

You will note that the approval of the Acting Director appears on the opinion of the General Counsel.

F. J. Russell Jr.
Lieutenant (J.G.), USNR
Assistant Executive Officer

Attachments

OO: Major Lee
Design Donovan

SECRET

8 September 1944

ACTING DIRECTOR

Bd Rev Memo 9/2/44 "Shepherd"
Project Goddard to Acting Dir

15,201

1. I have been advised by Mr. Goddard that the Board was informed by SI that (a) the agreement is that Mrs. Y's transportation expenses be paid, and (b) that agreement was necessary to the work. Lt. Beale has promised me to confirm this in writing to the Board.
2. I see no legal objection to such arrangements under the circumstances.

14
James E. Donovan

approved
Charles S. Chester

cc: Lt. Thrum

SECRET

8 September 1944

TO: The Acting Director
 SUBJECT: "Shepherd" Project

Attached hereto is a memorandum to the Director, OSS, from the Chief, S.I., via the Board of Review.

The Board of Review recommends the approval of \$8,000 of Special Funds for Mr. Yarrow's expenses as defined in paragraph 3 of the attached memorandum.

It is understood that Mrs. Yarrow will accompany her husband and that the funds requested are exclusive of transportation, via Pan American Airways, from Washington to London. Necessary travel arrangements will be made by State Department at an estimated cost of \$1,250 and at a reimbursable basis.

The Board of Review recommends that, in addition to the \$8,000 previously mentioned, special funds of \$1,250 be approved to cover reimbursement to State for Mr. & Mrs. Yarrow's transportation to London.

For the Board of Review:

R. H. I. Goddard

R. H. I. Goddard
 Member

Attachment
 jlh
 cc: Lt. Beale

SECRET

STANDARD FORM NO. 64

White 15,201
Shannon

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Special Funds Branch

FROM : Acting Chief, SI Branch

SUBJECT: "Mepheri" Project

Ref: : Memorandum of 1 September from Acting Chief, SI

DATE: 4 September 1944

This is to certify that the traveling expenses for the wife of the OSS representative under the subject project are properly chargeable to the subject project.

R. G. Foster
R. G. Foster

cc: Board of Review
Mr. Hughes

SECRET

15,201

TO: Director, OSS
 FROM: Chief, SI
 VIA: Board of Review
 SUBJECT: "Shepherd" Project

21 August 1944

1. The "Shepherd" Project was approved by the Director, OSS, on October 5, 1943. This project authorized the allocation of \$25,000. During the spring of 1944, preliminary work for the furtherance of the project was undertaken in London which required the expenditure of \$1,140. Because of changes in the situation with respect to the country involved, it was not necessary to make available the remainder of the total authorized amount.

2. The Director, OSS, has now instructed Mr. Bernard Thorne to proceed at once to London in pursuance of the subject project. (Cable IN-1789, 22 August 1944). Mr. Thorne will be designated a State Department official. He will be responsible for (1) maintaining and developing the closest possible relations with the Government and Royal Family of a friendly European power, and (2) obtaining strategic and other information of value to the United States in connection with the prosecution of the war, and pacification of Europe. In the performance of his duties, Mr. Thorne will be expected to (1) accompany his foreign associates whenever they travel, (2) engage suitable living and entertainment facilities so that his official

SECRET

- 2 -

entertainment of, and contact with, such associates can be maintained with minimum cost and facility, and with due regard for security requirements, and (3) at his discretion, to take all reasonable steps to ensure the success of his mission. Mr. Tarrow will report to the Director, OSS, from time to time during the period of his mission and will submit a final report on the completion of his mission.

5. It is requested that the sum of \$5,000 be allocated for expenses during the period of 8 months from the date of departure from the United States, for living and quarters, entertainment, travel, and such other disbursements as are deemed necessary for the proper performance of the mission. A statement of expenditures will be submitted to the Director, OSS, upon completion of the mission.

6. Should additional funds be required for the proper performance of the mission, Mr. Tarrow will submit a request for additional funds, and justification therefor, to the Director, OSS.

A. S. Foster
Acting Chief

cc: Board of Review

WFO:WFO:WFO

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15/11/7

Bcl. S. Review
x (Haw) total
x Funds
 12 May 1945

Board of Review
 Attention: Lieut. C.A. Bane, Member
 Executive Office

Marigold Budget for May 1945

There is attached hereto the original of your memorandum to the Director of 7 May 1945 on the above subject.

You will note that the opinion of the General Counsel and the approval of the Director for the use of unvouchered funds appear on the face of your memorandum, to which is annexed your file on this matter.

E. J. Putzell, Jr.
 Lieut.(jg), USNR
 Act. Executive Officer

CC: Director's Files ✓
 Secretariat
 General Counsel

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OFFICE OF STRATEGIC SERVICES

Washington, D. C.

7 May 1945

15,117
De J. Review
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To: Director

Subject: Harigold Budget for May 1945

1. Unsuspected delays have evidently caused the postponement of the overseas shipment of the Harigold personnel until the end of the month of May, and accordingly NO Branch has submitted a request for approval of a budget for that group for one further month. Col. Kirk has confirmed to the Board that transportation for the Harigold personnel is now all arranged and there should be no further difficulty in their departure at the end of this month.
2. The individual items set forth in the budget are consistent with the amounts that have been approved in the past. No expenses are included for packing or transportation of equipment since these had previously been approved as a part of the budget for the month of April.
3. The Board of Review recommends that you approve the budget in the amount of \$4,710 as requested for the month of May 1945. It further recommends, in view of the confidential nature of this project, that an appropriate amount of unvouchered funds be allocated therefor.

For the Board of Review,

G. A. Rame
Lt. J. H. H. H.
Member

Attachments

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Pro."

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15, 17
SECRET

4 May 1946

TO: The Board of Review

SUBJECT: Marigold Budget for May 1946

Re: the cancellation of overseas transportation May 7th for the Japanese personnel located at the Marigold Project. It was necessary to obtain the premises occupied by said personnel for the month of May, in order that we would have a place for them to meet without breaking any security regulations. Colonel Mark of Transportation advised that the subject personnel will be shipped on or about the 20th of May and this office now has invitation orders for travel approved by Colonel Pitts.

In view of the fact that it was necessary to obtain the afore-mentioned premises, it is requested that the budget set forth below for the month of May 1946 be approved for the Marigold Project.

MARIGOLD BUDGET FOR MONTH OF MAY 1946

Rent	\$ 200.00
Salaries	6000.00
including guards	
Light	25.00
Telephone	100.00
Miscellaneous	250.00
	<u>6775.00</u>
	6775.00

Being in submitting the above budget was caused by the fact that this office did not receive overseas transportation until the end of April.

Your favorable action in regard to the above budget is requested.

FRANK D. HAN
Colonel, AGO
Chief, MR

APPROVED:

WALTER C. BROWN
Deputy Director - AGO

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15,187

*Review of Review
H. A. ... project
30 March 1945*

Atten: The Board of Review
Mr. R. H. I. Goddard
Executive Office
Budget, Marigold Project

The original of your memorandum of 28 March to the Director is herewith returned, bearing the Director's approval and favorable comment by the General Counsel.

There is also attached your file on the above subject.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

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OFFICE OF STRATEGIC SERVICES

WASHINGTON, D. C.

28 March 1945

TO: The Director

SUBJECT: Budget, Marigold Project

1. The Board of Review has considered the attached request from H.Q. Branch for the approval of a budget for one further month's expenditures for Marigold operations in the United States. It is represented that this budget, for the month of April, will be all that will be required prior to the shipment of the personnel of the Marigold Project for overseas duty.

2. The individual items in the budget are consistent with the amounts which have been approved in the past. Two items are additional; one for \$1,500 for packing expenses and one for \$1,000 for transportation of equipment to the West Coast for overseas shipment. Since these latter two items are undeniably necessary if the project is to operate overseas, the Board has no question concerning them.

3. The Board of Review recommends that you approve a budget in the amount of \$10,080 as requested, for the month of April 1945, and the allocation of the appropriate amount of unvouchered funds therefor.

For the Board of Review:

*R. H. I. Goddard*R. H. I. Goddard
MemberAttachment
j1h*approved 3/29/45
15/ WJD**3/29/45
No legal objection
WJD***SECRET**

SECRET

25/10/47

Bel E. R. R. R.

A. M. R. R. R. R.

A. F. R. R. R. R. 20 February 1945

Mr. Junius S. Morgan
Lt. Putzell
Marigold Project

There is returned herewith the original of your memorandum of 7 February 1945 to the Director, together with the file on the above subject. Please note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Assistant Executive
Officer

cc: Mrs. O'Donnell ✓
Secretariat
General Counsel

SECRET

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

7 February 1945

TO: The Director

SUBJECT: Marigold Project

Attached is Major Reeve Hoover's memorandum of 5 February 1945, explaining in some detail why the Marigold Project was not closed at the end of December 1944, as it was expected to be in accordance with the memorandum to the Board of Review of 5 August 1944 from Lt. Thomas J. McFadden, Acting Chief, MO - Pac/PZ.

The Board has discussed the matter further with Mr. Simpson of MO Branch and is satisfied that the difficulties which were encountered made it impossible to close the activity as indicated. The Board, therefore, recommends your approval of a budget for the three months ending 31 March 1945 for \$21,600.00 from special funds.

We are advised that in the category of personnel the two men listed as "Prospective Personnel" at \$500.00 a month for two months (\$5,000.00) would only be required if Theater Commander approval is obtained.

The Board, therefore, recommends a further allocation of \$6,000.00 subject to Theater Commander approval. This additional appropriation should also be from special funds.

This request for funds was presented on 5 February 1945. Some of the personnel have been paid for January. We have notified Mr. Simpson that in the event that the project will have to be carried on beyond 31 March 1945 the Branch should submit requests for further funds well in advance of 1 April 1945.

For the Board of Review

J. S. Morgan

J. S. Morgan

Member 100 08

2/8/45
No objection
Attachment

Approved 2/10
Charles S. Chaston
Acting Director

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OFFICE OF STRATEGIC SERVICES
Washington, D. C.

11 September 1944

TO: Acting Special Funds Officer
Deputy Chief, MO Branch

SUBJECT: Marigold Project - Estimated Expenses
30 June - 31 December 1944.

Attached hereto is a copy of the recommendation of the Board of Review, 4 September 1944,
Subject: Marigold Project - Estimated Expenses
30 June - 31 December 1944.

This recommendation has been approved by
the Acting Director.

For the Board of Review:

R. H. I. Goddard
R. H. I. Goddard
Member

Attachment

✓ cc: Director's Office

SECRET

SECRET157187
Board of Review
x Marisold Project
XBoard of Review
Attention: Commander J. S. Morgan, Member
Executive Office

8 September 1944

Marisold Project - Estimated Expenses
10 June - 31 December 1944.

The original of your memorandum of 4 September to the Acting Director together with the opinion of the General Counsel and the original of the memorandum to the Board of Review from Lt. McFadden of 5 August on the above subject are returned herewith.

You will note that the approval of the Acting Director is indicated on the face of your memorandum of 4 September.

H. J. Putzell Jr.
Lieutenant (J.G.), USNR
Assistant Executive Officer

Attachments
CC: Major Lee
Ensign Donovan

SECRET

6 September 1964

ACTING DIRECTOR

Re: Marigold Project

Ed Rev Memo 9/4/64 Morgan to
Act. Dir, re "Marigold Project"
Estimated Expenses 20 June-
31 December 1964

Upon the attached file, this
Office sees no legal objection
to approval of the Board's
recommendations, and payment
of the approved expenditures
from Special Funds.

JSD
James B. Donovan

cc: Lt. Thrun

SECRET

OFFICE OF PERSONNEL SURVEILLANCE

Washington, D. C.

4 September 1944

TO: The Acting Director, OSS

SUBJECT: **Wigold Project - Estimated Expenses**

1. This project was approved 31 December 1943, for \$15,000 appropriated exclusive of salaries to cover expenses beginning 10 October 1943. As of 6 July there was \$4,000 unexpended. Two main items of expense were \$2,500 for rent and \$4,415.11 for alterations to premises.

2. Salaries for first eight and a half months (10 October 1943 to 29 June 1944) were \$14,000.61 for 14 writers, 1 stenographer, and a stenographer. Writers now average about \$2000 per month and guards about \$8000.

Expenditures for the period, restated, were:

\$2,500.00	rent and alterations
1,805.19	supplies and miscellaneous
<u>14,000.61</u>	salaries

(\$4,701.18)

3. Request dated 5 August 1944, covering current six months of 1944, is made for \$15,000 over and above salaries and unexpended funds of \$4,000.

4. Rent is at \$250 per month or \$2000 for the last six months of the year. Additional alterations of \$200 are estimated to be necessary. Supplies and miscellaneous expenses are estimated at \$100 per month, October to June, inclusive, or \$700. Salaries by H.C. Branch in memorandum dated 22 August 1944, recommend salaries be increased by \$200 per year, from \$2000 to \$2200, \$100 each for next six months or \$1200 for 12 months.

The Board recommends a budget for the last six months of 1944 as follows:

Rent	\$2,000.00
Alterations	200.00
Salaries	22,000.00
Supplies & Miscellaneous	700.00

Less funds on hand 6 July

\$1,200.00
200.00
22,000.00
700.00
<u>24,100.00</u>
4,701.18
<u>\$19,398.82</u>

SECRET

SECRET

The Acting Director

- 2 -

4 September 1944

This is instead of M.O. Branch request for:

Salaries	\$25,000.00
Miscellaneous	10,000.00
Funds on hand 6 July	1,000.00
	1,000.00

5. The Board of Review recommends approval of \$35,000.00 for the period 1 July - 31 December 1944. It also recommends agreement with the following intention of M.O., dated 3 August 1944: "M.O. requests approval of the continuance of the Marigold Project to 31 December 1944 with the understanding that Marigold will be closed at an earlier date if possible."

6. M.O.'s memorandum of 3 August 1944 containing the foregoing quotation is attached hereto. It is requested that it be returned to the Board of Review when it has served its purpose.

For the Board of Review:

J. S. Morgan

J. S. Morgan
Commander, USNR
Number

Attachment
jlh

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SEP 1944

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10 July 1945

TO: The Director

SUBJECT: Special Funds for the Purchase of Latin American Newspapers.

1. As the attached memorandum indicates, the Chief of R & A Branch has approved the expenditure by the Latin American Division of his Branch of the sum of \$50,000 for the purchase of Latin American newspapers during the coming year. Part of this sum undoubtedly represents the expense of having the newspapers sent by air mail to the United States from the countries of origin. The amount recommended represents a cut from a request by the Division of an allocation of \$75,000 to it for this purpose.

2. It is the Board of Review's opinion that during the current fiscal year the determination of a Branch Chief that he wishes to devote a part of his allocated funds to a given purpose should carry the greatest weight in connection with the approval of that purpose. Accordingly, Dr. Langer's recommendation in this case should probably not be disregarded. The Board of Review has had many doubts concerning the advisability of expending such a large amount of money for the purchase and air mail delivery of newspapers, especially since the Latin American Division services must be approved, particularly the State Department, almost exclusively.

3. However, the Board is appreciative of the considerations in favor of a continuation of the work of the Division and in any case, the recommendation of Dr. Langer should be given greatest weight. The Board of Review is therefore willing to recommend approval of the R & A request and the use of Special Funds therefor which seems to be justifiable since the national interest of the United States in the acquisition of such news is not to be revealed. It should be understood, however, that the amount of \$50,000 of Special Funds allocated for this purpose shall be chargeable to the overall allocation to R & A Branch from the appropriation to G-2 for the current fiscal year.

For the Board of Review

J. B. Morgan
Chairman

Attachments

No legal objection
J. B. Morgan**SECRET**

SECRET*Paul J. ...*

27 September 1944

2nd ...

TO: Lieut. (j.g.) James G. Day

SUBJECT: Special Funds for Purchase of Newspapers and Periodicals for the Latin American Division, R & A Branch

Attached hereto is a copy of a memorandum from General Donovan, dated 25 September, in which he gives his approval of an additional \$25,000 for the Latin American Division of R & A, for newspapers and periodicals of South American countries.

For the Board of Review:

J. S. Morgan

J. S. Morgan
Commander, USN
Member

Attachment
jfh

cc: Special Funds
Director's Office

SECRET

Ensign Donovan

General Donovan

Board of Review

Bd of Rev 15/1/46
SECRET
x R & A y Latin America

25 September 1946

I understand that R&A (Latin American Division) is asking for \$25,000 additional for a full years subscription for newspapers and other publications of countries in South America to be sent by airmail.

I certify to the necessity of these publications for intelligence purposes. I approve this application.

W. J. D.

SECRET

CONFIDENTIAL

Hand of Director
x R & A
x Latin American
9 September 1944

TO: Acting Chief, Special Funds
Chief, R & A Branch

SUBJECT: Funds for Latin American Division - R & A

Attached hereto is a copy of
the recommendation of the Board of Review,
4 August 1944, Subject: Request for Special
Funds for Latin American Division - R & A.

This recommendation has been
approved by the Acting Director.

For the Board of Review:

R. H. I. Goddard

R. H. I. Goddard
Member

jlh
Attachment
cc: Director's Office ✓

CONFIDENTIAL

CONFIDENTIAL15/186
Journal of Langer
x R. x A. x L. x

Board of Review
 Attention: Commander J. S. Morgan, Member
 Executive Office

8 September 1944

Funds for R & A - Latin America

Returned herewith are the originals of your memoranda to the Director of 4 August and 16 August. Also attached is the original of memorandum of 31 July to the Board of Review from Dr. Langer.

You will note that the approval of the Acting Director appears on the opinion of the General Counsel as well as on the face of the memorandum of 4 August.

E. J. Putsell Jr.
 Lieutenant (j.g.), USN
 Assistant Executive Officer

Attachments

CC: Major Lee
 Ensign Donovan

Files ✓

CONFIDENTIAL

STANDARD FORM NO. 64

CONFIDENTIAL**Office Memorandum • UNITED STATES GOVERNMENT**

TO : Colonel Doering

DATE: 2 September 1944

FROM : Secretariat

SUBJECT: Proposed Expenditure for Latin American Newspapers

I have talked with Mr. Halperin concerning the attached recommendation from the Board of Review.

1. On the question of the value of these newspapers to OSS, Mr. Halperin pointed out that no other agency in Washington, including CIAA, receives these papers in their entirety. As a result, OSS is the only agency in a position to include in its reports on South America the most current and up-to-date material. On several occasions, according to Mr. Halperin, our possession of these newspapers has enabled us to furnish the State Department and CIAA, in response to a request from these agencies, a complete and thorough analysis on subjects of immediate interest.

2. R&A is not duplicating the work of other agencies in Washington as it alone has trained personnel who can read the Latin American newspapers properly and extract from them the maximum amount of information. Neither the State Department nor CIAA have analysts capable of the thorough and careful study which the Latin American Division can make. Moreover, these other agencies do not attempt to provide the same extensive coverage of Latin American newspapers that is provided by the Latin American Division of R&A.

3. Newspapers such as those included in the proposed expenditure are considered by Mr. Halperin increasingly important as a source of material on South America. Because of the trend of events in South American countries, he believes that it is far more essential than it was a year ago to obtain the papers quickly and in greater numbers.

4. On the question of the type of funds to be expended for South American newspapers, Mr. Halperin gives two reasons why unvouchered funds must be used:

- (a) the necessity for payment of cash in advance in order to obtain the dispatch of the papers by airmail.

Experience has shown that publishers refuse to send papers by airmail without cash in advance.

- (b) the desirability in many cases of concealing the identity of the purchaser. Particularly in the case of Communist and Pro-Nazi publications, Mr. Halperin believes that the U.S. Government's interest should not be known, nor does he believe that it would be to the advantage of the U.S. Government that the interest of OSS be known because of espionage and subversive activities with which OSS is sometimes associated.

CONFIDENTIAL

Colonel Doering

CONFIDENTIAL

2 September 1944

In view of the above, I am satisfied that the proposed expenditure is justifiable and that it can properly be made from unvouchered funds. Accordingly, it is recommended that the budget be approved without further delay.

A. W. Sulloway
A. W. Sulloway

CONFIDENTIAL

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

CONFIDENTIALTO : *Mr. Cheston*
Colonel Buxton

FROM : Secretariat

DATE: 18 August 1944

SUBJECT: Board of Review Recommendation on Funds for R&A -
Latin America

1. Attached are:

The Board's original recommendation on this subject
dated 8 August 1944The Secretariat's memorandum to Mr. Cheston
dated 8 August 1944, which was referred to the
Board by Mr. ChestonThe Board of Review's reply to the Director
dated 16 August 1944.

2. With reference to paragraph 2 (a) of the Board's memorandum of 16 August 1944, the Secretariat believes that a fundamental question of policy has been raised. This is on the point of whether an item in the R&A Latin American Division's budget of \$2000 for a single year's newspaper subscription is not out of proportion to the value of the paper to this agency. The Board has replied in effect that it will not look beyond the request of Dr. Langer, the Branch Chief concerned, to have this item included in the budget, and by inference suggests that if it were to look beyond Dr. Langer's request it would be questioning whether or not there should be a Latin American Division in R&A. We do not concur in this view of the Board's function, particularly for the reason stated. We agree that the question of whether an organizational unit of OSS should be set up to perform a particular function is a matter to be determined by the Director and on which the Board has not been asked to make recommendations. We think, however, that the Board has been asked to review broadly on the merits the budget proposed for such a unit and to question any particular item of expenditure which on its face appears questionable. The Board can not, of course, be asked to substitute its judgment for that of the branch chief as to the propriety of all the detailed expenditures that go into the budget. We believe, however, that in the present case the Director did intend that the Board should

- (a) consider and recommend to the Director whether a general budget of \$15,000 of unvouchered funds for the Latin American Division is in general reasonable or unreasonable, and

CONFIDENTIAL

CONFIDENTIAL

- 2 -

- (b) require a proper showing to itself and to the Director in support of a particular item, such as this \$2000 newspaper subscription which on its face appears questionable.

In its recommendation of 4 August, the Board's only comment on this item was that it had satisfied itself, first that the airmail rates are what they were represented to be by Dr. Langer, and secondly, that airmail, though more expensive, is more expeditious than air express.

3. In paragraph 2 (b) the Board replies that contrary to what is suggested in the Secretariat's note to Mr. Cheston of 8 August 1944, it had considered "the problem of vouchered vs. special funds". We do not believe that the Secretariat made its meaning entirely clear on this point. The Board in its recommendation of 4 August 1944 stated its general conclusion that "in view of the sources of the material and the use made of it, it would seem necessary that it be paid by use of special funds rather than vouchered funds". The Board said further that these views were based on an investigation which it had made. It was the Secretariat's view that the Board should state the reasons that led it to this conclusion. These reasons are not self-explanatory and unless stated to the Director, he would be unable to concur or disagree intelligently with the Board's conclusions.

cc: Colonel Sears

Duncan C. Lee
Duncan C. Lee

CONFIDENTIAL

CONFIDENTIAL
Washington, D. C.

10 August 1944

TO: The Director

SUBJECT: Funds for R & A - Latin America

1. The attached file (our recommendation of 4 August 1944) together with Mr. Sullivan's memo to Mr. Gheston was returned to the Board by the Secretariat.

2. The Board has considered both of the points mentioned in 2(a) and (b) of Mr. Sullivan's memo:

(a) Inasmuch as Mr. Langer, Chief of R & A, had requested the funds and indicated that the papers are necessary to the work of his Branch, the Board does not consider that it is within its province to attempt to determine whether or not R & A should operate a Latin American Division. The Board is satisfied that R & A feels that these papers are necessary.

(b) The Board considered various aspects of the problem of vouchered versus special funds and expressed its opinion that special funds should be used.

For the Board of Review:

G. M. Sears, Jr.
Lt. Colonel, AMB
Chairman

Attachments
GMLjr/jlh

CONFIDENTIAL

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

CONFIDENTIAL

TO : Mr. Cheston
 FROM : Secretariat
 SUBJECT: Board of Review Recommendation

DATE: 8 August 1944

1. Attached for your consideration is a recommendation by the Board of Review on R&A's request for approval of funds for its Latin American Division.
2. This request raises two questions of policy which the Board does not appear to have considered
 - a) whether the expenditures, amounting to as high as \$2000 per year for a single South American newspaper, are out of proportion to the value of the papers to this agency;
 - b) whether at least some, if not all, of these papers could be purchased from vouchered funds.
3. The Chairman of the Board of Review has advised the Secretariat orally that the Board did not consider the exploration of the policy questions noted above to be properly within its functions. However it is our belief that unless the Board does consider such policy questions all the relevant facts will not be presented for your decision and therefore we recommend that the Board be requested to supplement its recommendation with additional data on these two points.

A. W. Sulloway
 A. W. Sulloway

Attachment

*To Mr. Cheston
 If you see
 no objection to
 Sulloway's suggestion
 Please request
 Board to obtain the data
 necessary. *CS**

CONFIDENTIAL

8 August

1. MAJOR LEE
2. ACTING DIRECTOR

Bd Rev Memo 8/4 Sears to Director
re Request for Use Special Funds
By NAA Latin American Division

No legal objection to such
payments.

J. B. Donovan

✓cc: Mr. Thrun

SECRETARIAT
+ 6pm
Bd AUG 5 PM 3 11
LHA
OSB

approved -
Charles S. Chester
9/8

CONFIDENTIAL
 OFFICE OF THE DIRECTOR
 Washington, D. C.

15,186

4 August 1944

TO: The Director

SUBJECT: Request for Special Funds for Latin America
 Division - R & A

This request in the amount of \$15,000 is made for yearly subscriptions to 40 or 50 Latin American newspapers delivered by air mail. The great majority of these will cost between 2 and 3 hundred dollars each, delivered. Exceptional cases include the Buenos Aires subscription (\$1,500.00) and 2 Santiago papers (\$8,000.00). These costs have been verified by checking air mail rates between Washington and above-mentioned cities. They are approximately twice the cost of air express.

Air express delivery has proved to be unworkable due to delays which amount to as much as two months, and it has been determined that air mail is more expeditious, though more expensive by approximately \$7,000 - \$8,000 than express.

In view of the sources of the material and the use made of it, it would seem necessary that it be paid for out of Special Funds rather than vouchered funds. The foregoing facts are based on investigation by the Board arising out of a request submitted by Dr. Langer, Chief of R & A Branch. The Board recommends that you approve the request in the amount of \$15,000 for the fiscal year 1944-1945 for the purpose set forth above.

For the Board of Review:

approved
 Jlh Charles S. [Signature]
 9/8
 G. M. Beard, Jr.
 Lt. Colonel, AUS
 Chairman
 AUG 2 1944
 + M + A
 SECRETARY

CONFIDENTIAL

CONFIDENTIAL
 OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

15186

4 August 1944

TO: The Director

SUBJECT: Request for Special Funds for Latin America
 Division - R & A

This request in the amount of \$15,000 is made for yearly subscriptions to 40 or 50 Latin American newspapers delivered by air mail. The great majority of these will cost between 2 and 3 hundred dollars each, delivered. Exceptional cases include the Buenos Aires subscription (\$1,500.00) and 2 Santiago papers (\$2,000.00). These costs have been verified by checking air mail rates between Washington and above-mentioned cities. They are approximately twice the cost of air express.

Air express delivery has proved to be unworkable due to delays which amount to as much as two months, and it has been determined that air mail is more expeditious, though more expensive by approximately \$7,000 - \$8,000 a year.

In view of the sources of the material and the use made of it, it would seem necessary that it be paid for out of Special Funds rather than vouchers. The foregoing facts are based on investigation by the Board arising out of a request submitted by Dr. Langer, Chief of R & A Branch. The Board recommends that you approve the request in the amount of \$15,000 for the fiscal year 1944-1945 for the purpose set forth above.

For the Board of Review:


G. M. Board, Jr.
 Lt. Colonel, USA
 Chairman

JLH

 approved
 Charles S. [unclear]
 9/8

SECRETARY

CONFIDENTIAL

CONFIDENTIAL157184
Letter of Review
x 3/0

Board of Review
 Attention: Commander J. S. Morgan
 Executive Office

7 September 1944

Addition to T/O of 2 Lieutenant Colonels

In accordance with your conversation with Mr. Cheston, Colonel Sears' memoranda of 4 August and 11 August are returned to you with the request that the Board of Review attempt to obtain civilians to fill these positions.

Robert Thrum
 Lt. (j.g.) USNR
 Assistant to the Executive
 Officer

CC: Major Lee
 Ens. Donovan
 Files

CONFIDENTIAL

15,184
CONFIDENTIAL

11 August 1944

TO: Mr. Charles W. Cheston
**SUBJECT: Job Description for Staff Member,
Board of Review**

With further reference to our memorandum of 4 August 1944, Subject: T/O for the Board of Review, attached hereto is the job description for Staff Members of the Board of Review.

For the Board of Review:

C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachment
jlb

CONFIDENTIAL

CONFIDENTIAL**JOB DESCRIPTION - STAFF MEMBER**

General Order No. 9, 26 May 1944, defines the duties and functions of the Board of Review as follows:

"The Board of Review shall advise the Director with respect to the formulation of policies for, and the direction of, all OSS finances both in Washington and in the field. It shall study, review and make recommendations with respect to:

- (1) All financial controls, records and accountings
- (2) All proposed expenditures of un-
vouchered OSS funds requiring the approval of the Director or Assistant Director
- (3) Such other matters pertaining to
OSS finances as the Director may approve."

To enable the Board to carry out its directive, staff members are necessary. A staff member will have the following duties:

1. Analyze, study and report on financial controls, records and accountings in Continental U. S.
2. Assist the Board in its study, review and recommendations on the overall OSS budget.
3. Analyze, study and report on financial aspects of all OSS plans or projects involving more than \$5,000.
4. Accompany a Board member on overseas missions, to analyze, study and report on financial controls, records and accountings and to assist in formulating financial policy recommendations.

CONFIDENTIAL

5 August

1. MAJOR LEE
2. MR. CHESTON
3. ACTING DIRECTOR

BA Rev Memo 8/4/44 re T/O
for BA Rev. ref. its Memo
6/19/44 to Director

J. B. Donovan

cc. Mr. Shuman

SECRET
JUL 5 1944

15,184

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

4 August 1944

TO: The Director
SUBJECT: E/O for the Board of Review
REFERENCE: Board of Review memo to Director dated 19 June 1944. - *No copy in Director's File*

In addition to the personnel recommended in the above reference, the Board of Review now recommends that its E/O be increased by

2 Lieutenant Colonels

In making this recommendation, the Board is mindful of the following:

1. Its work is increasing daily and will increase still further as orders based on its recommendations become effective in the Agency.
2. It takes an appreciable amount of time for an officer joining the staff of the Board to learn the nature of its work and to become acquainted with the Offices and Branches of the Agency.
3. Under the terms of its Basic Directive, one member of the Board is likely to be absent on duty in the field during a major portion of the time. The Board plans that the member on such duty shall have with him at least one member of the Board's staff, to assist him in his work. Under its present E/O this will leave the Board in Washington short-handed and slow its activities materially.
4. Suitable officers to fill the positions of staff members are not easily found, and when found must be trained as pointed out in 2. above. The only way to acquire them is to recruit them as opportunity offers.

For the Board of Review:


 G. M. Sears, Jr.
 Lt. Colonel: *AS*
 Chairman

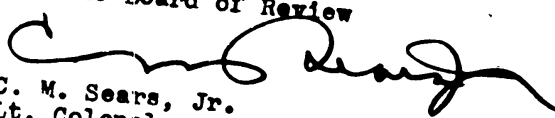
SECRETOFFICE OF STRATEGIC SERVICES
Washington, D. C.

8 January 1948

TO: The Director
SUBJECT: Board of Review Recommendations

1. For your information, we attach hereto a tabulation of items which have gone to the Director through the Board.
2. As you know, many other recommendations, which involved policies or procedures, rather than specific amounts of money, have been sent up by the Board.

For the Board of Review


C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

cc: Lt. Col. O. C. Doering

Noted 1/9/48
JMD**SECRET**

SECRET**RECOMMENDATIONS TO THE DIRECTOR BY BOARD OF REVIEW**

DATE	DESCRIPTION	AMOUNT	FUND
7 June '44	Station W	\$6500.	Vouchered
31 August '44	Tito Mission	50000.	Special
5 July '44	National Archives	20498.	Vouchered
6 July '44	Collingwood	50000.	Special
4 August '44	FN	20000.	Special
6 July '44	X-2	15000.	Special
11 July '44	R & A	18000.	Vouchered
14 July '44	SI	1500. per mo.	Special
23 June '44	Africa 101	35000.	Special
22 June '44	(Liquidated per recommendation)		
19 July '44	FBQ	235000.	Special
28 November '44	MO - MUSAC	21500.	Special
2 August '44	MO - MUSAC	29800.	Special
28 July '44	Library of Congress	16531.	Special
4 August '44	Commander Halliwell	25000.	Vouchered
	"	10000.	Special
	"	15000.	Vouchered
	R & A - Latin America		
	(25 September '44 R & A got		
	direct approval for additional \$25000.)		
2 September '44	Shepherd Project	6250.	Special
4 September '44	Marigold	23000.	Special
8 September '44	France #12	2500.	Special
11 September '44	Security Office	100000.	Special
11 September '44	Sprinkler system	5770.60	Vouchered
14 September '44	Area WA	8000.	Special
28 September '44	Africa SI	630000.	Special
27 October '44	Message Center	25000.	Special
11 October '44	MO - GUAM	30000.	Vouchered
12 October '44	MO - Alaska	18500.	Vouchered
22 November '44	MO - Guam and Alaska	5423.25	Vouchered
13 October '44	Japanese typewriters	27500.	Special
3 November '44	Biographical Records	47400.	Special
	"	27200.	Vouchered
	"	29883.12	Vouchered
19 October '44	Pictorial Records	8233.50	Vouchered
26 October '44	Map Equipment	8500.	Vouchered
10 November '44	Detachment F	5160.	Vouchered
14 November '44	Conversion of Generators	5000.	Vouchered
15 November '44	Picture - Washington	5000.	Vouchered
11 December '44	Picture - Alaska	5000.	Vouchered
25 November '44	Enemy Oil Committee	5000.	Vouchered
6 December '44	Iberian Peninsula	250000.	Special
11 December '44	MO - CBI - SEAC	250000.	Special
	"	567700.	Vouchered
	"	30000.	Vouchered
12 December '44	Jap. Language Course	8680.	Vouchered
15 December '44	Conversion of Generators	10000.	Special
15 June '44	Campbell Project		

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OFFICE OF STRATEGIC SERVICES
Washington, D. C.

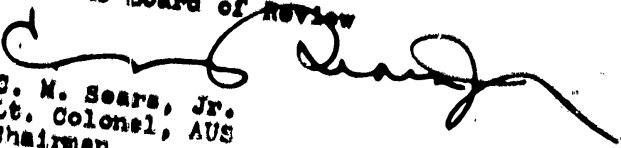
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8 January 1948

TO: The Director
SUBJECT: Board of Review Recommendations

1. For your information, we attach hereto a tabulation of items which have gone to the Director through the Board.
2. As you know, many other recommendations, which involved policies or procedures, rather than specific amounts of money, have been sent up by the Board.

For the Board of Review


G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

cc: Lt. Col. O. O. Doering

1/14/48
Noted
mmd

file
1/5/48
csc

SECRET

SECRET**RECOMMENDATIONS TO THE DIRECTOR BY BOARD OF REVIEW**

DATE	DESCRIPTION	AMOUNT	TYPE
7 June '44	Station W	\$2800.	Vouchered
31 August '44	Tito Mission	\$2000.	Special
5 July '44	National Archives	\$2000.	Vouchered
6 July '44	Gollingwood	\$2000.	Special
4 August '44	FN	\$2000.	Special
6 July '44	X-2	\$1800.	Special
11 July '44	R & A	\$1500.	Vouchered
14 July '44	SI	\$1800. per mo.	Special
23 June '44	Africa 101 (Liquidated per recommendation)	\$35000.	Special
22 June '44	FBQ	\$25000.	Special
19 July '44	MO - MUBAC	\$1500.	Special
28 November '44	MO - MUBAC	\$2800.	Special
2 August '44	Library of Congress	\$1651.	Vouchered
25 July '44	Commander Halliwell	\$2500.	Special
	"	\$10000.	Vouchered
4 August '44	R & A - Latin America (25 September '44 R & A get direct approval for additional \$25000.)	\$15000.	Special
2 September '44	Shepherd Project	\$2250.	Special
4 September '44	Marigold	\$23000.	Special
8 September '44	France #12	\$2500.	Special
11 September '44	Security Office	\$100000.	Special
11 September '44	Sprinkler system	\$770.60	Vouchered
14 September '44	Area WA	\$800.	Special
28 September '44	Africa SI	\$630000.	Special
27 October '44	Message Center	\$25000.	Special
11 October '44	MO - GUAM	\$30000.	Vouchered
12 October '44	MO - Alaska	\$1800.	Vouchered
22 November '44	MO - Guam and Alaska	\$423.25	Vouchered
13 October '44	Japanese typewriters	\$27500.	Special
3 November '44	Biographical Records	\$47400.	Special
	"	\$27500.	Vouchered
19 October '44	Pictorial Records	\$2983.12	Vouchered
26 October '44	Map Equipment	\$233.50	Vouchered
10 November '44	Detachment F	\$500.	Vouchered
14 November '44	Conversion of Generators	\$160.	Vouchered
15 November '44	Picture - Washington	\$800.	Vouchered
11 December '44	Picture - Alaska	\$800.	Vouchered
25 November '44	Enemy Oil Committee	\$500.	Vouchered
6 December '44	Iberian Peninsula	\$20000.	Special
11 December '44	MO - CHI - SEAC	\$20000.	Special
	"	\$27700.	Vouchered
12 December '44	Jap. Language Course	\$8000.	Vouchered
15 December '44	Conversion of Generators	\$682.	Vouchered
15 June '44	Campbell Project	\$1000.	Special

1052 111 a 6W 2 01

SECRET

001330 "DIRECTOR" OFFICE (0000)
000 FORM 1000

M. A. R.

GENERAL.

DATE OF THIS WITH THE
MR. CHESNEY HAS TAKEN

7/28/45

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES**
WASHINGTON 25, D. C.15,136
Board of Finance
x *[illegible]*
x *[illegible]*

21 June 1945

MEMORANDUM

To: Mr. C. S. Cheston
General Donovan

From: Lt. Colonel Doering

Miss Riedel
How
I see General
Donovan
his
return
CAC

I agree with the recommendations of the Board of Review, except that I believe the Control Unit should not be within either the Budget and Procedures or the Finance Branch. I think it should be a sort of a small General Accounting Office unit and should report directly either to the Director or to the Director through the Deputy Director - Administrative Services.

*[Signature]***CONFIDENTIAL**

To: General Donovan 6/16/45

For your information.

*See back
C.S.C.
To [unclear]*

OSS Form 3054
(3308)

Director's Office

CONFIDENTIALGeneral Donovan
Mr. Cheston

-2-

15 June 1945

fiscal year will in fact be made during the next few days. This will come about as the result of consultations with each branch chief on the amount which will be available to his branch for expenditure, followed by his statement of how he proposes to expend that amount. Once the decision is made on the Branch Chief's proposal, there will in fact have been established a determination of what activities will continue and which will be discontinued. There will then be small opportunity for any new projects or activities beyond those proposed by the Branch Chiefs and approved by the Director's Office.

3. The Board of Review was not set up to perform and does not believe that it is able to perform on its present basis the task outlined in (a) above. It was set up to make recommendations on policy decisions required in the case of new expenditures and new activities, but by reason of the circumstances set forth in (b) above, the number of such decisions which will have to be made during the coming fiscal year will be at a minimum. There will of necessity be a few such items, since the Agency will not be stagnant, and it seems that these decisions should be made by the Director's Office rather than by any unit established to maintain fiscal control. However, the number of such decisions, it seems to the Board, would not require the full time of a board of three men but could in fact be handled by the Director or Assistant Director, perhaps with an initial screening by the Executive Officer.

4. Under all the circumstances the present members of the Board of Review would like to recommend that the Board of Review be abolished and that instead the financial control of the Agency consist of the following:

(a) A small unit probably within Services to pass on all expenditures and make certain that monies are available to the requesting Branch and are being spent at the proper rate; and

(b) That policy decisions on any new substantial expenditures be made by the Director's Office, with any screening functions performed by the Executive Officer.

5. We would recommend that the dissolution of the Board of Review take place at the time the new controls are made effective.

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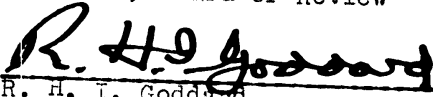
CONFIDENTIALGeneral Donovan
Mr. Cheston

-3-

15 June 1945

C. The Board wishes to recommend that the Theater Boards of Review continue in existence, as part of the Strategic Services Officers' organization. Their task would be that of assisting the Strategic Services Officer and the Fiscal Officer in maintaining the financial controls within the Theater. A review of the recommendations of such Theater Boards of Review does not require the existence of a Board in Washington, since such a review could be and probably should be made by the Assistant Director, assisted by the Executive Officer.


J. S. Moran
Chairman, Board of Review


R. H. I. Goddard
Member, Board of Review


C. A. Bane
Lieutenant, USNR
Member, Board of Review

CONFIDENTIAL

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

15136

Belle/Har

15 June 1948

TO: General Donovan
Mr. Chaston

FROM: The Board of Review

1. The Board of Review has been giving consideration to its own functions for the coming fiscal year in the light of the new limited appropriation of \$80,000,000 and the circumstances which that appropriation has created.

2. Certain general principles seem to the Board to be indubitable:

(a) In view of the division of the \$80,000,000 appropriation among the various branches in possible amounts as recommended by Mr. Chaston's committee and approved by the Director, the primary control which must be exercised during the coming fiscal year will be of an accounting and auditing nature. This control must take the form of a small office or group of men who will be cognizant of every expenditure made by every branch and will be in a position to determine whether that expenditure is within the amount allotted to the branch and, just as important, whether the branch is spending at a rate which would exhaust its allotment before the close of the fiscal year. This check must be made an absolute prerequisite to the expenditure of funds and must be done accurately and conscientiously. It seems to the Board of Review that the only place for such a unit is within the Services Office, perhaps in the Budget and Procedures Branch or within the Finance Branch, now that both the unvouchered and vouchered funds units have been united under Colonel Kahn.

(b) The necessity for a policy control of all expenditures, apart from the type of control referred to in (a) above, will be less apparent during the coming fiscal year. In the first place, the fiscal control over expenditures will automatically eliminate a number of items which might otherwise have come to the Director's Office for review and determination. Secondly, and more important, the principal policy decisions which would have to be made during the coming

CONFIDENTIAL

CONFIDENTIALGeneral Donovan
Mr. Cheston

-2-

15 June 1945

fiscal year will in fact be made during the next few days. This will come about as the result of consultations with each branch chief on the amount which will be available to his branch for expenditures, followed by his statement of how he proposes to expend that amount. Once the decision is made on the Branch Chief's proposal, there will in fact have been established a determination of what activities will continue and which will be discontinued. There will then be small opportunity for any new projects or activities beyond those proposed by the Branch Chiefs and approved by the Director's Office.

3. The Board of Review was not set up to perform and does not believe that it is able to perform on its present basis the task outlined in (a) above. It was set up to make recommendations on policy decisions required in the case of new expenditures and new activities, but by reason of the circumstances set forth in (b) above, the number of such decisions which will have to be made during the coming fiscal year will be at a minimum. There will of necessity be a few such items, since the Agency will not be stagnant, and it seems that these decisions should be made by the Director's Office rather than by any unit established to maintain fiscal control. However, the number of such decisions, it seems to the Board, would not require the full time of a Board of three men but could in fact be handled by the Director or Assistant Director, perhaps with an initial screening by the Executive Officer.

4. Under all the circumstances the present members of the Board of Review would like to recommend that the Board of Review be abolished and that instead the financial control of the Agency consist of the following:

(a) A small unit probably within Services to pass on all expenditures and make certain that monies are available to the requesting Branch and are being spent at the proper rate; and

(b) That policy decisions on any new substantial expenditures be made by the Director's Office, with any screening functions performed by the Executive Officer.

5. We would recommend that the dissolution of the Board of Review take place at the time the new controls are made effective.

CONFIDENTIAL

CONFIDENTIALGeneral Donovan
Mr. Cheston

-3-

15 June 1945

5. The Board wishes to recommend that the Theater Boards of Review continue in existence, as part of the Strategic Services Officers' organization. Their task would be that of assisting the Strategic Services Officer and the Fiscal Officer in maintaining the financial controls within the Theater. A review of the recommendations of such Theater Boards of Review does not require the existence of a Board in Washington, since such a review could be and probably should be made by the Assistant Director, assisted by the Executive Officer.

J. B. Morgan
J. B. Morgan
Chairman, Board of Review

R. H. J. Giddens
R. H. J. Giddens
Member, Board of Review

C. A. Bane
C. A. Bane
Lieutenant, USNR
Member, Board of Review

CONFIDENTIAL

CONFIDENTIAL

15,726

approved
4/4/45
H. W. D.

8 April 1945

TO: The Director

FROM: The Board of Review

In connection with your coming trip to the European and Mediterranean Theaters of Operation, the Board of Review would be appreciative if you could find the opportunity of stressing to the Strategic Services Officer and the Theater Board of Review in each Theater the following points:

- (1) That as the course of the war changes and objectives from purely military to those concerned with occupation and post-hostilities, the Theater Board of Review should be active in reviewing the status of approved projects to determine their present value and relationship to the new objectives of the Theater;
- (2) That the members of each Theater Board of Review, though not necessarily spending full time in their positions, should nevertheless devote sufficient time to the financial problems of the Theater so as to be able to assure themselves and the Strategic Services Officer that the functions of the Theater Board of Review will be properly discharged, and
- (3) That each member of the Theater Board of Review should attempt to familiarize himself with the overall plans and operations in his Theater and should have the opportunity of doing so, so that any new projects can be judged on the basis of the relevance to the overall purposes of the Theater organization.

Certain specific problems are being considered between Washington and the Theater Boards of Review, but they are being made the subject of individual communications with each Theater Board.

For the Board of Review



J. H. Morgan
Chairman

CONFIDENTIAL

CONFIDENTIAL

157136

Dtd of Review

by order of

the Director

5 April 1945

TO : The Board of Review
 Atten: Mr. J. S. Morgan, Chairman
 FROM : Executive Office

There is attached herewith the original of your memorandum of 3 April to the Director, dealing with points to be stressed by the Director to the Strategic Services Officer and the Theater Board of Review in each Theater while on his trip to the European and Mediterranean Theaters of Operation.

You will note that the Director has indicated his approval on the face of your memorandum.

E. J. Putzell, Jr.
 Lieut. (jg), USNR
 Acting Executive
 Officer

cc: Director's Files ✓
 Secretariat
 General Counsel

CONFIDENTIAL

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

15, 136
W.D. Board of Review
X. Functions
5 March 1945

TO: Mr. Charles S. Cheston
FROM: Board of Review

There are attached hereto the Board of Review documents discussed with you on Saturday, as follows: -

1. Memorandum designed to implement the Board's memorandum of 28 February 1945.

2. Memorandum on personnel for the India-Burma Theater Board of Review. *mem 12/27/44 in 14-893*

It would be appreciated if these could be submitted to the Director for his consideration and approval.

Revisions have been made to incorporate the suggestions made by you in our conference.

Captain Morgan had approved the documents as they were submitted to you on Saturday. Although he has not seen the revisions made as a result of that conference, we are certain he would have no objections to them.

For the Board of Review

R.H. Goodard
C. A. Bane

X

CONFIDENTIAL

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OFFICE OF STRATEGIC SERVICES

Washington, D. C.

157136

3 March 1945

TO: The Director
 FROM: The Board of Review

The Board of Review submits to you for your consideration and signature the following documents designed to implement the Board's memorandum of 28 February 1945, which was sent to the Acting Director for his consideration: -

1. Memorandum to the Deputy Director, Administrative Services. This has been discussed with and approved by Mr. Ream.
2. Memorandum to the Deputy Director, Personnel. This has been discussed with and approved by Mr. O'Gara.
3. Memorandum to all Branch Chiefs, calling upon them for cooperation with the Board in the evaluation of existing projects calling for the expenditure of \$5,000 or more.
4. Form of memorandum to be sent by the Board of Review to each Branch Chief, calling for certain information with reference to current projects in order that the Board may evaluate such projects.
5. Memorandum from the Director to the Planning Group outlining the manner in which the Board of Review and the Planning Group can coordinate their activities. This has been discussed with and approved by Colonel Bruce.
6. Memorandum to Branch Chiefs pointing out that projects prepared under Planning Group over-all programs must be submitted to the Board of Review. This has been discussed with and approved by Colonel Bruce.

R. H. J. Goodard
C. A. Rose

CONFIDENTIAL

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES

Washington, D. C.

157136
3 March 1946

MEMORANDUM TO THE DEPUTY DIRECTOR, ADMINISTRATIVE SERVICES

1. Under the basic directive of the Board of Review, the Board is given authority to review, among other things, all financial policies of OSS, all proposed expenditures or inter-agency transfers of OSS funds of \$5,000 or more and all systems of controls maintained with respect to finances.
2. The Board is convinced that the Deputy Director, Administrative Services, constitutes, by reason of his concern with the budgetary ceiling on personnel and his control over procurement and supply, a focal point through which the Board can be better informed concerning the feasibility of projects coming before the Board for recommendation. Specifically, the Board would like to be in a position to call upon you, or the branches or offices under your jurisdiction, for your advice as to whether assignments of personnel for new projects is allowable within the ceilings established, whether supplies and required materials will be available. The Board would then be in a better position to determine the amount of funds to be recommended for such projects.
3. The Board also believes that your position as Deputy Director, Administrative Services, will enable you to give to it information concerning the use of supplies and materials which will enable it to conclude what activities are diminishing or being discontinued, what activities are growing in importance, and what projects are likely to be justifiable financially. To implement this the Board would like to receive from you periodically such reports as you may be able to make concerning trends in the procurement of supplies. To give a few examples: - to what theaters, to what branches, in what projects are substantial amounts of supplies being sent, in what activities is the procurement of supplies being cut down and for which is it growing.
4. I am in full agreement with the Board's desires on these matters and I understand that you have expressed to the Board your complete willingness to furnish such information as you can in connection with the foregoing. I hope that you will make every effort to do so. You should also feel free to call upon the Board of Review to give you such information as it can on projects it has considered and any personnel or supply matters coming within your jurisdiction.

William J. Donovan
Director

CONFIDENTIAL

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES

Washington, D. C.

157,136

2 March 1966

MEMORANDUM TO THE DEPUTY DIRECTOR, PERSONNEL

1. Under the basic directive of the Board of Review, the Board is given authority to review, among other things, all financial policies of OSS, all proposed expenditures or inter-agency transfers of OSS funds involving \$8,000 or more, and all systems of controls maintained with respect to finances. The Board also has the more specific function of reviewing "the types of funds to be used in compensating personnel" and "circumstances under which additional compensation may be paid to military or naval personnel", and to make recommendations concerning such matters to the Director.
2. The Board is convinced that the Deputy Director, Personnel, constitutes, by reason of his concern with the allotment of funds for military personnel and the reassignment of all OSS personnel, and because of his control over personnel procurement, a focal point through which the Board can be better informed concerning the feasibility, so far as the assignment of personnel is concerned, of projects coming before the Board for recommendation. Specifically, the Board would like to be in a position to call upon you, or the sections and offices under your jurisdiction, for your views on whether allotments for personnel needed for new projects will be available and, if so, whether it is likely that the required personnel can be procured. The Board will then be in a better position to determine the amount of funds to be recommended for such projects.
3. The Board also believes that your position as Deputy Director, Personnel will enable you to give to it information concerning the use of personnel which will enable it to conclude what activities are diminishing or being discontinued, which activities are growing in importance, and what projects are likely to be justifiable financially. To implement this the Board would like to receive from you periodically such reports as you may be able to make concerning trends in the reassignment or procurement of personnel; to give a few examples: - to what theaters, to what branches, to what projects are shifts of personnel taking place; what reassignment is being given priority; which activities are being cut down in personnel and which are growing.
4. I am in full agreement with the Board's desire on these matters and I understand that you have expressed to the Board your complete willingness to furnish such information as you can in connection with the foregoing. I hope that you will make every effort to do so. You should also feel free to call upon the Board of Review to give you such information as it can on projects which it has considered and its views on the financial aspect of any personnel matters coming within your jurisdiction.

William J. Donovan
 Director

CONFIDENTIAL

CONFIDENTIAL
 OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

15-1100
 2 March 1945

MEMORANDUM TO ALL BRANCH CHIEFS AND OFFICE HEADS.

1. The Basic Directive of the Board of Review provides, in respect of domestic finances, that the Board has authority to require reports to be made to it (at such time as it may direct) on expenditures made in carrying out any one projects. The Board has the further authority to evaluate existing projects in terms of the expenditures involved, and to make recommendations to the Director, following such evaluation, concerning such projects.
2. The Board of Review has determined that it will at this time call for such reports and will undertake the evaluation of existing projects. The Board will notify you in several days time, by memorandum, of the specific information which it desires to have concerning expenditures being made on current projects. The Board's authority in this respect will not be limited to those projects which may have been presented to it in the past for recommendation, but will include all projects now being carried out which have called for or will call for the expenditure or interagency transfer of \$5,000 or more.
3. I am in full accord with the Board's intentions to make such a review. All Branches, offices and individuals are directed to cooperate with the Board to the utmost in furnishing to it such information as it may require for this task.

William J. Donovan
 Director

CONFIDENTIAL

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
Washington, D. C.

TO: The Chief, _____ Branch
FROM: The Board of Review
SUBJECT: _____

1. Reference is made to the memorandum dated _____ March 1945, of the _____ Director with reference to the evaluation by the Board of Review of current projects calling for the expenditure or inter-agency transfer of \$5,000.00 or more.

2. In accordance with the provisions of said memorandum, the Board of Review requests that you furnish to it, on or before _____ March 1945, the information set forth in paragraph 3 concerning the following projects:

(Here insert listing of projects for particular Branch as shown by Board of Review records.)

The same information is also requested for any current project, even though not listed above, if it represents an expansion of activity presently being carried on by your branch and has called for or will call for the expenditure of \$5,000.00 or more.

3. The information requested with respect to the projects described in paragraph 2 above is as follows:

- a. Full description of project.
- b. Authority for project, by whom granted and by whom if to be carried out in theaters of operations, by whom granted for the Theater Commander.
- c. Number and names of personnel involved, including Desk Head or other officer having immediate responsibility for project.

CONFIDENTIAL

CONFIDENTIAL

- 2 -

d. Status of project - whether in planning stage, recruiting stage, training stage, in operation or discontinued entirely.

e. If project is in operation, statement of accomplishments to date.

f. If project is in planning, recruiting or training stage, estimate of date when it will be in operation.

g. Expenditures so far made on project and estimate of future rate of expenditure.

h. Inventories, by items and dollar value, of materials on hand for carrying out the project.

i. Estimate of value of any funds, material or personnel, furnished by any outside agency for the project, for which no expenditure of OSS funds will be required.

j. Estimate of termination date of project.

4. For the purposes of this request, a project shall be regarded as any activity, whether carried on by an individual or a group, which represents a specific plan for action other than the day to day or routine operations of the branch or office. It does not include, for the purpose of this request, any plan originating in and being carried out in a Theater, if funds therefor are drawn in the Theater exclusively. However, if funds for any part of a project are being drawn or have been drawn in the United States, then such project should be covered by the report called for by this memorandum.

A project need not be included in the report if it does not and will not call for the expenditure of \$5,000.00 or more.

CONFIDENTIAL

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

157136
11 March 1948

TO: Chairman, Planning Group

SUBJECT: Relationship between Planning Group and Board of Review

It seems necessary and desirable to me to have the Planning Group and the Board of Review brought into closer relationship. These two groups, the one responsible for the Agency's over-all plans and programs, the other responsible for reviewing the financial policies and expenditures of Agency funds, can do much to complement the work of each other.

By informal consultation, the Group can and should keep the Board advised of plans which it has under consideration and of the status of those already approved. The Board can advise the Group as to any financial considerations which might be determining or relevant factors in the preparation of plans for OAS activities.

The Chairman of the Planning Group and the Chairman of the Board of Review should work out a procedure for implementing this suggestion. I suggest that such procedure might provide for frequent periodic consultations between the members of the Board and of the Planning Group with a view to full exchange of information between them, and that progress, plans and implementation studies be submitted to the Board for comment during the drafting stage. The Planning Group might also find it feasible to invite the members of the Board of Review to certain of its sessions, especially those at which reports by returning personnel on OAS operations are being made or when the financial aspect of over-all programs may be under consideration by the Group.

William J. Donovan
Director

CONFIDENTIAL

CONFIDENTIAL

15,136

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

2 March 1946

MEMORANDUM TO ALL BRANCH HEADS AND OFFICE CHIEFS.

You will have noticed that the Overall Programs of the Planning Group have provided and will continue to provide that budgets incidental to the approved plans set forth therein must be prepared under OSS regulations.

I should like to remind all of you that an integral and essential part of the procedure in requesting funds is the submission of the request to the Board of Review for their recommendation to the Director. You should bear this in mind in working out your plans under the approved Planning Group programs.

It should also be pointed out that whether or not a Planning Group program spells out that budgets must be prepared under OSS regulations, the approval of the program does not constitute a justification for the expenditure of funds until the required submission is made to the Board of Review in accordance with the Board of Review's Administrative Bulletin Number 1, dated 29 June 1944.

William J. Donovan
Director

X
CONFIDENTIAL

CONFIDENTIALOFFICE OF STRATEGIC SERVICES
Washington, D. C.15,136
*Board of Review
function*

23 February 1948

TO: The Director
SUBJECT: Board of Review

We refer to our conversation with you, Mr. Chastan and Colonel Doering on 22 February 1948. In the course of it you made it clear that you wished the Board to function and we made it clear that we did not believe it was functioning in the way you expected or wished.

We explained that it seemed to us that we were not sufficiently close to the operating and executive side of the Agency to be able to keep currently informed of what was going on in the way of projected activities and plans for carrying them out, and you told us that you were prepared to take steps so that this situation would be corrected.

Specifically, our recollection is that you agreed to establish with the Chairman of the Planning Group a formal relationship between the Planning Group and the Board of Review so that we would be kept posted on plans under consideration and that you would bring to the attention of the Branch Chiefs the plans in the over-all Planning Group documents which provided that the budgets incidental to their plans must be prepared under GDS regulations and must, therefore, come before the Board for their recommendation to you.

Furthermore, it was our understanding that you would give the Chiefs of Offices and Branches instructions that we are to be given the opportunity of review and recommendation to you in matters involving evaluation of existing projects. For example, SI Africa and FEU are both established projects, but no attempt has been made to evaluate them in terms of the expenditures involved.

We also recall that you agreed with us that it would be helpful if a formal contact or relationship with the functions of the Deputy Director, Administrative Services and the Deputy Director, Personnel, were established by you.

CONFIDENTIAL

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
Washington, D. C.

- 2 -

The Director

20 February 1948

We respectfully request that you give thought to how you think the foregoing approach to the problem should be implemented, with a view to making it effective before your departure.

For the Board of Review

[Signature]
J. S. Morgan

[Signature]
R. H. I. Geddard

CONFIDENTIAL

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

CONFIDENTIAL

TO : The Files

DATE: 25 Feb. 1945

FROM : Lt. Colonel Doering

SUBJECT: Functions and Duties of Board of Review

Board of Review

X General Order #9
FUNCTIONS

1. After reading the memo of 16 February, addressed to the Director by the Board of Review, General Donovan, on 22 February 1945, called a meeting with Mr. Cheston, Lt. Colonel Sears and Lt. Col. Doering.

2. General Donovan stated to Colonel Sears that he had read his memo and that it was apparent, both from the memo and from what the General had heard from others, that Colonel Sears believed that he did not have a full-time job as Chairman of the Board and that he was interested in doing other work. General Donovan further said that he had understood that Colonel Sears had looked for another assignment outside OSS. The General said that he was sorry he had not known this earlier since he would be glad to help Colonel Sears in finding a new assignment, either inside or outside OSS, if that was what Colonel Sears wanted.

3. Colonel Sears stated that it was true he did not feel that he had a full-time job, that he believed that his work on the Board occupied him only two hours a day and that he would like to have a job where he would be busy fifteen hours a day. He said that he had spoken with Colonel Doubleday about a possible assignment in the War Department Budget Division, but that he did not know if it would materialize. Colonel Sears said that he appreciated any assignment that he might obtain in some other unit of the Army might be very uninteresting compared with his work in OSS and that he would be glad to undertake any new assignment that would keep him fully occupied. Mr. Cheston suggested that it might be a good idea to discuss a possible assignment with the State Department in such work as the Combined Intelligence Objectives Committee, as we knew the State Department was interested in obtaining personnel for this work.

CONFIDENTIAL

CONFIDENTIAL

Files

- 2 -

25 Feb. 1945

4. General Donovan stated that he would talk with the other members of the Board and proceed accordingly.

5. The same afternoon General Donovan met with Mr. Cheston, Captain Morgan, Mr. Goddard and Lt. Colonel Doering. The General related the substance of the talk with Colonel Sears. He further stated that he felt that the work the Board had done at the present time had been invaluable, that he believed that it should be continued and expanded, and that the only problem in his mind was as to the best method for channelling the information and the problems to the Board so that they could function fully and effectively. He asked Captain Morgan and Mr. Goddard to consider from this standpoint who would be their choice for a third member of the Board and to consider how the work of the Board could be made more effective. Captain Morgan and Mr. Goddard indicated their agreement and undertook to advise the General who they desired as a third member of the Board.

*O. H. P., Jr.***CONFIDENTIAL**

OSS Form #151

Date 23 Feb. '45

To: Colonel Doering

General Donovan asked
that you prepare for the files
a memorandum covering the meet-
ing which he had with Colonel
Sears and other members of the
Board of Review.

Done
[Signature]
EJP

Office of the Executive Officer

(30449)

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

16 February 1946

TO: The Director

SUBJECT: Functions and Duties of the Board of Review

Pursuant to the instructions contained in your memorandum to the Board of Review dated 23 December 1944, the Board has consulted approximately twenty of the Office and Branch Chiefs with a view to determining how the functions of the Board could be of greater service in the OSS organization.

As might be expected, these consulted were uniformly cooperative in their approach to the problem, but the difficulty of making certain definitions constitutes a serious obstacle to the working of the Board and it is by now convinced that it cannot carry out the terms of its mission as laid down by you under its present set up.

It is quite clear that each Office and Branch Chief has a different idea of what is a project, which is not surprising considering the differences in their activities. Furthermore, these activities in many cases do not lend themselves to being set up in project form. The question also arises as to what extent the normal operations of a Branch should come before the Board for recommendation to you. These questions are illustrative of the subject matter of the discussions we have had. We report here with our experience and conclusions.

With specific reference to Paragraph 3, Domestic Finances, of the memorandum of 20 June 1944: ..

(a) Policies:

Items (i), (ii) and (iii) have been completed and orders issued by you upon recommendation of the Board.

With reference to item (IV), the Board has not attempted to engage in auditing expenditures.

A few cases have come up under (V), but these must of necessity have individual consideration depending upon the circumstances in each case.

SECRET

SECRET

- 2 -

The Director

(b) Projects:

Almost without exception, the Office and Branch Chiefs with whom we talked said that it would rarely occur to them that their activities fall into categories which are identifiable under the phrase "involving \$5000.00 or more for any one project or purpose". Most of their plans are continuations or extensions of activities which have been going on for a long time, or are considered to be included in approved Planning Group programs or are new activities originating in the Director's office.

We do not believe that a cost accounting system which makes it possible to relate expenditures in detail to specific so-called projects should be set up, having in mind the time, effort and manpower which would be involved and being convinced that the net result would make no substantial contribution to the success of this Agency or to the winning of the war.

(c) Controls:

We have studied existing controls and are satisfied that they provide reasonable safeguards for the funds allocated to OSS, but that, at the present time, ~~control~~ may be made without prior approval of the Director.

The fact that the Bureau of the Budget allocates funds to us on a quarterly basis is a definite restrictive measure since money is made available only when the Bureau is satisfied that we are operating in a prudent manner.

The control exercised by the Deputy Director, Administrative Services as to numbers of employees in the Agency and as to contractual commitments or material purchases, makes it highly improbable that funds will be improperly spent in these categories.

The control exercised by the Deputy Director, Personnel, is a further safeguard.

The Special Funds Branch operates detailed controls to make certain that expenditures are in accord with Agency orders, approvals or policies. Control of Special Funds is further strengthened by audits made by a reputable public accountant.

SECRET

SECRET

- 3 -

The Director

16 February 1948

(d) Records:

We believe that the financial records now maintained are adequate for the purposes of this Agency.

Partially because of the lack of complete cost accounting, but principally because of security and the intangibles involved we believe that any considerable amount of work done in trying to correlate OSS activities with the ascertainable cost thereof would be difficult to justify and that the results would be inconclusive.

It seems to the Board that a different approach is needed to make it function along the lines it believes you want and makes the following suggestion for your consideration: -

That the Board be more thoroughly integrated with the Director's office so that it will be in the situation of constant association with those charged with making decisions about OSS operations and policies. To accomplish this the Board suggests that you reconstitute the Board to include one of the Assistant Directors or the Executive Officer, - and the Deputy Director, Administrative Services and Deputy Director, Personnel.

The Board earnestly hopes that it will have an opportunity to discuss this memorandum with you before your departure.

SECRET

16 Feb.

4 PM

RJP -

Col. Sears brought in the attached.
 Said he did not want it held up by sending
 it thru channels and wanted Col. Doering
 to see it, ~~immediately~~ but he also wanted
 the General to see it as soon as possible.
 I am keeping the carbon of it for OOB
 to see.

WJD-

LMO

Please let me
 Talk to you before
 you see Sears,
 Morgan & Graham
 a se

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

15136
Board of Review
1. Functions
✓ 16 February 1945

TO: The Director

SUBJECT: Functions and Duties of the Board of Review

Pursuant to the instructions contained in your memorandum to the Board of Review dated 23 December 1944, the Board has consulted approximately twenty of the Office and Branch Chiefs with a view to determining how the functions of the Board could be of greater service in the OSS organization.

As might be expected, those consulted were uniformly cooperative in their approach to the problem, but the difficulty of making certain definitions constitutes a serious obstacle to the working of the Board and it is by now convinced that it cannot carry out the terms of its mission as laid down by you under its present set up.

It is quite clear that each Office and Branch Chief has a different idea of what is a project, which is not surprising considering the differences in their activities. Furthermore, their activities in many cases do not lend themselves to being set up in project form. The question also arises as to what extent the normal operations of a Branch should come before the Board for recommendation to you. These questions are illustrative of the subject matter of the discussions we have had. We report herewith on our experience and conclusions.

With specific reference to Paragraph 3, Domestic Finances, of the memorandum of 20 June 1944: -

(a) Policies:

Items (i), (ii) and (iii) have been completed and orders issued by you upon recommendation of the Board.

With reference to item (IV), the Board has not attempted to engage in auditing expenditures.

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SECRET

SECRET

The Director

- 2 -

16 February 1945

(b) Projects:

Almost without exception, the Office and Branch Chiefs with whom we talked said that it would rarely occur to them that their activities fall into categories which are identifiable under the phrase "involving \$5000.00 or more for any one project or purpose". Most of their plans are continuations or extensions of activities which have been going on for a long time, or are considered to be included in approved Planning Group programs or are new activities originating in the Director's office.

We do not believe that a cost accounting system which makes it possible to relate expenditures in detail to specific so-called projects should be set up, having in mind the time, effort and manpower which would be involved and being convinced that the net result would make no substantial contribution to the success of this Agency or to the winning of the war.

(c) Controls:

We have studied existing controls and are satisfied that they provide reasonable safeguards for the funds allocated to OSS, but that, at the present time, commitments may be made without prior approval of the Director.

The fact that the Bureau of the Budget allocates funds to us on a quarterly basis is a definite restrictive measure since money is made available only when the Bureau is satisfied that we are operating in a prudent manner.

The control exercised by the Deputy Director, Administrative Services as to numbers of employees in the Agency and as to contractual commitments or materiel purchases, makes it highly improbable that funds will be improperly spent in these categories.

The control exercised by the Deputy Director, Personnel, is a further safeguard.

The Special Funds Branch operates detailed controls to make certain that expenditures are in accord with Agency orders, approvals or policies. Control of Special Funds is further strengthened by audits made by a reputable public accountant.

SECRET

SECRET

- 3 -

The Director

16 February 1948

(d) Records:

We believe that the financial records now maintained are adequate for the purposes of this Agency.

Partially because of the lack of complete cost accounting, but principally because of security and the intangibles involved we believe that any considerable amount of work done in trying to correlate OSS activities with the ascertainable cost thereof would be difficult to justify and that the results would be inconclusive.

It seems to the Board that a different approach is needed to make it function along the lines it believes you want and makes the following suggestion for your consideration: -

That the Board be more thoroughly integrated with the Director's office so that it will be in the situation of constant association with those charged with making decisions about OSS operations and policies. To accomplish this the Board suggests that you reconstitute the Board to include one of the Assistant Directors or the Executive Officer, - and the Deputy Director, Administrative Services and Deputy Director, Personnel.

The Board earnestly hopes that it will have an opportunity to discuss this memorandum with you before your departure.

R. H. D. Gordon

James F. Dugan

Chris Brand

SECRET

OSS Form 4001b

DATE 27 Dec. 1944

TO: A. W. SULLOWAY

DIRECTOR'S FILES

Lt. Donovan gave the original
of the attached reply to the
Bd. of Review today. Will you
make the proper disposition
of the Bd. of Review's original
memorandum to the Director.

Jr
Jean Torgerson

Ans

Office of the General Counsel

(42934)

15126 -
Board of Review
19 Jan 1965

25 December 1964

MEMORANDUM

TO: Board of Review
FROM: General Donovan
SUBJECT: Functions and Duties of the Board of Review.

I have read and agree with your memorandum dated 8 December 1964. I think the Board has performed an invaluable service during the past six months.

As to the Order which you propose, I agree with all that is expressed in it, but I do not believe that it goes far enough. I want the Board to have the over-all jurisdiction and control contemplated by your Basic Directive. This we cannot accomplish by specifying a limited number of matters which the Board is to consider.

I believe that the Board should have an understanding with every Office and Branch of GCS as to the types of its operations requiring the preparation of specific budgets for submission to the Board of Review. I should like to have the Board discuss this matter with each Office and Branch head and keep me advised of the arrangements which are worked out.

After this has been done we will consider whether any further Orders are necessary.

W. J. D.

SECRET15.13.6
End of Review**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

8 December 1944

TO: The Director

SUBJECT: Functions and Duties of the Board of Review

At the end of approximately six months of operation, the Board has taken stock of its position relative to your basic directive and respectfully submits the following comments and recommendations.

Your basic directive, creating the Board of Review (General Order No. 9, Revised, 26 May 1944) stated the broad purposes of the Board as follows: - "The Board of Review shall advise the Director with respect to the formulation of policies for, and the direction of, all OSS finances both in Washington and in the field".

Subsequently, in an attempt to bring to Office and Branch Chiefs an understanding of the Board's functions and duties, a memorandum was prepared by the Board and approved by the Assistant Director under date of 20 June 1944. Under this memorandum, Theater Boards of Review were established and are now making recommendations to Strategic Services Officers. We believe these Theater Boards are proving helpful.

The Board in Washington has, to date, made over seventy recommendations to the Director. Many of these recommendations have not, in themselves, involved large sums of money, but have rather tended to bring uniformity throughout the agency in the handling of problems of pay, allowances, per diems and the like. We believe that your orders resulting from these recommendations have contributed to the morale of this agency and have saved many man hours by setting a pattern under which administrative officers can operate.

As instructed by you, the Board has scrupulously avoided becoming involved in administration or in the enforcement of the Director's orders resulting from Board of Review recommendations.

The purpose and significance of our annual budget and our Congressional appropriation should be made clear to Office and Branch Chiefs, many of whom, quite understandably, now consider that "if it was in the Budget, it has already been approved and no further action is necessary".

SECRET

OSS Form 10640

DATE 29 Aug. 1944

TO: 1) Major Lee 27
2) Acting Director

This embodies changes approved
in substance by the Director
before his departure.

189.
J.B.D.

cc: Mr. Thrun

Recommended
O.C.W.

FROM: _____

(32816) _____

EX. _____

Mr. Tolson

DATE 20 August 1944

Re Ensign Donovan

Will you please see this
through

G. N. S., Jr.

BOARD OF REVIEW

SECRET

- 2 -

The Director

8 December 1954

Our budget document, which is the basis of our request for funds, must be prepared many months before actual expenditures are to be made. A good budget is therefore, at best, an intelligent guess.

It should be made clear to all concerned that, although funds may have been requested in our budget for new types of activity or new territorial operations, such funds may not be spent in the absence of specific Board of Review recommendation and approval by the Director.

The actual preparation and presentation of the OSS annual budget for the purpose of obtaining a Congressional appropriation is clearly the responsibility of the Deputy Director Administrative Services and the Board does not believe that this responsibility should be divided.

In our opinion, present orders and procedures provide reasonable safeguards against improper expenditures for normal programs or operations. We do not feel, however, that there is at present sufficient control of commitments or expenditures for new activities which may not have had your prior approval.

We believe that Office or Branch Chiefs should be instructed not to engage in any new or different type of activity or make commitments to operate in a new area without the specific approval of the Director.

We suggest that any of the following types of commitment or expenditure for new activities or areas prior to specific approval by you upon recommendation of the Board, be prohibited:

1. Not clearly included in a Planning Group over-all or special program approved by you.
2. Inter-agency agreement or Joint Committee not now in existence.
3. Establishment of an office, headquarters, operation or sphere of activity in any of the following areas:

- (a) Present Nimitz Theater
- (b) Present MacArthur Theater
- (c) Germany, Denmark, Norway, Finland, Russia
- (d) Central America, South America or Canada

Financial controls would then become automatic because any such new activity would require money, personnel and material.

SECRET

SECRET

- 3 -

8 December 1964

The Director

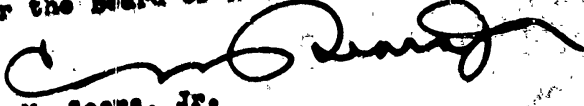
Office or Branch Chiefs, who occupy key control points such as: -

Chief, Special Funds Branch
 Deputy Director, Administrative Services
 Deputy Director, Personnel

should be instructed not to honor requisitions for funds, personnel or materiel unless the new activity requiring them had been duly approved.

A draft of a suggested order implementing the above recommendations is attached hereto. We recommend that the order be approved and issued.

For the Board of Review


 C. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

12/22/64

No legal objection
JAG**SECRET**

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

GENERAL ORDER
NUMBER: 75 -
ISSUED
EFFECTIVE

TO LIST S.

SUBJECT: Expenditures for New Activities.

The following recommendations of the Board of Review is hereby approved:

Pursuant to General Order No. 9:

1. Commitment or expenditure of OSS funds, in the following categories, prior to specific approval of the Director or Assistant Directors, is prohibited.
 - a. Not clearly included in a Planning Group over-all or special program approved by the Director.
 - b. Inter-agency agreement or Joint Committee not now in existence.
 - c. Establishment of an office, headquarters, operation or sphere of activity in any of the following areas:
 - (1) Present Nimitz Theater
 - (2) Present MacArthur Theater
 - (3) Germany, Denmark, Norway, Finland, Russia
 - (4) Central America, South America or Canada
2. The Deputy Director, Administrative Services, the Deputy Director Personnel and the Chief, Special Funds Branch are directed not to honor requisitions for material, personnel or funds if such requisitions are not in accord with this order.

102
 William J. Donovan
 Director

10d

SECRET

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

8 December 1944

TO: The Director**SUBJECT: Functions and Duties of the Board of Review**

At the end of approximately six months of operation, the Board has taken stock of its position relative to your basic directive and respectfully submits the following comments and recommendations.

Your basic directive, creating the Board of Review (General Order No. 9, Revised, 26 May 1944) stated the broad purposes of the Board as follows: - "The Board of Review shall advise the Director with respect to the formulation of policies for, and the direction of, all OSS finances both in Washington and in the field".

Subsequently, in an attempt to bring to Office and Branch Chiefs an understanding of the Board's functions and duties, a generalandum was prepared by the Board and approved by the Assistant Director under date of 20 June 1944. Under this memorandum Theater Boards of Review were established and are now making recommendations to Strategic Services Officers. We believe these Theater Boards are proving helpful.

The Board in Washington has, to date, made over seventy recommendations to the Director. Many of these recommendations have not, in themselves, involved large sums of money, but have sought to bring uniformity throughout the agency in the handling of problems of pay, allowances, per diem and the like. We believe that your orders resulting from these recommendations have contributed to the morale of this agency and have saved time and money by setting a pattern under which administrative affairs can operate.

As instructed by you, the Board has scrupulously avoided becoming involved in administration or in the enforcement of the Director's orders resulting from Board of Review recommendations.

The purpose and significance of our annual budget and our congressional appropriation should be made clear to Chiefs and Branch Chiefs, many of whom, quite understandably, now consider that "if it was in the Budget, it has already been approved and no further action is necessary".

SECRET

SECRET

- 2 -

The Director

8 December 1944

Our budget document, which is the basis of our request for funds, must be prepared many months before actual expenditures can be made. A good budget is therefore, at best, an intelligent guess.

It should be made clear to all concerned that, although funds may have been requested in our budget for new types of activities or new territorial operations, such funds may not be available in the absence of specific Board of Review recommendations and approval by the Director.

The actual preparation and presentation of the annual budget for the purpose of obtaining Congressional appropriation is clearly the responsibility of the Deputy Director Administration Services and the Board does not believe that this responsibility should be divided.

In our opinion, present orders and procedures provide reasonable safeguards against improper expenditures for unusual projects or operations. We do not feel, however, that there is an adequate sufficient control of commitments or expenditures for new activities which may not have had your prior approval.

We believe that Office or Branch Chiefs should be instructed not to engage in any new or different type of activity or make commitments to operate in a new area without the specific approval of the Director.

We suggest that any of the following types of commitment or expenditure for new activities or areas prior to specific approval by you upon recommendation of the Board, be prohibited:

1. Not clearly included in a planning group over-all or special program approved by you.
2. Inter-agency agreement or Joint Committee not now in existence.
3. Establishment of an office, headquarters, operation or sphere of activity in any of the following areas:
 - (a) Present Hints Theater
 - (b) Present MacArthur Theater
 - (c) Germany, Denmark, Norway, Finland, Russia
 - (d) Central America, South America or Canada

Financial controls would then become automatic because any new activity would require money, personnel and material.

SECRET

SECRET

- 3 -

The Director

8 December 1944

Office or Branch Chiefs, who occupy key control points such as -

Chief, Special Funds Branch
 Deputy Director, Administrative Services
 Deputy Director, Personnel

should be instructed not to honor requisitions for funds, personnel
 or material unless the new activity requiring them has been fully
 approved.

A draft of a suggested order implementing the above recommendations
 is attached hereto. We recommend that the order be approved and
 issued.

For the Board of Review


 C. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

12/27/44
 No legal objection
 1430

SECRET

SECRET**OFFICE OF STRATEGIC REVIEW**

Washington, D. C.

GENERAL ORDER
NUMBER: 9
DATE: 10-1-60
EFFECTIVE**TO LIST A.****SUBJECT: Expenditures for New Activities.**

The following recommendations of the Board of Review are hereby approved:

Pursuant to General Order No. 9:

1. Commitment or expenditure of the funds, in the following categories, prior to specific approval of the Director or Assistant Directors, in consultation:

a. Not clearly included in a Planning Group over-all or special program approved by the Director.

b. Inter-agency agreement or joint committee not now in existence.

c. Establishment of an office, independent operation or sphere of activity in any of the following areas:

- (1) Present World Situation
- (2) Present Middle East Situation
- (3) Economy, Politics, Society, Government, Religion
- (4) Central America, South America or Japan

2. The Deputy Director, Administrative Services, the Deputy Director Personnel and the Chief, Training Branch are directed not to incur personnel or material, personnel or funds if such expenditures are not in accord with this order.

William J. Lawrence
Director

032

SECRET

Board of Review
 Attention: Lt. Col. C. M. Sears, Jr.,
 Chairman
 Executive Office

15/36
 Board of Review
 31 August 1944

Basic Directive of Board of Review

1. Reference is made to your Memorandum of 28 August 1944 relating to the above subject.
2. There is attached copy of supplement to General Order No. 9, revised, which has today been signed by the Acting Director. The original copy of this supplement has been sent direct to Budget and Procedures for issuance.
3. The original copy of your Memorandum dated 28 August 1944, on the face of which the Acting Director has noted his approval, is returned herewith.

Robert Thrun
 Lt. (jg) USNR
 Asst. to the Executive Officer

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

28 August 1944

MEMORANDUM

TO: Acting Director
FROM: Board of Review
SUBJECT: Basic Directive of Board of Review

1. The basic directive of the Board of Review, dated 31 May 1944, as approved by the Director, stated, in part, as follows:

"..... this basic directive will be revised and resubmitted for your approval whenever, in the judgment of the Director or the Board, such revision becomes necessary."

2. Pursuant to the foregoing and oral discussions with the Director, we recommend that the following action be taken:

(a) That the attached revision to General Order No. 2, revised, be approved.

(b) That subparagraphs 3(d) and 4(d) of the basic directive of the Board of Review be amended by deleting the word "shall" in the first lines thereof, and substituting therefor the word "may".

3. The Board believes that the above changes will enable it to retain sufficient authority to perform its proper functions and yet will be a more realistic statement of its objectives.

For the Board of Review:

[Signature]
1/4 of 100

100-100001R000100060002-6
Chairman

SECRET/100

attachment
CMAJr/jlh

OFFICE OF STRATEGIC SERVICES

GENERAL ORDER
NUMBER: 9, Revised
SUPPLEMENT NO.
ISSUED:
EFFECTIVE

TO: List 8
SUBJECT: Board of Review

General Order No. 9, revised, effective 25 May 1944,
is hereby amended by deleting all present reference to the
Board of Review and substituting the following:

"9. Board of Review

The Board of Review shall advise the
Director with respect to the formulation of
policies for, and the direction of, all
OSS finances both in Washington and in the
field. It shall study, review and make
recommendations with respect to:

- (1) All financial controls, records
and accountings, as it may deem necessary;
- (2) All proposed expenditures of un-
vouchered OSS funds requiring the approval of
the Director or Assistant Director; and
- (3) Such other matters pertaining to
OSS finances as the Director may approve.

The Board of Review shall consist of
three members, to be assisted by the General
Counsel."

20 Aug. 1944

- 1) Major Lee
- 2) Acting Director

This embodies changes approved
in substance by the Director
before his departure.

(Signature)
J.B.D.

cc: Mr. Thrun

JND:rlc

CCs to Major Lee and Ensign Donovan

14 973
 Decided by Review
 X Honolulu
 X Special Funds

Board of Review

E. J. Putzell, Lt. (j.g.) USNR

Special Funds, OSS, Honolulu

9 August 1944

We are returning herewith your memorandum of 28 July 1944 entitled Special Funds, OSS, Honolulu, together with recommendation of the General Counsel and initial approval of the Acting Director. The original request of Comdr. Halliwell of 24 July 1944 is also attached.

Please take appropriate steps to notify Comdr. Halliwell of the approval.

E. J. PUTZELL,
 Lt. (j.g.) USNR

SECRET

SECRET

Board of Review
E. J. Putzell, Lt. (J.G.) USNR
Special Funds, OSS, Honolulu

9 August 1944

We are returning herewith your memorandum of 28 July 1944 entitled Special Funds, OSS, Honolulu, together with recommendation of the General Counsel and initial approval of the Acting Director. The original request of Comdr. Halliwell of 24 July 1944 is also attached.

Please take appropriate steps to notify Comdr. Halliwell of the approval.

E. J. PUTZELL,
Lt. (J.G.) USNR

SECRET

4 August

DIRECTOR

1. Resubmitted per your request.

James B. D.
J. B. D.

Revised 7/22/64
Re Rev. Memo 7/22/64 Sears to
Director re Special Funds, OAS,
Honolulu, resubmitted

✓ 001 Thru

29 July 1944

DIRECTOR

Recommended

180
James E. Donovan

✓
cc: Mr. Tamm

14-00000
Ed. Rev. Memo 7/29/44 Sent
to Director, "Special Funds,
OSM, Honolulu" -- Comdr.
Hawaii's MISCELLANEOUS

1944 JUL 29 PM 6 06

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008

SECRET

OFFICE OF SPECIAL INVESTIGATIONS

Washington, D. C.

14 12
Ad 6/10/44

28 July 1944

TO: The Director

SUBJECT: Special Funds, OSS, Honolulu

1. The Board has considered the attached request from Commander Halliwell for an additional advance of \$25,000.00 from Special Funds. By authority of the Director, \$25,000.00 has been advanced to Commander Halliwell and Special Funds Branch reports that approximately \$40,000.00 was unexpended as of 22 June 1944.

2. Pending a more definite determination of the budgetary needs of Commander Halliwell's mission, the Board recommends:

(a) That a further advance of \$25,000.00 be made to Commander Halliwell from Special Funds, to be accounted for as determined by the Chief, Special Funds Branch.

(b) That vouchered funds not exceeding \$25,000.00 be allocated to Commander Halliwell's mission.

3. Commander Halliwell's memorandum of 24 July 1944 indicates that some of the funds requested are to be spent for food and operating supplies, which ordinarily should be paid for by vouchered funds. Inasmuch as facilities are available in Hawaii for disbursing vouchered funds, the Board recommends that Commander Halliwell be authorized to use Special Funds only for expenditures which clearly belong in the Special Funds category, under usual OSS rules and practices.

For the Board of Review:



G. M. Sears, Jr.
Lt. Colonel, AMB
Chairman

jlb

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SECRET
OFFICE OF STRATEGIC SERVICES
Washington, D. C.

Ed 7 Rev 14, 1983

24 July 1944

MEMORANDUM

TO: Board of Review
FROM: R. D. Halliwell, Comdr., USNR
SUBJECT: Special Funds, OSS, Honolulu

1. Authorization for an advance of \$25,000.00 from Special Funds is requested for use of OSS, Honolulu.
2. Until monthly expenditures can be forecast with some degree of accuracy, it is intended that Special Funds be requested as needed.
3. Expenses from Special Funds will include office rent, purchase of operating supplies (i.e. Japanese type), salaries of individuals on unvouchered payroll, etc.

~~/s/ R. D. Halliwell~~
R. D. Halliwell
Comdr., USNR

cc: Special Funds

SECRET

Board of Review 14,970

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

1 Form
1 Approved

25 July 1944

MEMORANDUM TO: General Donovan

SUBJECT: Recommendations of the Board of Review

I met this morning with the members of the Board of Review to discuss several questions relating to the form in which approved recommendations of the Board should be issued and the procedure for handling them. Our conclusions were as follows:

1. That approved recommendations of general application should be issued as general orders in a designated number series signed by the Director and not, as at present, as administrative bulletins. This will eliminate any doubt as to the status of such directives and will conform to our established system of general and special orders. Administrative bulletins of this character which have already been issued will be redesignated general orders in this series.

2. Administrative bulletins of the Board of Review will be either (a) announcements relating to the organization and procedures of the Board, or (b) opinions or background discussions supporting recommendations of the Board which, it is felt, should be given general circulation.

3. Where general orders are to be issued, proposed orders will normally be submitted by the Board together with its detailed recommendations. In appropriate cases the detailed recommendations will be issued simultaneously with the order as an administrative bulletin. The order will normally begin with the following sentence:

"The following recommendations of the Board of Review are hereby approved."

4. Some discussion was also held on the procedure to be followed for notifying those concerned of action taken by the Director on recommendations of the Board of Review which are not to be circulated to the Agency, but of which notice is to be given to the particular branches concerned, e.g., SI and Special Funds. It is now the practice to return to the Board of Review the original document which it has submitted to the Director with his written decision noted thereon. This is accompanied by a memorandum of action taken from the Executive Office to the Board of Review, with copies to the General Counsel's Office, the Secretariat, and the Director's files. Special Funds Branch has recently raised the

CONFIDENTIAL

General Donovan

CONFIDENTIAL

25 July 1944

question whether it should not have the approved original in its files in cases where it is asked to pay out money on this authority. I stated my opinion that it would be best if we had in this Agency the general rule which is now being followed in the White House, i.e., to collect in the Director's file all authorizations and approvals which the General has signed, so that these can be readily located in one place at any future time. Until such a policy is established, however, I can see no objection to the approved originals of this series being lodged with the Board of Review. It was the agreement of the meeting that with your approval this should be done and that the Board of Review would notify Special Funds Branch of all pertinent recommendations which you have approved. Both Colonel Rehn and Mr. Goddard will be satisfied with this procedure if you will first authorize Special Funds Branch to make payments on such notification. Colonel Rehn expressed the willingness of the Board of Review to return its file of approved originals to the Director if at any time it should be decided as a matter of policy to collect this type of document in the Director's file.

Notification to the branches concerned of action taken by the Director is, of course, normally made by the Director's Office. The Board of Review feels, however, that in the case of its recommendations it would be best for notification to be made by the Board, since it knows all of the parties concerned and has discussed the matter with them. This seems to me to be reasonable, and it is proposed in such cases that the Executive Office, in notifying the Board of Review of action taken, will request it in turn to notify others in the Agency who are concerned.

5. Will you kindly indicate whether the foregoing procedure has your approval.

ATC.S.

CONFIDENTIAL

Board of Review 14967
CONFIDENTIAL

2 AUGUST 1944

X Agents
X Compensation

MEMORANDUM TO: THE CHAIRMAN, BOARD OF REVIEW

As I indicated to you in our telephone conversation this afternoon, General Donovan, Colonel Huxton and Mr. Cheston have agreed that in accordance with the previous recommendation of the Executive Committee a ceiling of \$5000 per annum should be established on the additional compensation paid to military or naval personnel who have been assigned to a mission designed to operate behind enemy lines.

They further agreed that the Board of Review should investigate and arrive at a decision on each case where additional compensation is now being paid, with reference to the Director in any case where the branch objects to the ruling of the Board.

I am returning herewith the recommendations of the Board so that they can be revised in accordance with the above.

Attachment

A. W. Sullivan

Thun

CONFIDENTIAL

AWG:HTT

OAS Form #001B

DATE 10 July 1944TO: The Director

There is no legal objection to our adopting such policies, so long as the "agents" are expected to do extra-hazardous work, behind enemy lines, etc.

✓ 001 Mr. Thrall

J.B.D.

CONFIDENTIAL

Office of the General Counsel

(42934)

CONFIDENTIALOFFICE OF SURVEILLANCE SERVICES
Washington, D. C.

18 July 1944

TO: The Director

SUBJECT: Additional compensation of Military and Naval Personnel
attached or assigned to OSS.

1. It has come to the attention of the Board of Review that a custom exists in OSS of making payments to certain members of the military services on duty with OSS as additional compensation over and above their military pay and allowances.

2. Authority for this procedure seems to be derived from a meeting of the Executive Committee held on 3 March 1943, though it appears to have existed previously. The minutes of the meeting indicate that the Committee made certain recommendations which seem to the Board to be reasonable. It recognizes the fact that any other procedure may lead itself to abuse, that it may be of doubtful legality, and that it is difficult to defend as a matter of policy.

As examples of policy regarding extra compensation for dangerous employment of military personnel, the Army provides that in a Parachute Troop Organization, officers will receive \$100 per month and enlisted men \$50 per month in addition to their regular pay from the time of enrollment in the parachute training course and to continue as long as the man is in an organization where he may be called upon to jump as a paratrooper.

In the Navy an officer or man in the submarine service receives his base pay plus \$50 as long as he is attached to a submarine in commission.

3. According to present records, there appear to be approximately 3 officers and 37 enlisted men who are receiving extra compensation. Determining whether or not they are properly receiving such compensation is not within the scope of the Board of Review's activities, but it recommends that these cases be investigated by the Office of Branch Chiefs, (in Washington or abroad) concerned, with a view to bringing these payments within the policy which the Board recommends below.

4. This policy is as follows:

A. In cases involving such military personnel as may do the work of agents, additional compensation may be paid to raise the pay of these men to the same amount as that paid American civilian agents for similar work.

CONFIDENTIAL

The Director

CONFIDENTIAL

15 July 1944

B. (1) Military or Naval personnel should receive no extra compensation while in the Continental U. S.

(2) In cases where military personnel is assigned to missions, designed to operate behind enemy lines, operating in the Continental U. S., extra compensation may commence when they are ordered to the PBI for transportation and cease upon the termination of the mission.

(3) In cases where military personnel is assigned to duty in theaters abroad, extra compensation would commence only when they are assigned to a mission designed to operate behind enemy lines and cease upon the termination of the mission.

5. The Board feels that in some cases extra compensation has been paid which is in fact allowance for expenses.

It believes that compensation should be kept completely separate from such allowances. Expense allowances are provided for under existing rules.

Furthermore, it recognizes that there may be in existence contractual arrangements contrary to the above recommendations. In this event, we recommend that the proper authority be instructed to adjust or rewrite such contracts at the earliest practicable time.

For the Board of Review:


O. M. SHANE, JR.,
Lt. Colonel, AFG
Chairman

CMR/v/jlh

CONFIDENTIAL

1487

EXCERPT FROM MINUTES OF EXECUTIVE COMMITTEE MEETING HELD IN
COL DUKTON'S OFFICE, ROOM 119, ADMINISTRATION BLDG., 3800
A E ST., N.W., ON WEDNESDAY, MARCH 8, 1945, AT 8:00 P.M.

PRESENT:

Col. G. Edward Dunton, Chairman

Mr. George K. Bowden

Lt. Col. Atherton Richards

Col. M. Preston Goodfellow

Mr. Elmo Roper

Brig. Gen. John Magruder

Gen. Wm. E. Vandenberg

Major O. G. Deering, Jr., Secretary

Colonel Lane Rahn and Lieutenant Duncan O. Lee
present for Item #2.

**2. COMPENSATION AND PER DIEM ALLOWANCE TO
COMMISSIONED OFFICERS AND BELIEVED PERSONNEL**

This subject was presented by Colonel Rahn and
recommendations made by the Committee as follows:

(a). Commissioned Officers on Duty in the U. S.

Colonel Rahn stated that no problem arose with
respect to this category since there never had been
occasion to pay such officers more than their regular
Army allowances or salaries.

(b). Commissioned Officers Abroad.

Colonel Rahn stated that MIB paid their officers
up to and including \$10 per diem, plus not exceeding
\$400 per month for expense allowances. The Committee
recommended that the same per diem and allowances
should be paid to OSS officers abroad, with the pro-
viso that the payments and regulations to be put into
effect by OSS should not be more liberal than that

of G-2 or any other comparable Army or Navy service. It was suggested that Colonel RHEM obtain through Colonel McDonnell the existing regulations of G-2 in this connection.

(c). Enlisted Men in Washington.

Colonel RHEM stated that in some cases, such as the case of Field Photographic Units in travel status in the United States and certain enlisted men who are required to work in Washington, it was very difficult to live and to properly perform their duties on the allowances provided by the Army or Navy. The Committee recommended that Colonel RHEM ascertain the maximum allowances made available by any service of the Army or Navy and conform to such regulations. It was suggested that Colonel RHEM ascertain through Commander Smith what allowances were made by the Bureau of Motion Pictures, Navy Department.

Note:- At this point Colonel Richards left the meeting.

(d). Undercover Agents, Commissioned or Enlisted.

Colonel RHEM pointed out that undercover agents were sent to various places abroad, including enemy-occupied territory. He stated that the draft status of these men varied, some being subject to draft and some not. Colonel RHEM requested authority to pay such agents special allowances up to but not exceeding

\$5,000 per annum, including Army or Navy pay. The Committee unanimously recommended approval of this request.

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JUL 10 24
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SECRETARY

146-948
~~SECRET~~
 X WITHIN INTERVAL

MEMORANDUM

14 October 1964

TO: Board of Review
 FROM: General Counsel

SUBJECT: East Marine, Inc.
 East Marine, Inc.
 East Marine, Inc.

1. I have discussed with the Director your memorandum dated 5 October 1964 concerning the above.
2. The Director has asked me to advise you that with respect to (a) East Marine, Inc., it has no longer the status of a private company as is required; (b) East Marine, Inc., any future requests for funds within the Navy's jurisdiction will be directed to the Board; and (c) East Marine, Inc., its affairs are being liquidated and a review would not seem to serve any purpose.

(Signed) James B. Donovan

JAMES B. DONOVAN

cc: Col. Deering
 Mr. Sullivan
 Mr. Lennihan
 Mrs. O'Donnell (Files)

JED:jts

~~SECRET~~

ORS FORM 80010

DATE 8/1/44

EOP
TO: MR. THRON

For your information & files.

J. D. D. [↑]

Office of the General Counsel

(H2934)

Handwritten: Board of Review / H.T.
SECRET

Board of Review
 Attention: Colonel Sears, Chairman
 General Counsel

Handwritten: Post Mercury Co., Inc.
 1000 10th St. S.E.
 Washington, D.C. 20003

Handwritten: 1 The Washington Post
 Arlington

1. I have discussed the above today with General
 Donovan, who directed that at this time the Board of
 Review need not review their affairs.

2. He stated, however, that I should review the
 matter in another month or so and see whether these
 matters would then be continuing in existence and
 would be "projects". If so, he stated, he would wish
 their affairs reviewed by the Board.

JAMES F. DONOVAN

cc: Col. Deering - Maj. Lee
 Mr. Thrun

JMD/jtt

SECRET

Form 88 (Revised)

OFFICE OF STRATEGIC SERVICES

OFFICIAL DISPATCH

DATE 27 AUGUST 45

REC'D 1751

28 AUGUST 45

TO

SEE BELOW

FROM

OFFICE OF STRATEGIC SERVICES

DISTRIBUTION

(CONFIRMATION TO ORIGINATOR)

BOARD OF REVIEW

(FOR INFORMATION)

DIRECTOR, FIELD SECTION.

U. S. GOVERNMENT PRINTING OFFICE 16-57500-1

TRANSMITTED IN CODE OR CIPHER

SECRET

#24487. TO CHAPX, KUNMING (OUT 21198)
 #20237. TO MAWOL, CHUNGKING (OUT 21197)

HEPPNER AND BOARD OF REVIEW FROM YOU AND BOARD OF REVIEW.

1. UNDER GENERAL ORDER 75-7, SUPP. 1, LIVING ALLOWANCES FOR OSS CIVILIAN EMPLOYEES IN CHINA WERE TO BE ESTABLISHED AT \$2000 PER ANNUM WHEN GOVERNMENT QUARTERS ARE NOT PROVIDED AND \$1500 WHEN QUARTERS ARE PROVIDED, IN ACCORDANCE WITH BUDGET CIRCULAR A-8 AS AMENDED. FURTHER AMENDMENT TO BUDGET CIRCULAR A-8 NOW REVEALS THAT BEGINNING 1 JANUARY THE AMBASSADOR HAS ESTABLISHED CHANGES IN THE BASIC ALLOWANCES IN ACCORDANCE WITH THE AUTHORITY GIVEN HIM BY BUDGET CIRCULAR A-8. FOR NOVEMBER AND DECEMBER 1944 RATES CONTINUED AT \$2000 AND \$1500; BUT FOR JANUARY AND FEBRUARY, CHANGE WAS MADE TO \$1850 AND \$1050; FOR MARCH \$1723 AND \$1223; AND FOR APRIL THROUGH JUNE \$1912 AND \$1412. THESE CHANGES WERE NOT PUT INTO EFFECT FOR UNVOUCHERED FUNDS EMPLOYEES NOR FOR CIVIL SERVICE EMPLOYEES IN YOUR THEATER. DID AMBASSADOR GIVE YOU ANY NOTICE OF THESE REVISIONS? IF NOT, COULD YOU SECURE AFFIDAVIT FROM HIM TO THAT EFFECT? WE SHALL ATTEMPT TO WORK OUT SYSTEM OR RULING TO PREVENT ANY REQUIREMENT OF REIMBURSEMENT BY EMPLOYEES PAID ON BASIS OF ORIGINAL RATES. HOWEVER, WOULD LIKE TO HAVE AMOUNTS OVERPAID TO YOUR EMPLOYEES IF THE AMBASSADOR'S RATES HAD BEEN FOLLOWED, NUMBER OF EMPLOYEES INVOLVED, DIVIDED AS BETWEEN VOUCHERED AND UNVOUCHERED.

2. BOARD OF REVIEW HERE IS RECOMMENDING AN ORDER WHICH YOU SHOULD PUT INTO EFFECT IMMEDIATELY, CONFORMING ALLOWANCES TO AMBASSADOR'S PRESENTLY ESTABLISHED RATES OF \$1912 AND \$1412 IN PLACE OF \$2000 AND \$1500. YOUR BOARD WILL ALSO BE CHARGED WITH THE RESPONSIBILITY OF ASCERTAINING ANY FURTHER CHANGES MADE BY THE AMBASSADOR IN THE ALLOWANCES AND PLACING THOSE CHANGES INTO EFFECT UPON APPROVAL OF THE STRATEGIC SERVICES BOARD.

TOD: 2100

28 AUG 45

FILE COPY

WJD OOD JON

INITIALS OF "RELEASE"

IT IS FORBIDDEN TO COPY OR REPRODUCE THIS CASE
 WITHOUT AUTHORIZATION FROM THE SECRETARIAT

SECRET

FORM 69 (Revised)

OFFICE OF STRATEGIC SERVICES

OFFICIAL DISPATCH

DATE September 2, 1944

FROM

TO LAMOI, CHINA INC.

OFFICE OF STRATEGIC SERVICES

DISTRIBUTION

(FOR ACTION)

(FOR INFORMATION)

IN 19430

BOARD OF REVIEW

DIRECTOR, SECRETARIAT, CHINA INC.,
BIOLOGY, PETRO, SPECIAL FUNDS,
SI, REPRODUCTION

U. S. GOVERNMENT PRINTING OFFICE IN WASHINGTON

RECEIVED IN CODE OR CIPHER

SECRET

#2087. Donovan for Diamond and Coars, McGeehan for Lento,
from Gough in #387 to Calcutta.

Will you please authorize a 3-month extension of the
allotment for 202, in its present form? The funds paid
into WCPRTS are paying off, but still no results from those
spent for SACO, 2 medium-sized units are forward at the
present time and it is necessary that we continue to
finance them until they pay off or until we call them back.
Kumlay needs extra buildings; with our own money we can
construct these more rapidly and with less expense. An
extra warehouse place is needed for the SI groups and for
the Reproduction unit. Gumar* received 90 to 1 for rupees
on the 4th and 5th received 40 to a dollar. I could rather
do the construction on our own money as it is all United
States money anyway, and in addition BOB says that if they
handle the construction, OSC will ultimately be charged for
it, regardless.

X

* received also as GUTAC.

SECRET

T R: 9/2/44 9:21 AM

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20 June 1944

MEMORANDUM

TO : Chief, Special Funds Branch
SUBJECT : Cashing Checks

1. The attached recommendation of the Board of Review with reference to cashing checks has been approved by the Assistant Director.
2. Will you please take the necessary steps to announce this policy to the agency.

For the Board of Review:


C. W. BEARS, JR.
Lt. Colonel, AUS
Chairman.

Attachment

CWB, Jr/bw

cc: Director ✓
Ensign Donovan

See Branch Order #2 - Special Funds

SECRET

Board of Review

Board of Review
Mr. Thrum

22 June 1944

Colonel Buxton has asked that the attached memorandum from Colonel Holdahl be referred to you for your recommendation on paragraph 1.

Robert Thrum
Assistant to the
Executive Officer

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Tracy

Colonel Doering

Mr. Thrun

22 June 1944

Colonel Buxton desires your recommendations on paragraph 2 of the attached memorandum. The original has been sent to the Board of Review for its recommendation on the first paragraph.

Robert Thrun

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CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

MEMORANDUM

8 March 1945

TO: List S and all Branch Chiefs and Office Heads

SUBJECT: Financial Evaluation of Branch Projects

1. The Basic Directive of the Board of Review provides, in respect of domestic finances, that the Board has authority to require reports to be made to it (at such time as it may direct) on expenditures made in carrying out any OSS projects. The Board has the further authority to evaluate existing projects in terms of the expenditures involved, and to make recommendations to the Director, following such evaluation, concerning such projects.

2. The Board of Review has determined that it will at this time call for such reports and will undertake the evaluation of existing projects. The Board will notify you in several days time, by memorandum, of the specific information which it desires to have concerning expenditures being made on current projects. The Board's authority in this respect will not be limited to those projects which may have been presented to it in the past for recommendation, but will include all projects now being carried out which have called for or will call for the expenditure or inter-agency transfer of \$5,000 or more.

3. I am in full accord with the Board's intentions to make such a review. All Branches, offices and individuals are directed to cooperate with the Board to the utmost in furnishing to it such information as it may require for this task.

William J. Donovan
William J. Donovan
Director

(65798)

CONFIDENTIAL

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

MEMORANDUM

8 March 1948

TO: List B and All Branch Chiefs and Office Heads

SUBJECT: Approval of Projects Based on Planning Group Programs

You will have noticed that the Overall Programs of the Planning Group have provided and will continue to provide that budgets incidental to the approved plans set forth therein must be prepared under OSS regulations.

I should like to remind all of you that an integral and essential part of the procedure in requesting funds is the submission of the request to the Board of Review for their recommendation to the Director. You should bear this in mind in working out your plans under the approved Planning Group programs.

It should also be pointed out that whether or not a Planning Group program spells out that budgets must be prepared under OSS regulations, the approval of the program does not constitute a justification for the expenditure of funds until the required submission is made to the Board of Review in accordance with the Board of Review's Administrative Bulletin Number 1, dated 29 June 1944.

William J. Donovan
 William J. Donovan
 Director

(65796)

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